 OCT14 19 1:42PM




Interoffice Memorandum

DATE: October 9, 2019

TO: Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor, Agenda Development Office

FROM: Alberto A. Vargas, MArch., Manager, Planning Division

CONTACT PERSON: Eric Raasch, DRC Chairman
Development Review Committee 
Planning Division
(407) 836-5523 or Eric.Raasch@ocfl.net

SUBJECT: Request for Board of County Commissioners (BCC) Public Hearing

Project Name: Meadow Woods Planned Development / Land Use Plan (PD / LUP) – Case # CDR-19-08-265

Type of Hearing: Substantial Change

Applicant: Kathy Hattaway, Poulos & Bennett, LLC

Commission District: 4

General Location: North of SR 417 / East of Rhode Island Woods Circle

BCC Public Hearing Required by: Orange County Code, Chapter 30, Article III, Section 30-89 and Orange County Code, Chapter 38, Article VIII, Division 1, Section 38-1207

December 3, 2019
@ 2pm

**Clerk's Advertising
Requirements:**

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE, CONTACT THE ORANGE COUNTY PLANNING DIVISION: Front Desk, 407-836-8181

PARA MÁS INFORMACIÓN, REFERENTE A ESTA VISTA PUBLICA CON RESPECTO A UNA AUDENCIA PUBLICA SOBRE PROPIEDAD EN SU AREA/VECINDAD, FAVOR COMUNICARSE CON LA DIVISIÓN DE PLANIFICACION, AL NUMERO, 407-836-8181

Advertising Language:

A PD substantial change to convert 22,100 square feet of existing retail commercial entitlements to sixty eight (68) single-family attached residential units on PD Parcel 21.

Material Provided:

- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*); and
- (2) Location map (*to be mailed to property owners*).

Special instructions to the Clerk:

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachment (location map)

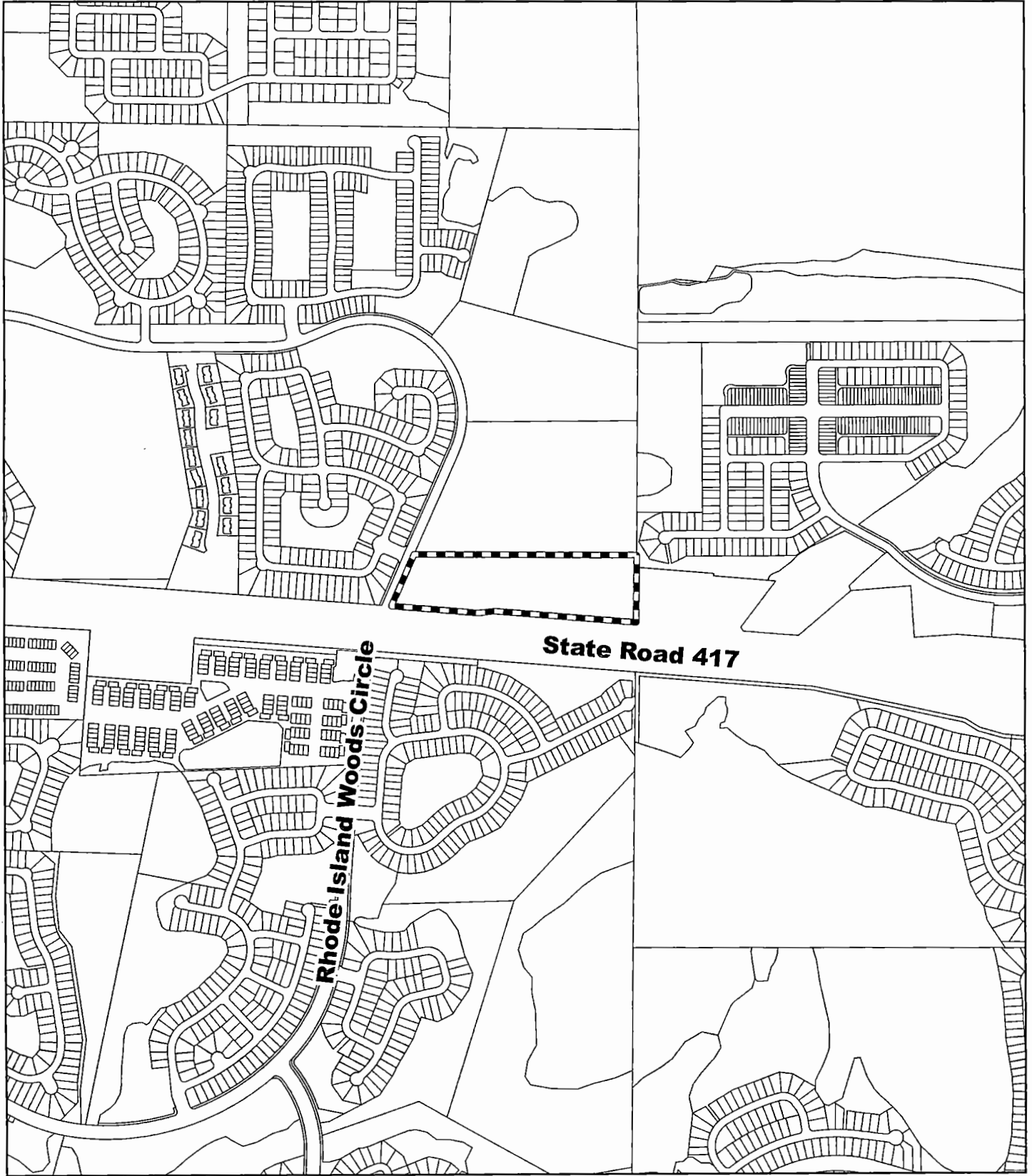
c: Chris R. Testerman, AICP, Assistant County Administrator
Jon V. Weiss, Director, Planning Environmental Development Services
Department

Meadow Woods Planned Development Parcel 21 Legal Description

**BEG INT OF ELY R/W RHODE ISLAND WOODS CR& NLY LINE OF SOUTHERN BELTWAY TH RUN ELY ALONG
R/W TO E LINE OF SE1/4 TH N 356.19 FT W 1445.31 FT TO ELY R/W RHODE ISLAND WOODS CR TH SWLY
TO POB**

If you have any questions regarding
this map, please call the Planning
Division at 407-836-5600.

CDR-19-08-265



 **Subject Property**



1 inch = 850 feet