



Interoffice Memorandum

June 21, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Phil Diamond, Orange County Comptroller
(407) 836-5986

SUBJECT: Approval of Amendment No. 6, Contract Y16-184, Audit Services

ACTION REQUESTED:

Approval of Amendment No. 6, Contract Y16-184, Audit Services, with Cherry Bekaert, LLP in the estimated total amount of \$394,863, for a revised estimated total contract amount of \$779,645.

PROCUREMENT:

This amendment extends the contract for a one-year term to continue to provide audit services for the County for the period of July 7, 2021 through July 6, 2022.

APPROVALS:

The Orange County Comptroller's office concurs with this request.

REMARKS:

The Board authorized award of Contract Y16-184 on May 10, 2016 to Cherry Bekaert, LLP in the amount of \$355,000 for a one-year term with four additional one-year renewal terms.

On February, 26, 2021, the Procurement Division issued Request for Proposals Y21-117-AH to establish a new contract for Audit Services in advance of the current contract expiring. Responsive proposals were evaluated by a committee on May 14, 2021. A timely protest was received on May 21, 2021, and a protest hearing was scheduled for June 24, 2021. This extension is required to avoid a lapse in service and allow sufficient time to complete the competitive procurement process.

Previous amendments for Contract Y16-184 are as follows:

Approval of Amendment No. 6, Contract Y16-184, Audit Services, with Cherry Bekaert, in the amount of \$394,863 for a one-year extension.

- Amendment No. 1: renewed the contract for the period of May 17, 2017 through April 30, 2018. Unit prices were also increase per Article 2, CPI increase. The contract amount was increased \$8,449, from \$355,000 to \$363,449. This increase did not require Board approval as it fell within Procurement's authority.
- Amendment No. 2: corrected the service period of Amendment No. 1 to July 7, 2017 through July 8, 2018.
- Amendment No. 3: renewed the contract for the period of July 7, 2018 through July 6, 2019. The unit prices were increased per Article 2 of the contract and the amount was increased by \$8,577, from \$363,449 to \$372,026. This increase did not require Board approval as it fell within Procurement's authority.
- Amendment No. 4: renewed the contract for the period of July 7, 2019 through July 6, 2020. The unit prices were increased per Article 2 of the contract and the amount was increased by \$6,920, from \$372,026 to \$378,946. This increase did not require Board approval as it fell within Procurement's authority.
- Amendment No. 5: renewed the contract for the period of July 7, 2020 through July 6, 2021. The unit prices were increased per Article 2 of the contract and the amount was increased by \$5,836, from \$378,946 to \$384,782. This increase did not require Board approval as it fell within Procurement's authority.