



**Interoffice Memorandum**

Received: October 13, 2021 @ 4:06pm

Publish: October 24, 2021

Deadline: October 19, 2021

**DATE:** October 13, 2021

**TO:** Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

**THROUGH:** Cheryl Gillespie, Supervisor, Agenda Development Office

**FROM:** Lisette M. Egipciaco, Development Coordinator *Jme*  
Planning Division

**CONTACT PERSON(S):** **Lisette M. Egipciaco,**  
**Development Coordinator**  
**Planning Division 407-836-5684**  
[Lisette.Egipciaco@ocfl.net](mailto:Lisette.Egipciaco@ocfl.net)

**SUBJECT:** Request for Board of County Commissioners Public Hearing

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**Project Name:** Village F Master Planned Development / Parcel S-21 Preliminary Subdivision Plan  
Case # PSP-21-05-143

**Type of Hearing:** Preliminary Subdivision Plan

**Applicant(s):** Aaron Matson  
Cap 5 Development, LLC  
3601 Rigby Road, Suite 300  
Miamisburg, Ohio 45342

**Commission District:** 1

**General Location:** South of Apollo Bond Drive / Westside of Summerlake Groves Street

**Parcel ID #(s)** 04-24-27-0000-00-015

**# of Posters:** 4

**Use:** 41 Single-Family Residential Dwelling Units

Size / Acreage: 12.82

BCC Public Hearing  
Required by: Orange County Code, Chapter 34, Article III,  
Section 34-69 and Chapter 30, Article III, Section  
30-89

Clerk's Advertising  
Requirements: (1) At least 7 days before the BCC public hearing  
date, publish an advertisement in the Legal  
Notices section of *The Orlando Sentinel*  
describing the particular request, the general  
location of the subject property, and the date,  
time, and place when the BCC public hearing will  
be held;

and

(2) At least 7 days before the BCC public  
hearing date, send notices of BCC public hearing  
by U.S. mail to owners of property within 300 feet  
of the subject property and beyond.

Spanish Contact Person: Para más información referente a esta vista  
pública, favor de comunicarse con la División de  
Planificación (Planning Division) al número 407-  
836-8181.

**Advertising Language:**

This request is to subdivide 12.82 acres in order to construct 41 single-family residential dwelling units; District 1; South of Apollo Bond Drive / North and West of Summerlake Groves Street.

**Material Provided:**

- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*);
- (3) Site plan sheet (*to be mailed to property owners*).

***Special Instructions to Clerk (if any):***

Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

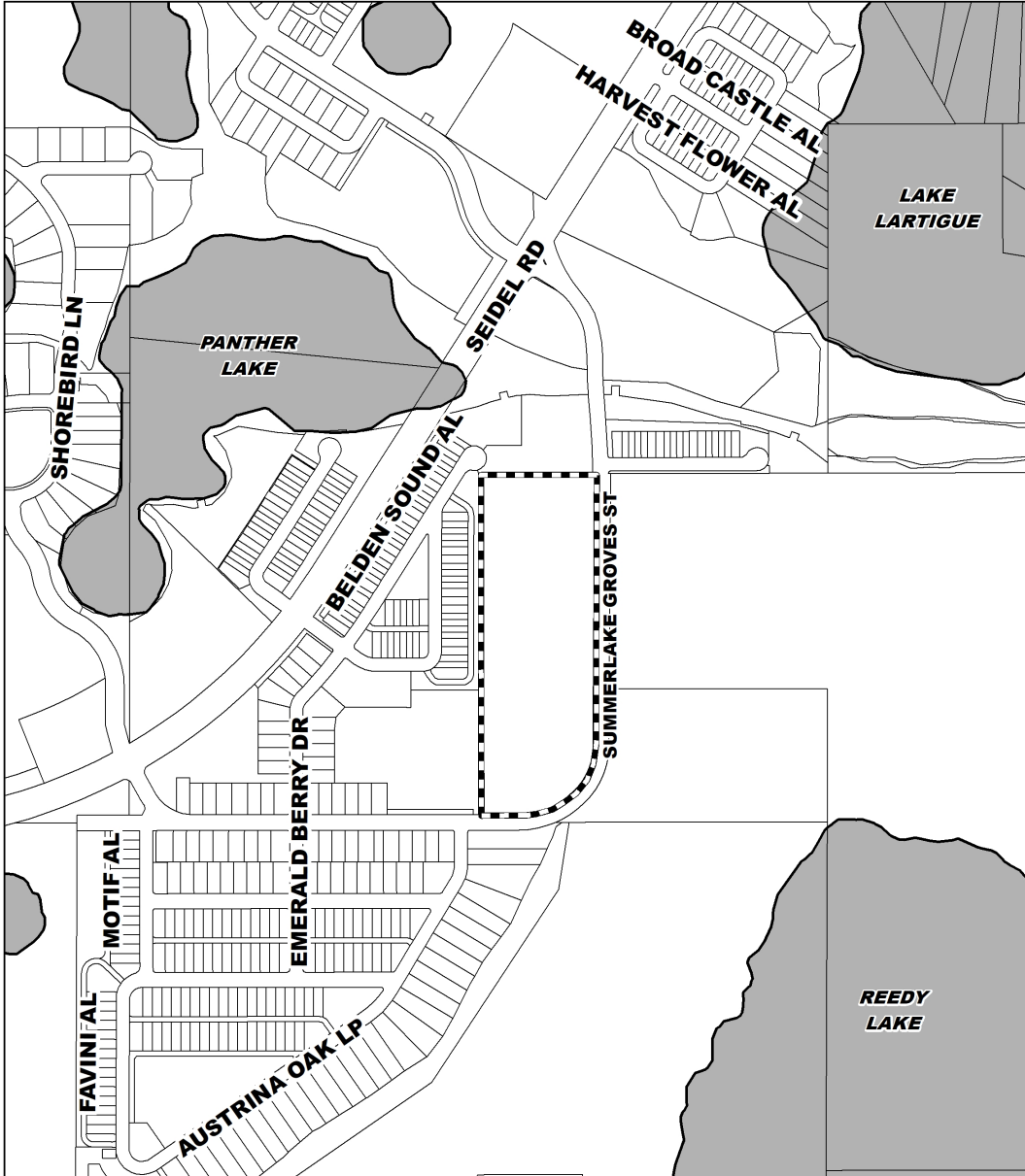
Please notify Lisette Egipciano and Iris Harkonen of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map and site plan sheet)

For questions regarding this map, please call the Planning Division at 407-836-5600.

### Location Map

PSP-21-05-143



 Subject Property



1 inch = 500 feet

# Site Plan

