



Interoffice Memorandum

March 18, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M. Manager,
Procurement Division

CONTACT: Raymond Williams, P.E., Manager, Public Works Engineering
Division
407-836-7909

SUBJECT: Consultant Selection, Request for Proposals Y21-901-CH,
Continuing Professional Surveying and Mapping Services

RECOMMENDATION:

Selection of three firms and two ranked alternates to provide Continuing Professional Surveying and Mapping Services, Request for Proposals Y21-901-CH, from the following firms listed alphabetically. Further, request authorization for the negotiation and execution of final contracts by the Procurement Division to establish hourly rates for future requirements. Further request authorization for the Procurement Division to renew the contracts for two additional one-year terms.

- Dewberry Engineers, Inc.
- DRMP, Inc.
- Madrid Engineering Group, Inc. dba Madrid CPWG
- Southeastern Surveying and Mapping Corporation
- WGI, Inc.
- Wood Environment & Infrastructure Solutions, Inc.

The Procurement Committee evaluated the proposals on March 3, 2021. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE:

The contracts will provide professional surveying and mapping services for a variety of planning, development, and/or construction projects administered by various County departments and/or divisions on an as needed basis. Such projects include site evaluation and acquisition; utility system locations; stormwater management system locations; drainage basin mapping; building construction; right-of-way mapping; and expansion/construction of other public facilities.

DISCUSSION:

Three contracts are necessary due to the amount of projected work required within the next three years. Also, in keeping with the Board's policy to spread the work around, these contracts will be monitored to ensure a reasonable degree of equitable distribution of contract dollars.

There will be, however, occasions when the continued use of a particular consultant is necessary which may impact the distribution of contract dollars. These situations include the following:

- Continuation of services initially performed by a particular consultant.
- Services for which a particular consultant is uniquely qualified.
- Difficulty in obtaining proposals from other consultants.
- Difficulty in negotiating task authorizations with other consultants.
- Other justified reasons.

Eight proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. The proposals submitted by Allen & Company, Inc. and NV5, Inc. scored too low for Board consideration.

Consensus scores from the Procurement Committee are attached.

Procurement Committee Meeting - March 3, 2021
Y21-901-CH, Continuing Professional Surveying & Mapping Services

CRITERIA	Project Manager	Project Surveyor & Mapper	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3					(B) Indicates Bonus Points (Maximums Bonus Points Above)			
Wood Environment & Infrastructure Solutions, Inc.	75.00	50.00	60.00	150.00	20.00	50.00	37.50	0.00	2.00	444.50
Dewberry Engineers Inc.	50.00	33.33	45.00	120.00	20.00	50.00	75.00	0.00	0.00	393.33
Southeastern Surveying and Mapping Corporation	75.00	50.00	60.00	120.00	15.00	50.00	0.00	0.00	4.00	374.00
DRMP, Inc.	50.00	50.00	60.00	90.00	20.00	50.00	37.50	0.00	0.00	357.50
WGI, Inc.	50.00	0.00	30.00	120.00	25.00	50.00	75.00	0.00	2.00	352.00
Madrid Engineering Group, Inc. d/b/a Madrid CPWG	0.00	0.00	45.00	120.00	25.00	50.00	75.00	0.00	2.00	317.00



INTEROFFICE MEMORANDUM

January 13, 2021

TO: Carol Hewitt, Contracting Agent
Procurement Division

FROM: Sheena Jackson, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y21-9001CH / Professional Surveying and Mapping Services

APPROVED: *Sheena Jackson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% minority, 6% women. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation.

1. Allen & Company Inc., Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
On- Point Surveying, Inc. (2) MBE	HM	14%	Surveying & Mapping Support
Nieto Whittaker Surveying, LLC (2) MBE	HM	14%	Surveying & Mapping Support

Total M/WBE Participation Proposed: 28%

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 23%

Total WBE Workforce: 12%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
PES, LLC	2	Land Surveying
Gator Engineering & Aquifer Restoration, Inc.	2	Surveying & Mapping Support

Registered SDV(s) Proposed: 2
 SDV Bonus Points: 4

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 4
(Includes SDV & Dislocated workers)

2. Dewberry Engineers Inc., Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.(1) MBE	AFAM	27%	SUE and Survey Support Services

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 19%
 Total WBE Workforce: 22%
 Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated workers)

3. DRMP, Inc., Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
American Government Services Corporation*		3%	Title Search Services
L & S Diversified, LLC (46) MWBE	AF	15%	Surveying and Mapping
On Point Surveying, Inc. (2) MBE	HM	10%	Surveying and Mapping

*Firm not Orange County certified.

Total M/WBE Participation Proposed: 25%
 M/WBE Sub consultant participation Weighted Score: 0
 Total M/WBE Workforce: 21%
 Total WBE Workforce: 18%
 Minority Workforce and Women Workforce Weighted Score: 37.5
Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0
 Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0
Total Bonus Points: 0
(Includes SDV & Dislocated workers)

4. Madrid Engineering Group, Inc. d/b/a Madrid CPWG, Minority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland & Associates, Inc. (1) MBE	AFAM	8%	Subsurface Utilities (SUE)
ECHO UES, Inc. (2) MBE	HM	5%	Subsurface Utilities (SUE)
H & H Survey Consultants, Inc. (6) WBE	WF	3%	Surveying and Mapping Support
L & S Diversified, LLC (46) MWBE	AF	8%	Surveying and Mapping Support & Subsurface Utilities (SUE)
PES, LLC (2) MBE	HM	3%	Surveying and Mapping Support

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 21%
 Total WBE Workforce: 36%
 Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
PES, LLC	2	Surveying and Mapping Support

Registered SDV(s) Proposed: 1
 SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Dislocated workers)

5. NV5, Inc., Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
L & S Diversified, LLC (46) MWBE	AF	27%	Surveying and Mapping Services

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 23%
 Total WBE Workforce: 19%
 Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated workers)

6. Southeastern Surveying and Mapping Corporation, Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Applied Ecology, Inc. (6) WBE	WF	1%	Environmental; and Support GIS Database Development & Mapping
Barnes, Ferland and Associates, Inc. (1) MBE	AFAM	2%	Support Subsurface Utility Engineering
Horizon Geo Services, Inc. (6) WBE	WF	1%	Support GIS Database Development & Mapping
L & S Diversified, LLC (46) MWBE	AF	5%	Support Survey and Mapping
Nieto-Whittaker Surveying, LLC (2) MBE	HM	16%	Support Survey and Mapping

Total M/WBE Participation Proposed: 25%
 M/WBE Sub consultant participation Weighted Score: 0
 Total M/WBE Workforce: 17%
 Total WBE Workforce: 4%
 Minority Workforce and Women Workforce Weighted Score: 0
Total M/WBE Participation Weighted Score: 0

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Gator Engineering & Aquifer Restoration, Inc.	2	Environmental: Wetlands & Endangered Species Survey
PES, LLC	2	Support Survey and Mapping

Registered SDV(s) Proposed: 2
 SDV Bonus Points: 4
 Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0
Total Bonus Points: 4
(Includes SDV & Dislocated workers)

7. WGI, Inc. Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
PES, LLC (2) MBE	HM	20%	Survey and Mapping Support
L & S Diversified, LLC (46) MWBE	AF	10%	Surveying and Mapping Services/SUE Support

Total M/WBE Participation Proposed: 30%
 M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 27%
 Total WBE Workforce: 29%
 Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
PES, LLC	2	Support Survey and Mapping

Registered SDV(s) Proposed: 1
 SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Dislocated workers)

8. Wood Environment & Infrastructure Solutions, Inc., Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
L & S Diversified (46) MWBE	AF	10%	Survey & Mapping / Sub-Surface Utility Exploration
Barnes Ferland and Associates, Inc. (1) MBE	AFAM	7%	Sub-Surface Utility Exploration
PES, LLC (2) MBE	HM	3%	Survey & Mapping Support
Nieto Whittaker Surveying, LLC	HM	5%	Survey & Mapping Support
John B. Webb & Associates (6) WBE	WF	5%	Survey & Mapping Support

Total M/WBE Participation Proposed: 30%

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 0%

Total WBE Workforce: 0%

Minority Workforce and Women Workforce Weighted Score: 0

Note: Evaluator not able to compute the workforce, because no information provided for the Total workforce.

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
PES, LLC	2	Survey & Mapping Support

Registered SDV(s) Proposed: 1

SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0

Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2

(Includes SDV & Dislocated workers)