



Interoffice Memorandum

May 14, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: 

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Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division
Health Services Department
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SUBJECT: Ratification of Purchase Order M100759, 3-Ply Disposable Face
Masks

ACTION REQUESTED:

Ratification of Purchase Order M100759, 3-Ply Disposable Face Masks, with Uth Stuph
Clothing, in a not-to-exceed amount of \$590,290.

PROCUREMENT:

The purchase order provided 1,000,000 3-ply disposable face masks to support the
County's response to COVID-19.

FUNDING:

Funding is available in account number 0001-060-2496-4143.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

In response to COVID-19, County Administration requested 3-ply disposable face masks
in an effort to aid with reopening efforts and provide necessary personal protective
equipment to small businesses in Orange County.

Due to the urgent need of supplies in light of the COVID-19 pandemic, procurement staff
issued an emergency quote request, resulting in 12 responsive quotes. It was critical to
expedite this purchase due to the urgent need of face masks and lack of availability in the
market. Failure to issue this purchase order would have resulted in a longer delivery
timeframe and increased safety risk.

Evaluation of quotes included analysis of product quality, payment terms, and delivery
timeframe. Health Services advised it was preferable for the cloth face masks to be tie-
back rather than ear-loop for greater comfort. Based on the aforementioned analysis, the
purchase was initially awarded to Products-on-the-Go on emergency field purchase order

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(EFPO)-0022; however, the order was cancelled when they advised of shipping challenges that would prohibit them from delivery within the required timeframe of seven days. We subsequently awarded to Uth Stuph Clothing through execution of EFPO-0025.

Quote tabulation is as follows:

<u>Quoter</u>	<u>Quote Total</u>	<u>Product Style</u>	<u>Delivery Timeframe</u>
Products on the Go, LLC	\$395,000	3-ply Mask	7 days
Uth Stuph Clothing	\$590,290	3-ply Mask	7 days
Celebrity Financial Group	\$600,000	3-ply Mask	7 days
Mobile Outfitters	\$683,200	3-ply Mask	Partial shipments; 700,000 within 4-6 days, 300,000 within 7-10 days.
Safeguard Health & Medical Supply	\$690,000	3-ply Mask	30 days
MCT Pro Tools, Inc.	\$700,000	3-ply Mask	3 days
Mapletag Corp.	\$722,100	3-ply Mask	7 days
Korango, LLC.	\$740,000	3-ply Mask	7 days
Green Grove Dental, LLC	\$760,000	3-ply Mask	Partial shipment; 200,000 in 7 days, 800,000 in 7-10 days.
Sutter's Mill Specialties	\$772,375	3-ply Mask	7 days
MES Lawmen Supply Company	\$1,000,000	3-ply Mask	7 days
DG Medical	\$1,252,500	3-ply Mask	7 and 14 days; partial shipments