



## Interoffice Memorandum

March 18, 2024

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Mark C. Ikeler, P.E., Manager II, Water Reclamation Division  
407-254-9705

SUBJECT: Award of Invitation for Bids Y24-119-RM, Sewer Cleaner/Vacuuming Machine  
Rental

### ACTION REQUESTED:

Approval to award Invitation for Bids Y24-119-RM, Sewer Cleaner/Vacuuming Machine Rental, to the sole responsive and responsible bidder, EP Rents, LLC, in the estimated contract award amount of \$144,000 for a one-year term. Further request Board authorization for the Procurement Division to renew the contract for four additional one-year terms.

### PROCUREMENT:

The contract will provide rental of a sewer cleaning/vacuuming machine to perform various cleaning duties at four regional reclamation facilities as well as field cleaning of the County's sewage collection system.

### FUNDING:

Funding is available in account number 4420-038-1359-3610.

### APPROVALS:

The Water Reclamation Division and Business Development Division concur with this recommendation.

### REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for responsiveness, responsibility, and price reasonableness. EP Rents, LLC has a satisfactory record of performance, is considered responsible, and has the necessary manpower to perform the contract. Price reasonableness was established by comparison to current contracted prices. Therefore, recommendation for award is made to EP Rents, LLC.

To ensure an open and competitive bid process, the IFB was posted on the e-procurement portal. A query from procurement staff to potential bidders that declined to compete on this solicitation resulted in the following:

1. Vacuum Truck Rentals, LLC: Did not have enough time to complete the bid documents.
2. United Rentals: Advised the specifications are outside of their scope.
3. Austin Logistics, LLC: Did not have enough time to complete the bid documents.



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

March 11, 2024

TO: Rebeca Malave, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y24-119-RM, Sewer Cleaner/Vacuuming Machine  
Rental**

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder** is not an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there was at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

*Sheena Ferguson 3.11.2024*