




Interoffice Memorandum

August 19, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director 
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – September 10, 2019**
Agreement between Orange County, Florida and Orange County School Readiness Coalition, Inc. Related to the Provision of Transition Services for Preschool Children

The Head Start Division requests Board approval of the Agreement between Orange County and Orange County School Readiness Coalition, Inc. related to the provision of transition services for preschool children. This agreement will provide transition services for preschool children transitioning from Head Start to Kindergarten, as mandated by Florida School Readiness Act.

The County Attorney's Office and Risk Management Division have reviewed this agreement. The term of this agreement is from the date of full execution through July 30, 2020 and automatic renewals for six additional years.

ACTION REQUESTED: Approval and execution of Agreement between Orange County, Florida and Orange County School Readiness Coalition, Inc. related to the Provision of Transition Services for Preschool Children.

SH/kp:jam

Attachment

c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Fiscal Manager, Community and Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Nanette Melo, Management & Budget Admr., Office of Management & Budget
Auria Oliver, Management & Budget Admr., Office of Management & Budget

AGREEMENT

between

ORANGE COUNTY, FLORIDA

and

ORANGE COUNTY SCHOOL READINESS COALITION, INC.

related to

THE PROVISION OF TRANSITION SERVICES FOR PRESCHOOL CHILDREN

THIS AGREEMENT (“Agreement”) is entered into by and between **ORANGE COUNTY, FLORIDA** (the “County”), a charter county and political subdivision of the State of Florida whose principal address is 201 South Rosalind Avenue, Orlando, Florida 32801, on behalf of its Head Start Division, and the **ORANGE COUNTY SCHOOL READINESS COALITION, INC.** (the “Agency”), a not-for-profit corporation organized under the laws of the State of Florida, located at 7700 Southland Boulevard, Suite 100, Orlando, Florida 32809. The County and the Agency may be referred to individually as “party” or collectively as “parties.”

RECITALS

WHEREAS, the County receives funding from the U.S. Department of Health and Human Services (“HHS”) under the federal Head Start Act to operate a Head Start Program in Orange County, Florida (the “Program”); and

WHEREAS, the purpose of the Program is to provide high quality comprehensive services to economically disadvantaged children and their diverse families in Orange County, Florida; and

WHEREAS, children experience many transitions, including from home to early/day care and educational settings, between age groups or program settings, and from preschool to kindergarten. Supporting these transitions is critically important. The Program lays the foundation through partnerships with early learning providers, which promotes positive far-reaching effects on children’s well-being and academic success.

WHEREAS, the Agency has been designated to administer the State’s Voluntary Prekindergarten Education Program which offers four-year-old children free high quality prekindergarten learning opportunities, as mandated by Florida’s School Readiness Act, Section 411.01, Florida Statutes; and

WHEREAS, the Agency intends to provide these Services as a part of its mission as a 501(c) nonprofit, early learning provider and do so without any intent to induce referrals; and

WHEREAS, the parties have agreed to enter into this Agreement to establish transition services for preschool children that transition from Head Start to Kindergarten, as required by the Head Start Act codified in 42 U.S.C.S. Sections 9837a(a)(3)-(6); and

WHEREAS, the parties have agreed to enter into this Agreement to establish the terms and conditions for the Services that shall be provided by the Agency.

NOW THEREFORE, in consideration of the mutual covenants set forth in this Agreement, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Section 1. Recitals. The above recitals are true and correct and are hereby incorporated as material part of this Agreement by reference.

Section 2. Documents.

A. The following documents are incorporated either by attachment or by reference and form a material part of this Agreement:

1. This Agreement;
2. **Exhibit “A”**: Scope of Services; and
3. **Exhibit “B”**: List of Participating Program Locations.

Section 3. Obligations of the Parties. Both the County and Agency will meet the obligations as described in the Scope of Services that is attached to this Agreement and incorporated as a material part of this Agreement as **Exhibit “A”** (the “Services”).

Section 4. Background Screening.

A. All Agency staff, employees, guests, invitees, third party providers, and volunteers providing Services under this Agreement or otherwise present on the County’s premises with Head Start students present may be required to complete a Level 2 background screen in compliance with Section 435.04, Florida Statutes. The Agency shall be responsible for expenses associated with conducting Level 2 background screens.

B. All individuals in paid or volunteer positions that require Level 2 background screens shall be subject to and shall complete such screens prior to access, supervision, or direct care of any children under the Program. Screens shall include an initial Level 2 background screening with additional Level 2 background screenings performed thereafter at five (5) year intervals.

C. Level 2 background screens consist of an employment history check and fingerprinting. Fingerprinting is used to process the following screenings:

1. Statewide Criminal and Juvenile Records Check through the Florida Department of Law Enforcement;
2. Federal Criminal Records Check through FBI; and

3. May include Local Criminal Records Check through Local Law Enforcement.

D. Upon request, the Agency will provide the County's Head Start manager or designee with confirmation that the Level 2 background screen has been conducted, and whether the results are acceptable to the County. Copies of the completed background screens for individuals performing services under this Agreement will be made available to the County upon request.

Section 5. No Financial Commitment. The Agency and the County agree that all Services performed under this Agreement shall be without any form of payment or other financial compensation from the County. Any costs or expenses incurred by either party will be the sole responsibility of that respective party.

Section 6. Term of Agreement.

A. **Term.** This Agreement shall be effective on the date of execution by the last signing party ("Effective Date") and shall remain in effect through July 30, 2020.

B. **Automatic Renewal.** Unless terminated by one of the parties pursuant to the termination provisions of this Agreement, this Agreement will automatically renew on an annual basis on August 1, 2020 for six (6) additional annual periods.

Section 7. Termination of Agreement. Either party may terminate this Agreement at any time, either with or without cause. The terminating party shall give the other party thirty (30) days written notice of its intent to terminate this Agreement. If such notice is given, this Agreement will terminate at the end of the thirty (30) days' notice. No damages may be assessed against either party for its termination of this Agreement pursuant to this Section.

Section 8. Notices. All notices under this Agreement must be in writing and delivered by hand delivery, express courier, or United States Postal Service certified mail with return receipt requested, and will be effective upon receipt of the same. Notices must be delivered to each of the parties at the following addresses or at such other addresses as specified by written notice in compliance with the terms of this paragraph.

To the County: Manager, Head Start Division
Family Services Department
2100 East Michigan Street
Orlando, Florida 32806

AND

Orange County Administrator
Administration Building
201 South Rosalind Avenue, 5th Floor
Orlando, Florida 32801

To the Agency:

Chief Executive Officer
Orange County School Readiness Coalition, Inc.
7700 Southland Boulevard
Orlando, Florida 32809

Section 9. Independent Contractor. The Agency is, and shall be, in the performance of all work services and activities under this Agreement, an independent contractor, and not an employee, agent, or servant of the County. All persons engaged in any work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the Agency's sole direction, supervision, and control. The Agency shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Agency's relationship, and the relationship of its employees, to the County shall be that of an independent contractor and not as employees or agents of the County. The Agency does not have the power or authority to bind the County in any promise, agreement, or representation other than as specifically provided for in this Agreement. Nothing contained in this Agreement shall create any partnership, association, joint venture, fiduciary or agency relationship between the Agency and the County.

Section 10. Indemnification. Each party agrees to defend, indemnify and hold harmless the other party, its officials and employees from all claims, actions, losses, suits, judgments, fines, liabilities, costs and expenses (including attorneys' fees) attributable to its negligent acts or omissions, or those of its officials and employees acting within the scope of their employment, or arising out of or resulting from the indemnifying party's negligent performance under this agreement. Nothing contained in this Agreement shall constitute a waiver of sovereign immunity or the provisions of Section 768.28, Florida Statutes. The foregoing shall not constitute an agreement by either party to assume any liability for the acts, omissions, or negligence of the other party.

Section 11. Liability. Unless otherwise explicitly stated in this Agreement, neither party shall, in any way, be liable to the other for any special, consequential, incidental, punitive, or indirect damages arising from or relating to any breach of this Agreement, regardless of any notice of the possibility of such damages. Nothing contained in this Agreement shall constitute as a waiver by the County or the Agency of sovereign immunity or the provisions of Section 768.28, Florida Statutes.

Section 12. Insurance. The Agency shall maintain on a primary basis and at its sole expense at all times throughout the duration of this Agreement the following types of insurance coverage with limits and on forms (including endorsements) as described as follows:

A. These requirements, as well as the County's review and acceptance of insurance maintained by the Agency, are not intended to, and shall not in any manner, limit or qualify the liabilities or obligations assumed by the Agency under this Agreement. The Agency is required to maintain coverage required by federal and state Workers' Compensation or financial responsibility laws including, but not limited to Chapters 324 and 400, Florida Statutes, as may be amended from time to time.

B. The Agency shall require and ensure that all providers and sub-consultants providing Services under this Agreement (if any) procure and maintain, for the duration of their involvement in this Agreement, insurance coverage in such type and with the limits sufficient to protect the interests of the Agency and the County.

C. Insurance carriers providing coverage required in this Agreement must be authorized to conduct business in the State of Florida and must possess a current A.M. Best Financial Strength of A-Class VIII or better. State authorization can be checked via www.flori.companyssearch/ and A.M. Best Ratings are available at www.ambest.com.

D. **Required Coverage.** The Agency shall have in full force the following coverage, if applicable, and will provide a Certificate of Insurance to the County prior to commencing operations under this Agreement to verify such coverage:

1. **Commercial General Liability:** The Agency shall provide coverage issued on the most recent version of the ISO form as filed for use in Florida, or its equivalent, with a limit of not less than \$1,000,000 (One Million Dollars) per occurrence. Coverage shall not include any exclusion for contractual liability or separation of insureds provisions and the aggregate limit shall either apply separately to this Agreement or shall at least be twice the required occurrence limit;
2. **Sexual Abuse and Molestation Coverage** with limits of not less than \$100,000 (One Hundred Thousand Dollars) per occurrences shall be included for any Agency providers that provide Services directly to minors; and
3. **Workers' Compensation:** The Agency shall maintain coverage for its employees within statutory workers compensation limits and no less than \$100,000 (One Hundred Thousand Dollars) for each incident of bodily injury or disease for Employer's Liability. Said coverage shall include a waiver of subrogation in favor of the County. Elective exemptions, as defined in Chapter 44, Florida Statutes, will be considered on a case by case basis. Any contractor using an employee leasing company shall complete a Leased Employee Affidavit.

E. **Required Endorsements.** The Agency shall have in full force the following endorsements, and will provide proof of endorsements to the County prior to commencing operations under this Agreement.

1. **Additional Insured** – CG20 26 or CG20 10/CG20-37 or their equivalent. (Note: if blanket endorsements are being submitted, include the entire endorsements and applicable policy number).
2. **Waiver of Transfer of Rights of Recovery** – CG24 04 or its equivalent. (Note if blanket endorsements are being submitted, include the entire endorsement and the applicable policy number).

F. Prior to the execution and commencement of any operations or services provided under this Agreement, the Agency shall provide the County with current certificates of insurance evidencing all required coverage. In addition to the certificate(s) of insurance, the Agency shall also provide endorsements for each policy as specified above. All specific policy endorsements shall be in the name of the Orange County Board of County Commissioners.

G. For continuing services, contract renewal certificates shall be submitted upon request by either the County or the County's contracted certificate compliance management firm. The certificates shall certify that the Agency has obtained insurance of the type, amount, and classification as required for strict compliance with this insurance section. The Agency shall notify the County not less than thirty (30) business days, or ten (10) business days for non-payment of premium, of any material change in or cancellation or non-renewal of insurance coverage. The Agency shall provide evidence of replacement coverage to maintain compliance with aforementioned insurance requirements to the County or its certificates management representative thirty (30) days prior to the effective date of the replacement policy. The certificate shall read:

Orange County Board of County Commissioners

Attn: Procurement Division
400 East South Street
Orlando, FL 32801

H. The Agency may satisfy these insurance requirements through an actuarially sound plan of self-insurance.

Section 13. Records Management.

A. The Agency acknowledges that it, and any and all of its subcontractors providing services, or otherwise performing, pursuant to this Agreement, shall abide by the requirements of this "Records Management" provision.

1. **Maintenance.** In the performance of this Agreement, the Agency shall establish and maintain separate books, records, and accounts of all activities related to the Agreement, in compliance with generally accepted accounting and record maintenance procedures.
2. **Retention.** Books, records, and accounts related to the performance of this Agreement shall be retained by the Agency for a period of five (5) years after termination of this Agreement, unless this Agreement is the subject of litigation, at which point the Agency shall retain such books, records, and accounts for a period of five (5) years after the conclusion of any such litigation.
3. **Access.** Books, records, and accounts related to the performance of this Agreement shall be open to inspection during regular business hours by an authorized representative of the County.

4. **Public Records.** All books, records, and accounts related to the performance of this Agreement shall be subject to the applicable public records provisions of Chapter 119, Florida Statutes. As such, all books, records, and accounts created by the Agency, or provided to the Agency pursuant to this Agreement, are public records and the Agency agrees to assist the County in compliance with any request for such public records made in accordance with Chapter 119, Florida Statutes.

Section 14. Protection of Person and Property.

A. While working or providing Services at the County's facilities, the Agency shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with its services or performance of its operations under this Agreement. The Agency shall take all reasonable precautions for the safety and protection of:

1. All employees and persons who the Agency agrees to be on the premises and other persons who may be affected thereby; and
2. All property, material, and equipment on the premises under the care, custody, or control of the Agency. The parties agree that the Agency will only be using its own property, material, and equipment.

B. The Agency shall comply with, and ensure that its contractors comply with, all applicable safety laws, ordinances, rules, regulations, and standards. This includes, but is not limited to, the following:

1. Occupational Safety & Health (OSHA);
2. National Institute for Occupational Safety & Health (NIOSH); and
3. National Fire Protection Association (NFPA).

C. The Agency must also comply with the guidelines set forth in Orange County Safety & Health Manual. The Manual can be accessed at the address below:

<http://www.ocfl.net/VendorServices/OrangeCountySafetyandHealthManual.aspx>.

D. **Removal from Premises.** The County may, in its sole and absolute discretion, remove any Agency employee, volunteer, or associate from the County's premises at any time.

Section 15. General Provisions.

A. **Compliance with Laws.** It shall be each party's responsibility to be aware of federal, state, and local laws relevant to this Agreement. Each party shall comply in all respects with all applicable legal requirements governing the duties, obligations, and business practices of that party and shall obtain any permits or licenses necessary for its operations. Neither party shall

take any action in violation of any applicable legal requirement that could result in liability being imposed on the other party.

B. No Waiver of Sovereign Immunity. Nothing contained in this Agreement shall constitute or be in any way construed to be a waiver of the County's sovereign immunity or the protections and provisions of Section 768.28, Florida Statutes.

C. Advertising and Publicity. Neither party shall use the name, logo or trademark of the other in any form or publicity or promotional or advertising material, or in any communications with the media without the other's prior written consent to the specific contemplated use. Except for those circumstances expressly permitted in this Agreement, requests for permission to use name or marks must be sent in accordance with the Notices section of this Agreement.

D. Tobacco Free Campus. All County operations under the Board of County Commissioners shall be tobacco free. This policy shall apply to parking lots, parks, break areas and worksites. It is also applicable to any of the Agency's personnel for the duration of their participation in the Program. Tobacco is defined as tobacco products including, but not limited to, cigars, cigarettes, e-cigarettes, pipes, chewing tobacco, and snuff. Failure to abide by this policy may result in one or both of the following: (1) Civil penalties levied under Chapter 386.208, Florida Statutes, for the offending individual – when applicable; and (2) Termination of this Agreement between the Agency and the County.

E. No Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to, or shall, confer upon any person, other than the parties and their respective successors and permitted assigns, any legal or equitable right, benefit or remedy of any nature under or by reason of this Agreement.

F. Assignments and Successors. Each party binds itself and its partners, successors, executors, administrators, and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement. The parties deem the services to be rendered pursuant to this Agreement to be personal in nature. As such, neither party shall assign, sublet, convey, or transfer its interest in this Agreement without the written consent of the other, which consent shall be in the sole determination of the party with the right to consent.

G. Waiver. No delay or failure on the part of any party to this Agreement to exercise any right or remedy accruing to such party upon the occurrence of an event of violation shall affect any such right or remedy, be held to be an abandonment thereof, or preclude such party from the exercise thereof at any time during the continuance of any event of violation. No waiver of a single event of violation shall be deemed to be a waiver of any subsequent event of violation.

H. Remedies. No remedy conferred upon any party in this Agreement is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy: (1) provided for in this Agreement; and (2) now or later existing at law or at equity. No single or partial exercise by any party of any right, power, or

remedy provided to that party by this Agreement shall preclude any other or further exercise of any such rights, powers, or remedies.

I. **Governing Law.** This Agreement, and any and all actions directly or indirectly associated with this Agreement will be governed by and construed in accordance with the internal laws of the State of Florida, without reference to any conflicts of law provisions.

J. **Venue.** For any legal proceeding arising out of or relating to this Agreement, each party hereby submits to the exclusive jurisdiction of, and waives any venue or other objection against the Ninth Circuit Court in and for Orange County, Florida. Should any federal claims arise for which the courts of the State of Florida lack jurisdiction, venue for those actions shall be in the Orlando Division of the U.S. Middle District of Florida.

K. **Jury Waiver.** Each party hereto hereby irrevocably waives, to the fullest extent permitted by applicable law, any right it may have to a trial by jury in any legal proceeding directly or indirectly arising out of relating to this Agreement.

L. **Attorney's Fees and Costs.** Unless explicitly stated otherwise in this Agreement, the Parties shall each bear their own costs, expert fees, attorney's fees, and other fees incurred in connection with this Agreement and any dispute or litigation that arises directly or indirectly from this Agreement.

M. **No Representations and Construction.** Each party represents that they had the opportunity to consult with an attorney, and have carefully read and understand the scope and effect of the provisions of this Agreement. Neither party has relied upon any representations or statements made by the other party which are not specifically set forth in this Agreement, and that this Agreement is not to be construed against any party as it were the drafter of this Agreement.

N. **Severability.** The provisions of this Agreement are declared by the parties to be severable. However, the material provisions of this Agreement are dependent upon one another, and such interdependence is a material inducement for the parties to enter into this Agreement. Therefore, should any material term, provision, covenant or condition of this Agreement be held invalid or unenforceable by a court of competent jurisdiction, the party protected or benefited by such term, provision, covenant, or condition may demand that the parties negotiate such reasonable alternate contract language or provisions as may be necessary either to restore the protected or benefited party to its previous position or otherwise mitigate the loss of protection or benefit resulting from the holding.

O. **Equal Employment Opportunity.** Pursuant to Section 17-288, Orange County Code, the County shall not extend public funds or resources in a manner that would encourage, perpetuate or foster discrimination. As such, any and all person(s) doing business with the County shall recognize and comply with the County's "Equal Opportunity and Nondiscrimination Policy," which is intended to assure equal opportunities to every person in securing or holding employment in a field of work or labor for which that person is qualified, regardless of race, religion, sex, color, age, disability or national origin. This policy is enforced

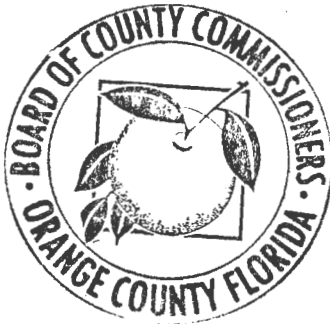
by Section 17-314, Orange County Code, and the County's relevant Administrative Regulations. Section 17-290, Orange County Code, memorializes the County's commitment to its Equal Opportunity and Nondiscrimination Policy by requiring the following provisions in all County contracts:

1. The Agency represents that the Agency has adopted and shall maintain a policy of nondiscrimination as defined by applicable County ordinance through the term of this Agreement.
 2. The Agency agrees that, on written request, the Agency shall permit reasonable access to all business records or employment, employment advertisement, application forms, and other pertinent data and records, by the county, for the purpose of investigating to ascertain compliance with the nondiscrimination provisions of this Agreement; provided, that the Agency shall not be required to produce for inspection records covering periods of time more than one year prior to the date of this Agreement.
 3. The Agency agrees that, if any of the obligations of this Agreement are to be performed by subcontractor(s), the provisions of subsections (1) and (2) of this section shall be incorporated into and become a part of the subcontract.
- P. **Survivorship.** Those provisions which by their nature are intended to survive the expiration, cancellation, or termination of this Agreement, including, by the way of example only, the indemnification and public records provisions, shall survive the expiration, cancellation, or termination of this Agreement.
- Q. **Headings and Captions.** The headings or captions of articles, sections, or subsections used in this Agreement are for convenience of reference only and are not intended to define or limit their contents, nor are they to affect the construction of or to be taken into consideration in interpreting this Agreement.
- R. **Authority of Signatory.** Each signatory below represents and warrants that he or she has full power and is duly authorized by their respective party to enter into and perform this Agreement. Such signatory also represents that he or she has fully reviewed and understands the above conditions and intends to fully abide by the conditions and terms of this Agreement as stated.
- S. **Authority to Practice.** The Agency represents and warrants that it has and will continue to maintain all licenses, permits, and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses, permits, and approvals must be submitted to the County upon request
- T. **Written Modification.** No change in, modification of, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the full execution of this by authorized representatives of County and the Agency.

Section 16. Entire Agreement. This Agreement, and any documents incorporated in this Agreement, sets forth and constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof. This Agreement supersedes any and all prior agreements, negotiations, correspondence, undertakings, promises, covenants, arrangements, communications, representations, and warranties, whether oral or written of any party to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

ORANGE COUNTY, FLORIDA
By: Board of County Commissioners



By: *Jerry L. Demings*
for Jerry L. Demings, Mayor

Date: 10 Sep 19

ORANGE COUNTY SCHOOL
READINESS COALITION, INC.

By: *Karen Willis*
Karen Willis, Chief Executive Officer

Date: 7/31/19

EXHIBIT "A"
SCOPE OF SERVICES

I. Obligations of Parties

A. The County

1. The County shall designate the Senior Program Manager of Early Childhood Development and Education to serve as the County Liaison.
2. The County Liaison shall provide information to parents through outreach activities in an effort to promote the smooth transition of children from Head Start to Kindergarten, as required in the Head Start Act codified by 42 U.S.C.S. Sections 9837a(a)(3)-(6). Specifically, the County Liaison:
 - a. Shall seek involvement of parents of participating children in activities designed to help parents become full partners in the education of their children;
 - b. Shall offer training, directly or through referral of local entities, in basic child development, including cognitive, social and emotional development; and
 - c. Shall share its transition efforts with the Agency as deemed appropriate by the County.
3. The County shall notify Head Start staff about the Agency's transition services and encourage participation.
4. The County shall report any problems or concerns with the Agency's services to the Agency's Liaison or the appropriate Agency supervisor.
5. The County shall provide advance notice to the Agency of any relevant building or office closure.
6. The County shall provide sufficient facility space at Orange County Facilities for training, if applicable, and the Agency will have access to said space at least 30 minutes before and after said training to set up and clean.
7. The County may share its training calendar and resources with the Agency.

B. The Agency

1. The Agency shall designate an Agency Liaison to serve as the contact person for this Agreement.
2. The Agency shall provide education materials to the County related to the Agency's Program so the public may have access to information about early childhood programs such as VPK and School Readiness.
3. The Agency shall coordinate mass registration in each community served, as appropriate.
4. The Agency shall act as a referral resource to families for all Program guidelines for each funding source to ensure maximum enrollment of eligible children in the Voluntary Pre-Kindergarten Program, which is administered by the Agency.
5. The Agency shall implement the transitions program throughout the County to be scheduled with locations designated in "**Exhibit B.**"
6. The Agency shall provide resources for full-day, full-year daytime childcare services to meet the needs of working parents, as funding permits.
7. The Agency shall post Head Start training opportunities such as academic and development standards, instructional methods, best practices, curricula, and others on the Agency's website, as appropriate.

EXHIBIT "B"
LIST OF PARTICIPATING PROGRAMS

<p>ALOMA ELEMENTARY 2 2949 Scarlet Road Winter Park, Fl. 32792 407-672-3100 X 3002278 Fax 836-2981 Ctr. Spr. Karen Dunne FSW: Yanetsy Garay X 3002288</p>	<p>FRONTLINE OUTREACH 4 3000 C.R. Smith Street Orlando, Fl. 32805 407-254-9461 Fax 836-1917 Ctr. Spr. Jacqueline Lopez FSW Jamie Harrold 407-254-9458</p>	<p>SOUTHWOOD 6 6225 Brookgreen Ave. Orlando, FL 32809 407-254-6768 Fax: 836-1934 Ctr. Spr. Vivian Jones FSW: Kathy Millsap 254-6764 Bianca Hilts 254-6769</p>
<p>BITHLO 2 18501 Washington Avenue Orlando, Fl. 32820 407-254-1928 Fax: 836-2982 Ctr. Spr. Latoria Mitchell FSW: Whitney Marshall -254-1907</p>	<p>HAL P. MARSTON 6 3933 W D Judge Drive Orlando, Fl 32808 407-836-8455 Fax: 836-8440 Ctr. Spr. Wilna Francois FSW Jessica Parker 407-836-8433 Shayla Brown 407-836-8462</p>	<p>TAFT 6 9504 South Orange Ave. Orlando, FL 32824 407-254-9274 Fax: 836-1940 Ctr. Spr. Isis Alameda FSW: Tyrza Benitez 407-254-9270 Laura Baumgartner 407-254-9275</p>
<p>CALLAHAN 3 101 N. Parramore Street Orlando, Fl. 32805 407-245-0910/0281 Ctr. Spr. Toinette Stenson FSW: Zackery Dancy 407-245-0910</p>	<p>JOHN BRIDGES 6 445 W 13TH STREET Apopka, Fl. 32703 407-254-9421 Fax: 836-1929 Ctr. Spr. Marcia Cotton FSW Delrose Forbes 407-254-9422 FSW Marcus Perry 407-254-9423</p>	<p>THREE POINTS ELEMENTARY 3 4001 South Goldenrod Road Orlando, FL 32822 407-207-3800 Fax: 836-2883 Ctr. Spr. Yira Rodriguez X 3982302 FSW Corey Johnson X 3982288 c-321-388-7031</p>
<p>DENTON JOHNSON 2 400 Ruffel Street Eatonville, Fl. 32751 407-836-2500 Fax: 836-2984 Ctr. Spr. Tonya Johnson Hale 836-2501 FSW Patrice Milton 836-2503</p>	<p>LILA MITCHELL 4 5151 Raleigh St. Orlando, Fl. 32811 407-254-9494 Fax: 407-836-1930 Ctr. Spr. John Holmes FSW: Regina Melicio 407-254-9484 Medgine Jean Baptiste 407-254-9483</p>	<p>VENTURA 2 4400 Woodgate Blvd. Orlando, FL 32822 407-249-6400 X 4002283 Fax: 836-7486 CTR. Spr. SUNITHA KOORATHOTA-FIELD OP FSW Shalia Lowery/ Dany Vincent X 4002283</p>
<p>DOVER SHORES ELEMENTARY 2 1200 Gaston Foster Road Orlando, Fl. 32812 407-249-6330 X 3262248 Fax: 836-7472 Ctr. Spr. SALYNTHIA JAMES-REASE FSW Yanetsy Garay 321-666-3015</p>	<p>MAXEY ELEMENTARY 1100 E. Maple Street Winter Garden, FL 34787 877-5020 X 3612257 Fax: 836-1931 Ctr Spr: Vivian Jones Burton FSW Kathy Millsap X 3612262</p>	<p>WS ELC – ANNEX 4 2500 Bruton Blvd. Orlando, FL 32811 407-250-6260 X 6352257 Fax 836-1986 Ctr. Spr. Aturia Hall FSW Cordella Pearcy X 6352259</p>
<p>EAST ORANGE 7 12050 East Colonial Drive Orlando, Fl. 32826 407-254-9713 Fax: 836-2987 Ctr. Spr. Mercedes Grullon FSW Luis Simonetti 407-254-9298 FSW Giovanna Donado 407-254-9297</p>	<p>MCCOY ELEMENTARY 5225 South Semoran Blvd. Orlando, Fl. 32822 407-249-6370 X 3624311 Fax: 836-2998 Ctr. Spr. Yira Rodriguez FSW Shalia Lowery/Dany Vincent X 3622225</p>	<p>WS ELEMENTARY 2 944 West Lake Mann Drive Orlando, FL 32805 407-296-6540 X 4012242 Ctr. Spr. Nicole Davis FSW Jessica Parker X 4012286</p>
<p>ENGLEWOOD 3 5985 La Costa Drive Orlando, Fl. 32807 407-249-6340 X 3347247 Fax: 836-1927 Ctr. Spr. Solimar Szul FSW Jorge Torres Marin X 3347247</p>	<p>PINE HILLS COMM. CTR 6408 Jennings Road Orlando, FL 32818 407-254-9112 Fax: 836-8513 Ctr. Spr. Tambra Jackson FSW:407-254-9110 Syretta Brown 407-254-9193 Tiffany Jones 407-254-9185 Latasha Douglas</p>	<p>MAIN OFFICE 2100 E. Michigan St. Orlando, FL 32806 407-836-6590 MOTORPOOL RESOURCE CENTER 2010 E. Michigan St. 407-836-7401</p>
<p>EVANS COMMUNITY SCHOOL 1 HEAD START 4949 Silver Start Road Orlando, Fl. 32808 407-522-3400 x 6232626 Ctr., Spr. Toinette Stenson FSW Zackery Dancy</p>	<p>SOUTH ORLANDO YMCA 3 810 w. Oak Ridge Road Orlando, FL 32809 407-254-1011 Fax: 836-1933 Ctr. Spr. Tiffany Price Brown FSW: Toja Burton 407-254-1017</p>	<p>WAREHOUSE 6136 Hanging Moss Road Suite #260 Orlando, FL 32807 Pedro Berrios/Julio Grullon 407-636-9456</p>



EARLLEA-01

LJONES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

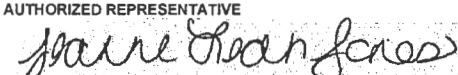
PRODUCER License # L094577 Seeman Holtz Property & Casualty, LLC 521 East SR 424 Longwood, FL 32750	CONTACT NAME: PHONE (A/C, No, Ext): (407) 682-6800 E-MAIL ADDRESS: csr@seemanholtzpc.com	FAX (A/C, No): (561) 451-4532
	INSURER(S) AFFORDING COVERAGE	
INSURED Early Learning Coalition Of Orange County 7700 Southland Blvd Ste 100 Orlando, FL 32809	INSURER A: Alliance Of Nonprofits For Insurance	NAIC # 10023
	INSURER B: New York Marine & General Insurance Company	NAIC # 16608
	INSURER C: Great American Excess & Surplus Insurance Company	NAIC # 37532
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		2019-36683	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 20,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			2019-36683	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						RETENTION \$
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC201800017990	9/1/2018	9/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Directors & Officers			EPP4919206	7/1/2019	7/1/2020	Each Wrongful Act \$ 1,000,000
C	Directors & Officers			EPP4919206	7/1/2019	7/1/2020	Annual Aggregate \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Commercial General Liability:
Social Services Professional Liability \$1,000,000 Each Occurrence/Aggregate
Improper Sexual Conduct \$1,000,000 Each Occurrence/Aggregate
Blanket Additional Insured Endorsement - Automatic status when required by written contract or agreement.

CERTIFICATE HOLDER Orange County Board of County Commissioners Procurement Division 400 E. South Street Orlando, FL 32801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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