



February 2, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Raymond Williams, Manager, Public Works Engineering Division
407-836-7909

SUBJECT: Consultant Selection, Request for Proposals Y24-801-GO, Design Services
for Chase Road Bridge Replacement Over Lake Butler and Lake Louise
Canal

RECOMMENDATION:

Selection of AVCON, Inc. to provide Design Services for the Chase Road Bridge Replacement over Lake Butler and Lake Louise Canal, Request for Proposals, Y24-801-GO.

Further request the Board to authorize the Procurement Division to negotiate and execute a contract with a not-to-exceed budget of \$1,000,000.

The proposal was evaluated by the Procurement Committee on January 31, 2024. Commissioner Michael Scott was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide engineering design, construction plan preparation, and a public information program for the Chase Road Bridge Replacement project. This project is located in District 1.

FUNDING:

Funding is available in account number 1004-072-2912-3816.

REMARKS:

The consultant shall assist the County by providing engineering design including, but not limited to, roadway design and maintenance of traffic. The public information program will include two public meetings, various small group meetings with the stakeholders, newsletters, and a website.

One proposal was received in response to this Request for Proposals (RFP). To ensure an open and competitive process, the RFP was posted on the County's e-procurement solution.

Selection of Consultant, Request for Proposals Y24-801-GO, Design Services for the Chase Road Bridge Replacement Over Lake Butler and Lake Louise Canal

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A query from staff to potential proposers that declined to compete on this project resulted in the following:

A2B Engineering LLC: Did not respond to the inquiry.

RTM Engineering Consultants.: Advised they did not have adequate experience to perform this project.

SGM Engineering, Inc.: Did not respond to the inquiry.

TLC Engineering Solutions.: Advised they did not have adequate experience to perform this project.

The Procurement Committee evaluated the proposal in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting - January 31, 2024

Y24-801-GO, DESIGN SERVICES FOR CHASE ROAD BRIDGE REPLACEMENT OVER LAKE BUTLER AND LAKE LOUISE CANAL

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
AVCON, INC.	50.00	33.33	52.50	120.00	10.00	50.00	37.50	0.00	2.00	355.33



INTEROFFICE MEMORANDUM

January 24, 2024

TO: Gian Carlo Otero, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y24-801-GO, Design Services for Chase Road Bridge Replacement Over Lake Butler and Lake Louise Canal

APPROVED: _____

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score, and bonus points:

1. AVCON, INC.
Minority Prime – MBE (AM)

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.	AFAM	2%	Environmental & *Permitting
Borrelli + Partners, Inc.	HM	1%	Landscape Architecture
**DEVO Seereeram, Ph.D.	AM	2%	Geotechnical
ECHO UES, Inc.	HM	19%	Survey, Utilities, and ROW Mapping
TLP Engineering Consultants, Inc.	WF	3%*	***Bridge Hydraulics & Scour Analysis

*Additional clarification is needed on the Permitting role of this subconsultant.

**Subconsultant is not currently certified as an Orange County M/WBE. The proposer will not receive credit for this subconsultant’s inclusion.

***Additional clarification is needed on the role of this subconsultant.

Total M/WBE Participation Proposed: 25%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 26%
 Total WBE Workforce: 20%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Drummond Carpenter, PLLC	2	*Drainage & Public Involvement

***Additional clarification is needed on the role of this subconsultant.**

Registered SDV(s) Proposed: 1
 SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Dislocated Workers)

Sheena Ferguson 1.25.2024