



Interoffice Memorandum

July 1, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

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SUBJECT: Ratification of Purchase Order M101239, 3-Ply Disposable
Protective Face Masks

ACTION REQUESTED:

Ratification of Purchase Order M101239, 3-Ply Disposable Protective Face Masks, with
Municipal Emergency Services Inc. in a not-to-exceed amount of \$525,000.

PROCUREMENT:

This purchase order provided 3,000,000 3-ply disposable protective face masks to support
the County's response to COVID-19.

FUNDING:

Funding is available in account number 5895-019-8019-4143.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

In response to COVID-19, County Administration requested 3-ply disposable protective
face masks in an effort to provide small businesses in Orange County with necessary
personal protective equipment as businesses reopen.

Due to the urgent need of supplies in light of the COVID-19 pandemic, Procurement
Division staff issued an emergency quote request, resulting in 32 responsive quotes. It was
critical to expedite this purchase due to the urgent need of 3-ply disposable protective face
masks. Failure to issue this purchase order would have resulted in a longer delivery
timeframe and increased safety risk.

Ratification of Purchase Order M101239, 3-Ply Disposable Protective Face Masks

Evaluation of the quotes included analysis of product quality, payment terms, and delivery timeframe. Procurement Division staff evaluated the five lowest responsive quotes which could guarantee delivery within seven business days. Upon conclusion of the evaluation, the Procurement Division issued emergency field purchase order EFPO-0077. Based on the aforementioned analysis, the purchase was awarded to Municipal Emergency Services Inc.

Quote tabulation is as follows:

<u>Quoter</u>	<u>Quote Total</u>	<u>Delivery Timeframe</u>
<u>Municipal Emergency Services Inc.</u>	<u>\$ 525,000</u>	<u>7 days</u>
<u>PartPoint</u>	<u>\$ 534,000</u>	<u>7 days</u>
<u>EverReady</u>	<u>\$ 540,000</u>	<u>7 days</u>
<u>Sol Trading (Third Eye)</u>	<u>\$ 600,000</u>	<u>-</u>
<u>Mobile Outfitters</u>	<u>\$ 860,000</u>	<u>7 days</u>
<u>Invotek Medical</u>	<u>\$ 690,000</u>	<u>7 days</u>
<u>PPE Products</u>	<u>\$ 720,000</u>	<u>7 days</u>
<u>Warfighter</u>	<u>\$ 750,000</u>	<u>7 days</u>
<u>FL Import Export</u>	<u>\$ 780,000</u>	<u>7 days</u>
<u>Mosaic Pro</u>	<u>\$ 780,000</u>	<u>7 cal days</u>
<u>Uth Stuph</u>	<u>\$ 810,000</u>	<u>7 days</u>
<u>BizGifter</u>	<u>\$ 810,000</u>	<u>7 days</u>
<u>LatamXport</u>	<u>\$ 840,000</u>	<u>7 days</u>
<u>Centrix</u>	<u>\$ 840,000</u>	<u>7 days</u>
<u>Blue Collar Shirt</u>	<u>\$ 870,000</u>	<u>7 days</u>
<u>Go East Promotions</u>	<u>\$ 1,020,000</u>	<u>7 days</u>
<u>Moss Inc</u>	<u>\$ 1,020,000</u>	<u>7-14 days</u>
<u>C2Wireless</u>	<u>\$ 1,050,000</u>	<u>7 days</u>
<u>Jabil</u>	<u>\$ 1,050,000</u>	<u>start July</u>
<u>National Environmental, Inc.</u>	<u>\$ 1,110,000</u>	<u>7 days</u>
<u>MSC</u>	<u>\$ 1,110,000</u>	<u>7 days</u>
<u>Sterlington Medical</u>	<u>\$ 1,167,000</u>	<u>7 days</u>
<u>Venture Aviator (Global Logistics)</u>	<u>\$ 1,170,000</u>	<u>7 days</u>
<u>Gallant</u>	<u>\$ 1,197,000</u>	<u>7 days</u>
<u>Fastenal</u>	<u>\$ 1,200,000</u>	<u>7 days</u>
<u>MoMoney</u>	<u>\$ 1,350,000</u>	<u>7-14 days</u>
<u>Fastenal</u>	<u>\$ 1,410,000</u>	<u>7 days</u>
<u>McCarrell Enterprise</u>	<u>\$ 1,470,000</u>	<u>7 days</u>
<u>Mapletag</u>	<u>\$ 1,560,000</u>	<u>7 days</u>
<u>Grainger</u>	<u>\$ 1,591,800</u>	<u>7 days</u>
<u>United Medical</u>	<u>\$ 1,700,000</u>	<u>7 days</u>
<u>BioSafe</u>	<u>\$ 1,710,000</u>	<u>7 days</u>