



Interoffice Memorandum

April 27, 2021

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

Contact: Rich Steiger, FMA, Manager, Facilities Management Division
407-836-7473

Subject: Award of Invitation for Bids Y21-739-R2, Orange County Hal Marston Center
Chiller Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-739-R2, Orange County Hal Marston Center Chiller Replacement, to the low responsive, responsible bidder, Air Mechanical & Service Corp., in the total contract award amount of \$297,000.

PROCUREMENT:

Work under this contract consists of replacement of the chiller and select chiller water system components at the Hal Marston Community Center. The project is located in District 6.

FUNDING:

Funding is available in account number 1023-043-2049-3810.

APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bids from McCloskey Mechanical Contractors, Inc. and Climate Control Mechanical Services, Inc. were deemed non-responsive for failure to provide the required Bid Bond. The bid from Comfort Aircon, Inc. was deemed non-responsive for qualifying their bid with additional terms and conditions. The bid from Westbrook Service Corporation was deemed non-responsive for failure to achieve good faith effort. Because the bid submitted by Air Mechanical & Service Corp. is approximately 29% lower than the engineer's estimate, staff held a meeting with the low bidder to confirm the scope and price. References provided were satisfactory for this type of work and Air Mechanical & Service Corp. has been determined to be responsible. Therefore, award is recommended to Air Mechanical & Service Corp.

Page 2

Award of Invitation for Bids Y21-739-R2, Orange County Hal Marston Center Chiller Replacement

Bidder

Bid Total

Air Mechanical & Service Corp.	\$297,000
Westbrook Service Corporation	Non-Responsive
Climate Control Mechanical Services	Non-Responsive
Comfort Aircon, Inc.	Non-Responsive
McCloskey Mechanical Contractors, Inc.	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

April 6, 2021

TO: Rolando Melo, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y21-739-R2 / Orange County Hal Marston Center Chiller Replacement

The Business Development Division evaluated all two bids submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had Minority/Women Business Enterprise availability. As a result, the M/WBE goal will remain at 25%. At the time of bid opening, at least 64 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bidder, Westbrook Service Corporation, did not achieve good faith effort documentation. The low bidder reported 0% M/WBE participation. Therefore, the M/WBE participation goal was not met.

The second low bid, submitted by Air Mechanical & Service Corp. did achieve good faith effort documentation. The second low bidder reported 4.48% M/WBE participation. Therefore, the M/WBE participation goal was not met. Please note the following certified M/WBE participation:

MBE-HM	Central Florida Construction Walls	\$2,760.00
MBE-AFAM	Celectsys, Inc	\$10,550.00
Total MWBE Participation		\$13,310.00 (4.48%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

cc: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson

BID COMPARISON**Y21-739-R2 / Orange County Hal Marston Center Chiller Replacement**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	EEO % M / W
Low Bid	Westbrook Service Corporation	\$280,000	\$0	0%	No	5 / 23 %
2nd Low	Air Mechanical & Service Corp.	\$297,000	\$13,310	4.48%	Yes	25 / 0 %