

# Orange County Government

*Orange County Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393*



## Draft Meeting Minutes

**Thursday, March 14, 2019**

**4:00 PM**

**County Commission Chambers**

## **2020 Charter Review Commission**

*CRC Members:*

*Camille Evans, Chair*

*Carmen Torres, Vice Chair*

*James R. Auffant–Jack Douglas–Russell Drake–John E. Fauth–Matthew Klein–  
Jeffrey A. Miller–Nikki Mims–Samuel Vilchez Santiago–Soraya Smith–  
Lee Steinhauer–Eugene Stoccardo–Anthony (Tony) Suarez–Dotti Wynn*

**Call to Order**

The meeting was called to order at 4:00 p.m.

**Present** 15 - Member Camille Evans, Member Lee Steinhauer, Member John E. Fauth, Member Jack Douglas, Member Eugene Stoccardo, Member Matthew Klein, Member Russell Drake, Member Samuel Vilchez Santiago, Member Jeffrey A. Miller, Member Carmen Torres, Member Dotti Wynn, Member Soraya Smith, Member James R. Auffant, Member Anthony (Tony) Suarez, and Member Nikki Mims

Others present:

Assistant County Attorney Kate Latorre  
CRC Administrative Assistant Julie Alvin  
Assistant Deputy Clerk Jessica Vaupel  
Senior Minutes Coordinator Jennifer Lara-Klimetz  
Senior Minutes Coordinator Craig Stopyra

**Pledge of Allegiance****I. Public Comment**

No one addressed the Charter Review Commission for public comment.

**II. Approval of Minutes****A. [CRC-20-011](#) Approval of February 25, 2019 Meeting Minutes**

A motion was made by Member Wynn, seconded by Member Auffant, to approve the minutes of the February 25, 2019, meeting; and further, amend the voting record for agenda item V. D. Future Meeting Schedule to reflect Member Klein's vote not as aye but as present. The motion carried by the following vote:

**Aye:** 13 - Member Evans, Member Steinhauer, Member Douglas, Member Stoccardo, Member Klein, Member Drake, Member Santiago, Member Miller, Member Torres, Member Wynn, Member Smith, Member Auffant, and Member Mims

**Absent:** 2 - Member Fauth, and Member Suarez

**NONAGENDA**

Chair Evans welcomed the newest member, appointed by District 6, to the CRC. Member Mims introduced herself and shared her mission.

**III. CRC Budget****A. [CRC-20-012](#) Review of CRC Budget**

Assistant Deputy Clerk Jessica Vaupel presented an update of the CRC budget for Fiscal Year 2019. The Board of County Commissioners (BCC) will approve the CRC budget for Fiscal Year

2020. Chair Evans requested examples of prior fiscal year CRC budgets. Discussion ensued.

#### **IV. Sunshine Law and Public Records in Social Media**

##### **A. [CRC-20-013](#) Review of Sunshine Law and Public Records in Social Media**

Assistant County Attorney Kate Latorre presented information regarding Sunshine and Public Records Laws in Social Media. She informed CRC members that Sunshine Laws and Public Records Laws do apply and will always apply to the CRC's correspondence and activities, which includes creating a post or commenting on a post conducted on social media platforms if related to Orange County business. The record cannot be deleted or archived and would need to be made accessible, if necessary to fulfill a Public Records Request. All discussions with CRC members should only take place at a publicly noticed meeting. Ms. Latorre recommended to CRC members that they avoid any back and forth conversation with fellow CRC members regarding any items on the CRC agenda, potential CRC agenda items or any issue that could be discussed before the CRC. If CRC members choose to use social media platforms to promote awareness of the CRC, those posts are subject to Public Record and CRC members would be responsible for maintaining the records consistent with the State of Florida retention schedule. Ms. Latorre informed the CRC that text messages between CRC members or the public would also be considered public record. Discussion ensued.

#### **V. General Counsel Procurement Process**

##### **A. [CRC-20-014](#) Update on General Counsel Procurement Process**

Assistant Manager, Procurement Division, Zulay Millan presented an update regarding the General Counsel Procurement Process. Chair Evans informed the CRC that the County received the CRC's request to limit the Procurement Committee members to one Board of County Commissioner and two County staff personnel. The CRC delegates on the General Counsel Procurement Committee attended a training on March 5, 2019. Chair Evans highlighted important reminders from the training meeting. Ms. Millan discussed the lobbying blackout period. The period begins when a solicitation is issued and ends when the contract is awarded. She indicated that there should be no communication outside of publicly noticed meetings and no offline deliberations concerning the content of the proposals. The responses will be made public 30 days after being received or upon the recommendation being posted. The next General Counsel Procurement meeting is scheduled for March 27, 2019, at 1 p.m. and is open to the public. Discussion ensued.

#### **VI. Meeting Schedule and Invitations for Presentations**

##### **A. [CRC-20-015](#) Update on Meeting Schedule and Invitations for Presentations**

Chair Evans presented an update regarding the CRC meeting schedule and the invitations to elected officials for presentations. The schedule, at this time, does not include any committee meetings, which will be determined at a later time. The first District public hearing will occur in May, and will begin at 6 p.m. Regular business meetings, in BCC chambers, will begin at 5:30 p.m., with the exception of the next scheduled CRC meeting in April, which will start at 4 p.m.

## VII. Potential Areas of Focus

### A. [CRC-20-016](#) Discussion of Potential Areas of Focus

Chair Evans requested CRC members share ideas for potential areas of focus. Chair Evans informed the CRC members of her intention not to start assigning committee responsibilities but encouraged CRC members to bring forth topics of interest.

Vice Chair Torres shared her potential areas of focus pertaining to Constitutional Officers. She indicated none of the approved changes as the result of the 2016 election had been incorporated for Sections 703, 706, 709 and new Section 713. Chair Evans stated she would consider the evaluation of the amendments regarding Constitutional Officers from 2014, 2016, and 2018. Discussion ensued.

Vice Chair Torres shared another area of focus regarding increasing the number of Commission Districts. Discussion ensued. Chair Evans expressed her desire to bring forth an evaluation of the number of Districts and the alignment of Districts in Orange County.

Chair Evans informed CRC members about the resource provided by Staff about the CRC history, which includes a list of prior committees, topics of committees and who was assigned to the committees.

Member Stoccardo would like to discuss the following topics:

- Structure of current government, both legislative and executive branches.
- Environmental committee dealing with the urban service line and restricting urban sprawl.
- Transit and transportation issues.

Discussion ensued.

Member Santiago asked about the procedure for creating subcommittees. Chair Evans indicated there is no mandatory strategy but in the past, the County has provided best practices. Chair Evans informed the CRC members of her intent to schedule a publicly noticed meeting with the Vice Chair to discuss the areas of focus presented and the subcommittees she would suggest to bring before the CRC group for consideration. Discussion ensued.

Chair Evans recommended that the CRC members identify the provisions and sections in the Charter that could be amended. Member Klein suggested CRC members submit their ideas in writing for consideration by the Commission. Chair Evans requested CRC members submit their issues in writing, by March 29, and include an explanation of the proposal. Topics will be incorporated into the next regular agenda. CRC members can send correspondence to the Charter email address.

Vice Chair Torres reiterated the importance of reading the Charter.

## VIII. Adjournment

There being no further business, the CRC adjourned at 4:53 p.m.

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Camille Evans, Chair  
2020 Charter Review Commission