




Interoffice Memorandum

May 10, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director 
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – May 23, 2023**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record:

Head Start Policy Council Program Information and Updates	March 2023
Head Start Policy Council Meeting Minutes	February 16, 2023
Head Start Policy Council Program Information and Updates	April 2023
Head Start Policy Council Meeting Minutes	March 23, 2023

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates March 2023, Head Start Policy Council Meeting Minutes February 16, 2023, Head Start Policy Council Program Information and Updates April 2023, and Head Start Policy Council Meeting Minutes March 23, 2023 for the official county record.

SLH/sm:ms

Attachments



Dr. Tracy Salem
Deputy Director, Community &
Family Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill
Head Start Division Manager

PROGRAM INFORMATION & UPDATES



MARCH 2023



**Orange County
Community & Family Services Department
Head Start Division**



POLICY COUNCIL MONTHLY MEETING

Who: POLICY COUNCIL MEMBERS

Date: THURSDAY – MARCH 23, 2023

Time: 6:30 PM

**Location: HOLDEN HEIGHTS COMMUNITY
CENTER
1201 20TH STREET
ORLANDO, FL 32805**

**CHILDCARE PROVIDED
SNACK SERVED FOR CHILDREN**

Sandra Moore:
407-836-8913(DESK) or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921(DESK) or Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center
1201 20th St., ● Orlando, FL 32805
March 23, 2023 ● 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary's Report*
5. *Director's Report*
6. *HR Report*
7. *Budget Report*
8. *New Business*
 - a. *Self-Assessment Plan*
 - b. *ACF-PI-HS-23-02 FY 2023 Head Start Funding Increase*
 - c. *Grant COLA and Quality Improvement Updates*

Unit Updates:

*Homeless, Education, Medical & Dental, Mental Health & Disability, ERSEA, Facilities,
PFCE*

9. *Adjourn*

Head Start YTD Summary February 2023

Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2023 Current Budget	Encumbered Amount	FY 2023 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	103,058	0	505,240	840,798	38
7522 - Education Salary	769,337	0	4,218,130	6,957,156	38
7523 - USDA Admin Salary	14,809	0	66583.66	154,792	30
7524 - USDA Services Salary	20,578	0	111,091	148,564	43
7526 - Disability Salary	23,588	0	115,110	210,280	35
7527 - Health Salary	18,284	0	104,115	282,043	27
7528 - PFCE Salary	147,201	0	771,260	1,012,364	43
7534 - Facilities Salary	19,239	0	99,822	174,292	36
Total Salary	1,116,093	0	5,924,768	9,780,289	290
7521 - Admin	4,324	3,896	19,926	147,324	14
7522 - Education	87,424	92,150	297,483	344,411	53
7523 - USDA Admin	0	0	588.00	7,693	7
7524 - USDA Services	238,478	695,101	301,069	27,762	97
7525 - Training	26,379	0	44,886	111,984	29
7526 - Disability	318	39,981	13,715	5,012	91
7527 - Health	549		5,316	6,558	45
7528 - PFC	2,755	0	30,105	36,532	52
7534 - Facilities	14,457	1,945	57,322	410,265	13
Total Non-Salary	374,685	833,071	769,823	1,097,540	400
Grand Total	1,490,778	833,071	6,694,591	-6,036,885	505

Head Start Budget Summary February 2023

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet.) This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name		Current Budget 2022-2023	October	November	December	January	February	March	April	May	June	July	August	September	Encumbered Amount	Total YTD	Balance	% Budget Used YTD
Administration	7521	1,517,184	50,173	158,521	106,253	102,837	107,382	0	0	0	0	0	0	0	3,896	525,166	988,122	34.87%
Education	7522	11,909,330	411,389	1,415,640	984,791	867,032	856,760	0	0	0	0	0	0	0	92,150	4,515,613	7,301,567	38.69%
USDA Administration	7523	221,376	5,072	18,484	12,823	15,396	14,809	0	0	0	0	0	0	0	0	66,584	154,792	30.08%
USDA Services	7524	1,283,586	10,013	37,564	24,204	81,323	259,057	0	0	0	0	0	0	0	695,101	412,160	176,325	86.26%
Training	7525	156,870	0	656	894	16,967	26,379	0	0	0	0	0	0	0	0	44,886	111,984	28.61%
Disabilities	7526	384,098	6,648	8,875	56,178	33,218	23,906	0	0	0	0	0	0	0	39,981	128,825	215,292	43.95%
Health and Dental	7527	398,032	10,386	37,023	23,754	19,434	18,833	0	0	0	0	0	0	0	0	109,431	6,558	27.49%
PFCE	7528	1,858,981	71,619	237,281	168,712	173,796	149,956	0	0	0	0	0	0	0	0	801,365	1,048,895	43.58%
Facilities	7534	743,646	14,931	37,111	35,150	36,257	33,696	0	0	0	0	0	0	0	1,945	157,144	584,557	21.39%
Total		18,473,103	580,232	1,951,155	1,392,760	1,346,260	1,490,778	0	0	0	0	0	0	0	833,071	6,761,175	10,588,093	4
Expense Per Quarter					3,924,147			2,837,038							0	3,924,147	(3,924,147)	
Cost Per Child					3,124			2,259						0		3,124	(3,124)	

Community and Family Services Through February 28, 2023: Fund -7003 Dept - 062 Unit - 7521 H.S Admin 35% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD		
			OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP						
1120	5FA	REGULAR SALARIES	872,076.00	32,016.95	106,040.46	62,399.21	63,821.05	56,507.57	.00	.00	.00	.00	.00	.00	.00	.00	320,785.24	551,290.76	36.78	
1130	5FA	OTHER SALARIES and	5,000.00	2,190.60	7,252.21	3,493.20	1,597.40	2,376.33	.00	.00	.00	.00	.00	.00	.00	.00	16,909.74	-11,908.74	338.19	
1140	5FA	OVERTIME	2,500.00	820.26	1,841.79	1,107.62	677.96	2,321.73	.00	.00	.00	.00	.00	.00	.00	.00	6,769.36	-4,269.36	270.77	
1150	5FA	SPECIAL PAY	250.00	.00	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	50.00	80.00	
1160	5FA	LONGEVITY PAY	20,350.00	.00	.00	.00	.00	12,250.00	.00	.00	.00	.00	.00	.00	.00	.00	12,250.00	8,100.00	60.20	
2110	5FA	FICA TAXES	68,863.00	2,554.95	8,471.32	4,898.57	4,802.93	5,342.26	.00	.00	.00	.00	.00	.00	.00	.00	26,070.03	42,792.97	37.86	
2120	5FA	RETIREMENT	105,183.00	3,899.19	12,775.29	7,557.66	7,681.83	8,309.26	.00	.00	.00	.00	.00	.00	.00	.00	40,223.23	64,959.77	38.24	
2130	5FA	LIFE and HEALTH	264,000.00	7,691.40	21,940.00	13,811.57	15,139.12	15,950.80	.00	.00	.00	.00	.00	.00	.00	.00	74,532.89	189,467.11	28.23	
2131	5FA	HSA/FSA	.00	.00	.00	.00	7,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,500.00	-7,500.00	.00	
2200	5FA	PAYMENTS TO OPEB	7,816.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,816.00	.00	
		Total Salaries	1,346,036.00	49,173.35	188,521.07	93,267.83	101,220.29	103,067.05	.00	.00	.00	.00	.00	.00	.00	.00	505,240.46	840,787.51	37.54	
3125	5FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00	
3179	5FC	CONTRACT SVC	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00	
3410	5FC	LOCAL TRAVEL	1,750.00	.00	.00	50.75	471.90	217.59	.00	.00	.00	.00	.00	.00	.00	.00	740.24	1,009.76	42.30	
3510	5FC	POSTAGE and	700.00	.00	.00	27.50	82.90	.00	.00	.00	.00	.00	.00	.00	.00	.00	110.40	589.60	15.77	
3530	5FC	TOLL CHARGES	150.00	.00	.00	.00	.00	2.46	.00	.00	.00	.00	.00	.00	.00	.00	2.46	147.54	1.84	
3610	5FC	RENTAL OF	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,010.80	.00	-10.80	100.36	
3720	5FC	COMMUNICATIONS	7,000.00	.00	.00	643.84	643.84	1,288.16	.00	.00	.00	.00	.00	.00	.00	.00	2,575.84	4,424.16	36.80	
3820	5FC	MAINTENANCE OF	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	885.00	4,115.00	17.70	
3910	5FC	GRAPHIC REPROD	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4010	5FC	DUES and	13,000.00	1,000.00	.00	.00	.00	160.00	.00	.00	.00	.00	.00	.00	.00	.00	1,160.00	11,840.00	8.92	
4020	5FC	BOOKS, COMPACT	50.00	.00	.00	65.58	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	65.58	-15.58	131.16	
4110	5FC	OFFICE SUPPLIES	6,000.00	.00	.00	58.01	385.46	1,668.40	.00	.00	.00	.00	.00	.00	.00	.00	2,111.87	3,888.13	35.20	
4115	5FC	MISCELLANEOUS	1,000.00	.00	.00	21.99	32.97	89.14	.00	.00	.00	.00	.00	.00	.00	.00	144.10	855.90	14.41	
4120	5FC	SOFTWARE LESS	250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	250.00	.00	
4121	5FC	COMPUTER EQUIP	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4123	5FC	EQUIPMENTLESS	3,000.00	.00	.00	.00	.00	799.38	.00	.00	.00	.00	.00	.00	.00	.00	799.38	2,200.62	26.65	
4412	5FC	PROMOTIONAL	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4418	5FC	EDUCATIONAL	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4422	5FC	SCHOLARSHIPS,AWA	1,500.00	.00	.00	.00	.00	99.00	.00	.00	.00	.00	.00	.00	.00	.00	99.00	1,401.00	6.60	
4482	5FG	SELF INS-PROP	12,117.00	.00	.00	12,117.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,117.00	.00	100.00	
		Total of Operations	171,146.00	1,000.00	.00	12,984.67	1,617.07	4,324.13	.00	.00	.00	.00	.00	.00	.00	.00	3,886.80	18,925.87	147,324.33	13.82
		Total Units 7522	1,517,184.00	50,173.35	188,521.07	106,262.50	102,637.36	107,382.08	.00	.00	.00	.00	.00	.00	.00	.00	3,886.80	526,166.38	988,121.84	34.87

Community and Family Services Through February 28, 2023 Fund - 7003 Dept - 062 Unit - 7522 Education H.S. Services 39% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	5FE	REGULAR SALARIES and WAGES	8,801,155.00	278,185.11	968,698.02	513,334.98	508,035.17	382,933.06	.00	.00	.00	.00	.00	.00	.00	.00	2,649,166.34	4,151,988.66	38.95	
1130	5FE	OTHER SALARIES and WAGES	10,000.00	4,993.88	14,638.47	8,811.21	7,812.89	12,489.33	.00	.00	.00	.00	.00	.00	.00	.00	.00	48,725.58	-38,725.58	487.26
1140	5FE	OVERTIME	5,000.00	5,253.73	20,823.85	13,867.30	7,512.00	19,822.36	.00	.00	.00	.00	.00	.00	.00	.00	.00	66,879.04	-61,879.04	1,337.58
1150	5FE	SPECIAL PAY	3,500.00	.00	2,900.00	.00	700.00	700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,300.00	-900.00	122.86
1160	5FE	LONGEVITY PAY	228,800.00	.00	.00	.00	.00	112,150.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	112,150.00	116,650.00	49.02
2110	5FE	FICA TAXES	539,207.00	21,035.86	74,376.73	39,263.73	39,403.47	38,669.39	.00	.00	.00	.00	.00	.00	.00	.00	.00	212,748.98	326,458.02	39.48
2120	5FE	RETIREMENT CONTRIBUTION	827,019.00	33,988.23	119,174.20	63,332.20	62,269.71	61,348.72	.00	.00	.00	.00	.00	.00	.00	.00	.00	340,113.06	486,905.94	41.13
2130	5FE	LIFE and HEALTH INSURANCE	2,873,385.00	89,932.44	213,482.41	132,211.14	182,321.91	141,068.85	.00	.00	.00	.00	.00	.00	.00	.00	.00	719,026.75	1,954,358.25	26.90
2131	5FE	HSA/FSA CONTRIBUTION	750.00	.00	625.00	.00	84,000.00	375.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	85,000.00	-84,250.00	8,688.67
2200	5FE	PAYMENTS TO OPEB TRUST	66,470.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	66,470.00	.00
		Total of Salaries	11,175,288.00	411,389.05	1,414,728.48	770,620.56	852,054.95	789,338.71	.00	.00	.00	.00	.00	.00	.00	.00	4,218,129.75	6,957,156.25	37.75	
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	10,000.00	.00	.00	.00	1,364.93	260.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,624.93	8,375.07	16.25
3192	5FF	SOFTWARE LICENSING SUPPORT FEE	50,000.00	.00	.00	.00	.00	32,059.88	.00	.00	.00	.00	.00	.00	.00	.00	.00	32,059.88	17,940.14	64.12
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	1,200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,200.00	800.00	60.00
3350	5FF	OTHER INSURANCE and BONDS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
3410	5FF	LOCAL TRAVEL	9,000.00	.00	.00	1,073.04	1,554.25	509.15	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,136.44	5,863.56	34.85
3530	5FF	TOLL CHARGES	4,000.00	.00	.00	105.83	321.67	119.25	.00	.00	.00	.00	.00	.00	.00	.00	.00	546.75	3,453.25	13.67
3610	5FF	RENTAL OF EQUIPMENT	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	34,624.20	15,375.80	69.25	
3720	5FF	COMMUNICATIONS	50,000.00	.00	206.57	1,400.23	1,820.78	2,973.01	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,400.59	43,599.41	12.80
3820	5FF	MAINTENANCE OF EQUIPMENT	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,614.00	.00	27,386.00	14.42
3910	5FF	GRAPHIC REPROD SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	4,740.00	.00	.00	.00	.00	3,011.40	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,011.40	1,728.60	63.53
4040	5FF	LICENSE AND CERTIFICATION FEES	11,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,000.00	.00
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)	16,000.00	.00	.00	131.41	96.48	1,726.50	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,954.39	14,045.61	12.21
4115	5FF	MISCELLANEOUS OPERATING SUPPLIES	78,000.00	.00	.00	559.81	159.98	1,925.57	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,645.36	75,354.64	3.39
4116	5FF	EVENT/MEAL REIMBURSEMENTS	3,000.00	.00	.00	.00	2,163.27	328.18	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,491.45	508.55	83.05
		COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	3,000.00	.00	.00	880.34	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	880.34	2,119.66	29.34
4123	5FF	EQUIPMENT LESS THAN \$5000	8,000.00	.00	.00	1,314.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,314.21	6,685.79	16.43
4135	5FF	FOOD and DIETARY	200,000.00	.00	.00	1,006.97	6,829.81	41,848.27	.00	.00	.00	.00	.00	.00	.00	.00	52,911.74	49,485.05	97,803.21	51.20
4195	5FF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4412	5FF	PROMOTIONAL EXPENSES	2,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,500.00	.00
4418	5FF	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	705.00	3,205.00	666.36	1,662.36	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,238.72	-6,138.72	6,238.72
4450	5FF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4452	5FN	FIELD TRIPS-HEAD START	15,380.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,380.00	.00
4462	5FG	SELF INS-PROP CASUALTY	184,494.00	.00	.00	184,494.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	184,494.00	.00	100.00
8120	5FF	AID TO OTHER GOVT AGENCIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
		Total Operations	734,044.00	.00	911.57	194,170.84	14,977.53	87,423.55	.00	.00	.00	.00	.00	.00	.00	.00	82,149.94	297,483.49	344,410.57	83.08
		Total Units 7522	11,909,330.00	411,389.05	1,415,640.05	864,791.40	867,032.48	858,790.26	.00	.00	.00	.00	.00	.00	.00	.00	82,149.94	4,515,613.24	7,301,668.82	38.89

Community and Family Services Through February 28, 2023: Fund - 7403 Dept - 62 Unit - 7523 USDA Admin 30% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FQ	REGULAR SALARIES and WAGES	130,671.00	3,583.20	13,449.61	8,637.60	10,108.80	7,408.80	.00	.00	.00	.00	.00	.00	.00	.00	43,188.01	87,482.99	33.05
1140	5FQ	OVERTIME	500.00	.00	.00	.00	.00	27.91	.00	.00	.00	.00	.00	.00	.00	.00	27.91	472.09	5.58
1160	5FQ	LONGEVITY PAY	5,400.00	.00	.00	.00	.00	2,700.00	.00	.00	.00	.00	.00	.00	.00	.00	2,700.00	2,700.00	50.00
2110	5FQ	FICA TAXES	9,997.00	266.86	1,007.04	643.51	807.03	751.86	.00	.00	.00	.00	.00	.00	.00	.00	3,478.10	6,520.90	34.77
2120	5FQ	RETIREMENT CONTRIBUTION	15,354.00	426.76	1,601.85	1,028.74	1,203.96	1,207.28	.00	.00	.00	.00	.00	.00	.00	.00	5,468.59	9,885.41	35.62
2130	5FQ	LIFE and HEALTH INSURANCE	49,500.00	795.11	2,425.33	1,925.39	3,275.86	2,525.86	.00	.00	.00	.00	.00	.00	.00	.00	10,947.55	38,552.45	22.12
2131	5FQ	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	187.50	.00	.00	.00	.00	.00	.00	.00	.00	187.50	-187.50	.00
2200	5FQ	PAYMENTS TO OPEB TRUST	1,873.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,673.00	.00
		Total of Salaries	213,095.00	5,071.93	18,483.83	12,235.24	15,395.65	14,809.01	.00	.00	.00	.00	.00	.00	.00	.00	65,995.66	147,098.34	30.97
3125	5FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	.00
3410	5FR	LOCAL TRAVEL -	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
3530	5FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3820	5FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
		OFFICE SUPPLIES (NOT INCLUDING																	
		PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4418	5FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FS	SELF INS-PROP CASUALTY	588.00	.00	.00	588.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	588.00	.00	100.00
		Total of Operations	8,281.00	.00	.00	588.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	588.00	7,693.00	7.10
		Total Units 7523	221,376.00	5,071.93	18,483.83	12,823.24	15,395.65	14,809.01	.00	.00	.00	.00	.00	.00	.00	.00	66,583.66	154,792.34	30.08

Community and Family Services Through **February 28, 2023**: FUND: 7003 DEPT: 062 UNIT: 7525 : H.S. TRAINING: 29% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
3185	5FH	CONTRACT SVC-TRAINING	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	225.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	225.00	1,775.00	11.25
3410	5FH	LOCAL TRAVEL	100.00	.00	.00	270.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	270.00	-170.00	270.00
3420	5FH	OUT OF COUNTY TRAVEL	38,000.00	.00	656.00	689.00	6,602.62	13,000.85	.00	.00	.00	.00	.00	.00	.00	.00	.00	20,948.47	17,051.53	55.13
3610	5FH	RENTAL OF EQUIPMENT	3,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,460.00	.00
3620	5FH	LEASES-BUILDINGS/STRUCTURES	2,995.00	.00	.00	.00	900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	900.00	2,095.00	30.05
3910	5FH	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	9,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,250.00	.00
4030	5FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	.00	8,814.34	13,378.36	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,192.70	15,807.30	58.40
4040	5FH	LICENSE AND CERTIFICATION FEES	3,951.00	.00	.00	-75.00	425.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	350.00	3,601.00	8.86
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4115	5FH	MISCELLANEOUS OPERATING SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4116	5FH	EVENT/MEAL REIMBURSEMENTS	2,016.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.00	.00
4418	5FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,948.00	.00
		Total of Operations	156,870.00	.00	656.00	684.00	16,966.96	26,379.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	44,886.17	111,983.83	28.61
		Total Units 7525	156,870.00	.00	656.00	684.00	16,966.96	26,379.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	44,886.17	111,983.83	28.61

Community and Family Services Through February 28, 2023 Fund 7003 Dept 062 Unit 7526 H.S. Disability 44% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED	TOTAL	% BUDGET			
																AMOUNT	YTD BALANCE	USED YTD			
1120	5FI	REGULAR SALARIES and WAGES	205,107.00	4,887.20	6,495.20	35,807.12	17,377.28	14,931.20	.00	.00	.00	.00	.00	.00	.00	.00	79,098.00	126,009.00	38.58		
1140	5FI	OVERTIME	500.00	11.01	95.43	1,218.87	1,389.87	233.14	.00	.00	.00	.00	.00	.00	.00	.00	2,948.52	-2,448.52	589.70		
1150	5FI	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
1160	5FI	LONGEVITY PAY	9,900.00	.00	.00	.00	.00	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	7,900.00	20.20		
2110	5FI	FICA TAXES	16,494.00	334.52	479.28	2,861.79	1,355.13	1,232.61	.00	.00	.00	.00	.00	.00	.00	.00	6,063.33	10,430.67	38.76		
2120	5FI	RETIREMENT CONTRIBUTION	25,334.00	559.56	784.95	4,385.97	2,235.17	2,044.27	.00	.00	.00	.00	.00	.00	.00	.00	10,009.92	15,324.08	39.51		
2130	5FI	LIFE and HEALTH INSURANCE	86,000.00	1,055.95	1,020.22	5,871.36	3,145.80	3,148.60	.00	.00	.00	.00	.00	.00	.00	.00	14,239.93	51,760.07	21.56		
2131	5FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	750.00	-750.00	.00		
2200	5FI	PAYMENTS TO OPEB TRUST	1,955.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,955.00	.00	
		Total of Salaries	325,390.00	6,848.24	8,875.08	48,748.21	28,253.35	23,587.82	.00	.00	.00	.00	.00	.00	.00	.00	118,188.78	210,388.39	36.38		
3195	5FK	CONTRACT SERVICES MEDICAL	35,000.00	.00	.00	1,400.16	6,570.54	.00	.00	.00	.00	.00	.00	.00	.00	.00	39,980.50	7,970.70	-12,951.20	137.00	
3410	5FK	LOCAL TRAVEL	6,000.00	.00	.00	360.44	285.07	86.81	.00	.00	.00	.00	.00	.00	.00	.00	.00	712.32	5,287.68	11.87	
3530	5FK	TOLL CHARGES	150.00	.00	.00	16.32	13.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29.53	120.47	19.69	
3720	5FK	COMMUNICATIONS	5,000.00	.00	.00	115.47	115.47	231.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	461.94	4,538.06	9.24	
4020	5FK	BOOKS, COMPACT DISKS,	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4040	5FK	LICENSE AND CERTIFICATION	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	5FK	OFFICE SUPPLIES (NOT	3,000.00	.00	.00	888.79	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	888.79	2,113.21	29.56	
4115	5FK	MISCELLANEOUS OPERATING	3,000.00	.00	.00	246.04	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	246.04	2,753.96	8.20	
4121	5FK	COMPUTER EQUIP UNDER \$500 &	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	5FK	EDUCATIONAL ASSISTANCE	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FG	SELF INS-PROP CASUALTY	3,408.00	.00	.00	3,408.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,408.00	.00	100.00	
		Total of Operations	58,708.00	.00	.00	6,433.22	6,964.29	317.81	.00	.00	.00	.00	.00	.00	.00	.00	39,980.50	13,715.32	5,012.18	91.48	
		Total Unit 7526	384,098.00	6,848.24	8,875.08	56,178.43	33,217.64	23,905.83	.00	.00	.00	.00	.00	.00	.00	.00	39,980.50	128,825.02	215,292.48	43.95	

Community and Family Services Through February 28, 2023 Fund 7003Dept 062 Unit 7527 H.S. Child Health and Development 27% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT												ENCUMBERED	TOTAL		% BUDGET		
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	AMOUNT	YTD	BALANCE	USED YTD	
1120	5FV	REGULAR SALARIES	236,173.00	6,990.16	24,648.99	13,280.31	12,241.29	10,516.27	.00	.00	.00	.00	.00	.00	.00	.00	87,677.02	168,495.98	28.66	
1140	5FV	OVERTIME	500.00	.00	1,209.95	.00	.00	14.46	.00	.00	.00	.00	.00	.00	.00	.00	1,224.41	-724.41	244.88	
1150	5FV	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
1160	5FV	LONGEVITY PAY	2,500.00	.00	.00	.00	.00	1,800.00	.00	.00	.00	.00	.00	.00	.00	.00	1,800.00	700.00	72.00	
2110	5FV	FICA TAXES	18,304.00	491.54	1,848.53	932.96	860.76	867.61	.00	.00	.00	.00	.00	.00	.00	.00	5,001.40	13,302.80	27.32	
2120	5FV	RETIREMENT	28,115.00	832.52	3,079.79	1,552.79	1,457.93	1,468.58	.00	.00	.00	.00	.00	.00	.00	.00	8,391.61	19,723.39	29.85	
2130	5FV	LIFE and HEALTH	99,000.00	2,072.07	6,236.21	3,727.93	3,617.06	3,617.06	.00	.00	.00	.00	.00	.00	.00	.00	19,270.33	79,729.67	19.46	
2131	5FV	HSA/FSA	.00	.00	.00	.00	750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	750.00	-750.00	.00	
2200	5FV	PAYMENTS TO OPEB	1,466.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,466.00	.00	
		Total of Salaries	386,158.00	10,386.29	37,023.47	19,493.99	18,927.04	18,283.98	.00	.00	.00	.00	.00	.00	.00	.00	104,114.77	282,043.23	26.96	
3179	5FW	CONTRACT SVC	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3195	5FW	CONTRACT SERVICES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3410	5FW	LOCAL TRAVEL	500.00	.00	.00	.00	33.69	10.40	.00	.00	.00	.00	.00	.00	.00	.00	44.09	455.91	8.82	
3530	5FW	TOLL CHARGES	50.00	.00	.00	.00	.00	66.00	.00	.00	.00	.00	.00	.00	.00	.00	66.00	-16.00	132.00	
3720	5FW	COMMUNICATIONS	2,000.00	.00	.00	236.19	236.19	472.53	.00	.00	.00	.00	.00	.00	.00	.00	944.91	1,055.09	47.25	
4020	5FW	BOOKS, COMPACT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	
4110	5FW	OFFICE SUPPLIES	550.00	.00	.00	.00	144.20	.00	.00	.00	.00	.00	.00	.00	.00	.00	144.20	405.80	26.22	
4115	5FW	MISCELLANEOUS	3,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,500.00	.00	
4121	5FW	COMPUTER EQUIP	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4123	5FW	EQUIPMENTLESS	50.00	.00	.00	.00	93.18	.00	.00	.00	.00	.00	.00	.00	.00	.00	93.18	-43.18	186.36	
4143	5FW	MEDandSURG	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4418	5FW	EDUCATIONAL	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4482	5FG	SELF INS-PROP	4,024.00	.00	.00	4,024.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,024.00	.00	100.00
		Total of Operations	11,874.00	.00	.00	4,298.19	587.38	648.93	.00	.00	.00	.00	.00	.00	.00	.00	5,318.38	6,555.62	44.77	
		Total Unit 7527	386,632.00	10,386.29	37,023.47	23,794.18	19,434.38	18,932.91	.00	.00	.00	.00	.00	.00	.00	.00	104,433.15	284,199.35	27.46	

Community and family Services Through February 28, 2023 Fund 7003 Dept 062 nit 7528 H.S. Parent Family Community Engagement 44% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT												ENCUMBERED	TOTAL	BALANCE	% BUDGET	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG					SEP
1120	5FX	REGULAR SALARIES and WAGES	1,086,954.00	47,889.82	159,041.95	96,029.24	110,705.41	78,837.95	.00	.00	.00	.00	.00	.00	.00	.00	492,304.17	594,849.83	45.29
1130	5FX	OTHER SALARIES and WAGES	10,000.00	2,744.90	9,482.30	5,452.00	4,812.80	3,152.48	.00	.00	.00	.00	.00	.00	.00	.00	25,844.48	-15,844.48	256.44
1140	5FX	OVERTIME	5,000.00	273.39	1,481.47	200.84	507.23	3,848.22	.00	.00	.00	.00	.00	.00	.00	.00	6,291.15	-1,291.15	125.82
1150	5FX	SPECIAL PAY	1,500.00	.00	1,000.00	.00	500.00	500.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	-500.00	133.33
1160	5FX	LONGEVITY PAY	33,600.00	.00	.00	.00	.00	17,800.00	.00	.00	.00	.00	.00	.00	.00	.00	17,800.00	15,800.00	52.98
2110	5FX	FICA TAXES	86,985.00	3,725.93	12,644.11	7,477.65	8,793.33	7,820.90	.00	.00	.00	.00	.00	.00	.00	.00	40,262.12	46,722.88	46.29
2120	5FX	RETIREMENT CONTRIBUTION	132,429.00	6,037.04	20,483.88	12,338.09	12,672.13	12,269.63	.00	.00	.00	.00	.00	.00	.00	.00	63,800.75	68,628.25	48.18
2130	5FX	LIFE and HEALTH INSURANCE	412,500.00	10,948.13	33,187.71	23,098.14	28,324.26	23,371.47	.00	.00	.00	.00	.00	.00	.00	.00	118,907.71	293,592.29	28.83
2131	5FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	4,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,250.00	-4,250.00	.00
2200	5FX	PAYMENTS TO OPEB TRUST	14,858.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,858.00	.00
		Total of Salaries	1,783,624.00	71,619.01	237,281.40	144,594.16	170,565.16	147,200.85	.00	.00	.00	.00	.00	.00	.00	.00	771,260.38	1,012,363.82	43.24
3179	5FY	CONTRACT SVC EMPLOY AGENT	5,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	-3,020.80	153.00
3410	5FY	LOCAL TRAVEL	3,000.00	.00	.00	219.76	115.07	92.19	.00	.00	.00	.00	.00	.00	.00	.00	427.02	2,572.98	14.23
3530	5FY	TOLL CHARGES	100.00	.00	.00	.00	6.75	.00	.00	.00	.00	.00	.00	.00	.00	.00	6.75	93.25	6.75
3720	5FY	COMMUNICATIONS	12,000.00	.00	.00	988.56	965.76	1,932.24	.00	.00	.00	.00	.00	.00	.00	.00	3,886.56	8,113.44	32.39
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4020	5FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	10,000.00	.00	.00	.00	1,370.45	581.83	.00	.00	.00	.00	.00	.00	.00	.00	1,952.28	8,047.72	19.52
4110	5FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	134.01	.00	.00	.00	.00	.00	.00	.00	.00	.00	134.01	365.99	26.80
		COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	129.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	129.87	-79.87	259.74
4121	5FY	EQUIPMENTLESS THAN \$5000	4,000.00	.00	.00	.00	509.01	149.21	.00	.00	.00	.00	.00	.00	.00	.00	658.22	3,341.78	16.46
4412	5FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	168.89	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	168.89	6,831.11	2.41
4418	5FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4450	5FY	PARENT ACTIVITY FUND	9,218.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,218.00	.00
4462	5FG	SELF INS-PROP CASUALTY	22,741.00	.00	.00	22,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,741.00	.00	100.00
		Total of Operations	78,357.00	.00	.00	24,118.21	3,230.92	2,788.47	.00	.00	.00	.00	.00	.00	.00	.00	30,104.60	38,531.80	81.82
		Total Units 7528	1,868,961.00	71,619.01	237,281.40	168,712.37	173,796.00	148,998.12	.00	.00	.00	.00	.00	.00	.00	.00	861,364.98	1,048,885.22	43.28

Community and family Services Through February 28, 2023 Fund 0001 Dept 062 Unit 7529 H.S. General Fund 48% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET													ENCUMBE	TOTAL YTD	BALANCE	% BUDGET USED YTD
				OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	RED AMOUNT			
1120	HZE	REGULAR SALARIES and WAGES	273,540.00	12,074.40	40,423.20	24,148.80	23,584.34	19,948.80	.00	.00	.00	.00	.00	.00	.00	.00	120,178.54	153,360.46	43.93
1150	HZE	SPECIAL PAY	.00	.00	.00	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	-200.00	.00
1160	HZE	LONGEVITY PAY	4,200.00	.00	.00	.00	.00	4,200.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.00	.00	100.00
2110	HZE	FICA TAXES	20,925.00	883.40	2,971.50	1,782.11	1,717.33	1,760.21	.00	.00	.00	.00	.00	.00	.00	.00	9,114.55	11,810.45	43.56
2120	HZE	RETIREMENT CONTRIBUTION	32,140.00	1,438.05	4,814.37	2,876.10	2,808.88	2,876.10	.00	.00	.00	.00	.00	.00	.00	.00	14,813.50	17,326.50	46.09
2130	HZE	LIFE and HEALTH INSURANCE	99,000.00	2,830.75	8,552.25	5,901.50	7,006.24	7,006.24	.00	.00	.00	.00	.00	.00	.00	.00	30,996.98	68,003.02	31.31
2131	HZE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	1,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,250.00	-1,250.00	.00
2150	HZE	UNEMPLOYMENT COMPENSATION	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		Total of Salaries	430,305.00	17,226.60	58,781.32	34,608.51	38,386.79	35,791.35	.00	.00	.00	.00	.00	.00	.00	.00	180,754.57	249,550.43	42.01
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	300.00	100.00	.00	.00	67.00	50.00	.00	.00	.00	.00	.00	.00	.00	.00	217.00	83.00	72.33
3167	HZE	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	22,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	.00	520.00	97.72
4110	HZE	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		MISCELLANEOUS OPERATING SUPPLIES	3,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,700.00	.00
4123	HZE	EQUIPMENT LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4135	HZE	FOOD and DIETARY	1,489.00	.00	.00	.00	.00	93.78	.00	.00	.00	.00	.00	.00	.00	907.22	93.78	498.00	88.78
4482	HZE	SELF INS-PROP CASUALTY	3,321.00	.00	.00	.00	3,321.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,321.00	.00	100.00
6420	HZE	ROLLING STOCK	23,877.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23,877.00	.00	.00	100.00
6438	HZE	COMPUTER EQUIPMENT GR TH \$5,000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		Total of Operations	58,547.00	100.00	.00	.00	3,388.00	143.78	.00	.00	.00	.00	.00	.00	.00	47,964.22	3,831.78	5,851.00	89.65
		Total Unit 7529	488,892.00	17,326.60	58,781.32	34,608.51	39,784.79	35,935.13	.00	.00	.00	.00	.00	.00	.00	47,964.22	184,386.35	255,461.43	47.54

Community and Family Services Through February 28, 2023 Fund 7003 Dept 062 Unit 7534 H.S. Facilities 21% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG					SEP
1120	5FL	REGULAR SALARIES and WAGES	160,856.00	8,244.80	21,133.58	11,178.95	9,816.05	7,264.70	.00	.00	.00	.00	.00	.00	.00	.00	55,435.88	105,420.12	34.46
1130	5FL	OTHER SALARIES and WAGES	5,000.00	.00	.00	952.00	1,917.60	2,862.20	.00	.00	.00	.00	.00	.00	.00	.00	5,531.80	-531.80	110.84
1140	5FL	OVERTIME	2,500.00	255.01	423.00	121.72	.00	264.28	.00	.00	.00	.00	.00	.00	.00	.00	1,084.02	1,435.98	42.56
1150	5FL	SPECIAL PAY	4,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00
1180	5FL	LONGEVITY PAY	4,700.00	.00	.00	.00	.00	2,400.00	.00	.00	.00	.00	.00	.00	.00	.00	2,400.00	2,300.00	51.06
2110	5FL	FICA TAXES	13,248.00	446.79	1,497.82	837.69	785.06	866.07	.00	.00	.00	.00	.00	.00	.00	.00	4,433.43	8,812.57	33.47
2120	5FL	RETIREMENT CONTRIBUTION	19,758.00	774.10	2,567.37	1,323.22	1,145.26	1,181.82	.00	.00	.00	.00	.00	.00	.00	.00	6,991.57	12,766.43	35.39
2130	5FL	LIFE and HEALTH INSURANCE	86,000.00	2,527.09	7,861.27	4,577.32	4,599.52	4,599.92	.00	.00	.00	.00	.00	.00	.00	.00	23,965.12	42,034.88	38.31
2131	5FL	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FL	PAYMENTS TO OPEB TRUST	1,954.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,954.00	.00
		Total of Salaries	274,114.00	10,247.39	33,220.94	18,988.80	18,988.49	18,298.80	.00	.00	.00	.00	.00	.00	.00	.00	96,821.82	174,292.18	36.42
3187	5FM	PAYMENTS TO OTHER	1,000.00	.00	.00	84.47	381.00	497.09	.00	.00	.00	.00	.00	.00	.00	.00	1,221.75	962.56	-1,184.31
3170	5FM	JANITORIAL SVC and SUPPLY	8,000.00	1,295.46	647.73	647.73	647.73	647.73	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,886.38	4,113.82
3179	5FM	CONTRACT SVC EMPLOY AGENT	3,000.00	906.53	1,181.93	1,732.73	5,324.40	.00	.00	.00	.00	.00	.00	.00	.00	.00	722.81	9,145.59	-8,886.50
3350	5FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	5,458.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,458.00	4,542.00
3410	5FM	LOCAL TRAVEL	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00
3520	5FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00
3530	5FM	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00
3610	5FM	RENTAL OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00
3620	5FM	LEASES-BUILDINGS/STRUCTURES	275,000.00	125.06	82.53	82.53	82.53	82.53	.00	.00	.00	.00	.00	.00	.00	.00	.00	375.18	274,624.82
3710	5FM	UTILITIES	14,500.00	1,878.74	1,596.54	4,338.38	1,747.79	5,481.86	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,844.34	-344.34
3720	5FM	COMMUNICATIONS	3,000.00	.00	.00	190.70	1,940.20	2,038.82	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,189.72	-1,189.72
3810	5FM	MAINTENANCE OF BUILDINGS,	29,000.00	677.50	338.75	380.73	920.34	338.75	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,836.07	26,383.93
3820	5FM	MAINTENANCE OF EQUIPMENT	23,000.00	.00	.00	.00	.00	1,850.70	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,850.70	21,349.30
3825	5FD	INTERNAL FLEET MANAGEMENT	28,878.00	.00	.00	2,936.24	2,087.83	2,747.06	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,771.23	21,104.77
3910	5FM	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00
4110	5FM	OFFICE SUPPLIES (NOT	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00
4115	5FM	MISCELLANEOUS OPERATING	51,040.00	.00	.00	40.71	5,081.19	992.78	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,114.88	44,925.32
4123	5FM	EQUIPMENTLESS THAN \$5000	9,000.00	.00	.00	307.98	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	307.98	6,692.02
4126	5FM	TOOLS and SMALL IMPLEMENTS	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00
4175	5FM	CLOTHING AND WEARING	118.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	118.00
4195	5FM	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00
		Total of Operations	488,632.00	4,683.29	3,827.48	16,161.31	16,193.11	14,487.34	.00	.00	.00	.00	.00	.00	.00	.00	1,944.98	67,322.43	418,294.91
		Total Unit 7534	743,948.00	14,936.38	37,116.82	36,168.11	36,298.89	34,988.14	.00	.00	.00	.00	.00	.00	.00	.00	1,944.98	187,144.35	184,807.89

Community and Family Services Through **February 28, 2023**: FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY 4% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
3125	2GA	INDIRECT COSTS	315,362.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	315,362.00	.00
3170	2GB	JANITORIAL SVC and SUPPLY CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	OUT OF COUNTY TRAVEL	11,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,770.00	.00
3420	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	24,134.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,134.00	.00
3810	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	984,999.00	.00	-5,177.20	7,913.20	.00	10,380.22	.00	.00	.00	.00	.00	.00	.00	63,777.40	13,116.22	908,105.38	7.81
4020	2GB	TRAINING AND EDUCATIONAL COST	6,189.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,189.00	.00
4030	2GB	LICENSE AND CERTIFICATION FEES	29,980.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,980.00	.00
4040	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	MISCELLANEOUS OPERATING SUPPLIES	19,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,000.00	.00
4115	2GB	SOFTWARE LESS THAN \$5000	36,579.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,579.00	.00
4120	2GB	EQUIPMENTLESS THAN \$5000	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	MED and SURG SUPPLIES	1,353.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,353.00	.00
4143	2GB	STRUCT and FAC OTH TH BLDGS	6,480.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,480.00	.00
6310	2GC	EQUIPMENT	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00
6410	2GC	ROLLING STOCK	36,003.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,003.00	.00
6420	2GC		7,358.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,358.00	.00
Total of Operation			1,907,687.00	.00	-5,177.20	7,913.20	.00	10,380.22	.00	.00	.00	.00	.00	.00	.00	63,777.40	13,116.22	1,830,793.38	4.83
Total Unit 7535			1,907,687.00	.00	-5,177.20	7,913.20	.00	10,380.22	.00	.00	.00	.00	.00	.00	.00	63,777.40	13,116.22	1,830,793.38	4.83

P-CARD EXPS. REPORT
CFS- Dept. 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT	GL: SUBUNIT	GL: OBJ	Program Card Name
CUEVAS SAYAGO, LEONOR	PUBLIX #1440	2/6/2023	2/7/2023	\$29.86	7003	062	7522		4135	ORANGE COUNTY BOCC- PCard
CUEVAS SAYAGO, LEONOR	MERA BAZAR	2/6/2023	2/8/2023	\$106.91	7003	062	7522		4135	ORANGE COUNTY BOCC- PCard
CUEVAS SAYAGO, LEONOR	PUBLIX #1122	2/17/2023	2/20/2023	\$22.78	7003	062	7522		4135	ORANGE COUNTY BOCC- PCard
CUEVAS SAYAGO, LEONOR	PUBLIX #436	2/22/2023	2/23/2023	\$46.90	7003	062	7522		4135	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	RIF	2/1/2023	2/3/2023	\$6,144.00	7003	062	7522		4020	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	ODP BUS SOL LLC	1/30/2023	2/1/2023	\$444.63	7003	062	7522		4123	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/13/2023	2/14/2023	(\$67.00)	7003	062	7522		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFD ADMINISTRATION	2/14/2023	2/15/2023	\$100.00	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	2/15/2023	2/16/2023	\$44.66	7003	062	7522		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	2/15/2023	2/16/2023	\$44.66	7003	062	7522		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	2/15/2023	2/16/2023	\$44.66	7003	062	7522		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	2/20/2023	2/21/2023	\$44.66	7003	062	7522		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	2/20/2023	2/21/2023	\$44.66	7003	062	7522		3167	ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	MICHAELPMARFORIDMD	2/1/2023	2/2/2023	\$171.00	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	MICHAELPMARFORIDMD	2/1/2023	2/2/2023	\$251.10	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	PLAK SMACKER	2/7/2023	2/8/2023	\$8,048.50	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	2/9/2023	2/13/2023	\$133.83	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	2/9/2023	2/13/2023	\$9.04	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	2/9/2023	2/13/2023	\$206.21	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	2/9/2023	2/13/2023	\$22.99	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	2/9/2023	2/13/2023	\$22.49	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	SCHOOL HEALTH CORP	2/16/2023	2/16/2023	\$762.40	7002	062				ORANGE COUNTY BOCC- PCard
FLORES, DAISY	The Webstaurant Store Inc	2/7/2023	2/8/2023	\$334.17	7003	062	7522		4130	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	SYSCO CORP	2/8/2023	2/9/2023	\$632.52	7003	062	7522		4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	LOWES #01140	2/10/2023	2/13/2023	\$826.16	5822	062	8011			ORANGE COUNTY BOCC- PCard
FLORES, DAISY	LOWES #01140	2/10/2023	2/13/2023	\$2,415.84	5822	062	8011		4123	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	The Webstaurant Store Inc	2/19/2023	2/20/2023	\$76.14	7003	062	7522		4130	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	TARGET	2/24/2023	2/27/2023	\$61.48	5872	062	8153		4116	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/2/2023	2/3/2023	\$47.98	5872	062	8153		4115	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #GP12952	2/3/2023	2/6/2023	\$150.00	7003	062	7522		4121	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	ODP BUS SOL LLC	2/6/2023	2/8/2023	\$154.04	7003	062	7521		4123	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/7/2023	2/8/2023	\$184.90	7003	062	7522		4020	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/8/2023	2/9/2023	\$37.01	7003	062	7522		4020	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #GS11269	2/10/2023	2/13/2023	\$102.00	7003	062	7521		4121	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #GS71049	2/13/2023	2/14/2023	\$102.00	7003	062	7521		4121	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/14/2023	2/14/2023	\$36.62	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/14/2023	2/15/2023	\$41.99	7003	062	7522		4020	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #GT23289	2/14/2023	2/15/2023	\$150.00	7003	062	7522		4121	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	2/14/2023	2/15/2023	\$21.95	7003	062	7528		4412	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PUBLIX #436	2/14/2023	2/15/2023	\$129.97	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	ODP BUS SOL LLC	2/14/2023	2/16/2023	\$70.48	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	ODP BUS SOL LLC	2/14/2023	2/17/2023	\$7.09	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PUBLIX #436	2/15/2023	2/16/2023	\$29.66	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/15/2023	2/16/2023	\$147.92	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMAZON.COM HP4LC4X12 AMZN	2/22/2023	2/23/2023	\$12.99	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/22/2023	2/23/2023	\$8.99	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/26/2023	2/27/2023	\$11.95	7003	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	TARGET	2/27/2023	2/28/2023	\$200.00	7003	062				ORANGE COUNTY BOCC- PCard
RUFF, SANDRA D	DOUBLETREE ATLANTA	2/2/2023	2/6/2023	\$749.13	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	DOUBLETREE ATLANTA	2/2/2023	2/6/2023	\$749.13	7007	062	7521			ORANGE COUNTY BOCC- TCard

P-CARD EXPS. REPORT
CFS- Dept. 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT	GL: SUBUNIT	GL: OBJ	Program Card Name
RUFF, SANDRA D	DOUBLETREE ATLANTA	2/2/2023	2/6/2023	\$749.13	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	MYP MID FLORIDA TECH	2/6/2023	2/7/2023	\$254.47	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HARD ROCK HOTEL DAYTON	2/9/2023	2/13/2023	\$298.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EB UCF 12-HOUR STATE	2/13/2023	2/14/2023	\$300.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EB UCF 12-HOUR STATE	2/13/2023	2/14/2023	\$300.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	AMERICAN AIR0012371515953	2/14/2023	2/15/2023	\$836.40	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	AMERICAN AIR0012371515954	2/14/2023	2/15/2023	\$836.40	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262421035689	2/16/2023	2/20/2023	\$280.98	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5269951905573	2/16/2023	2/20/2023	(\$231.98)	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262421038587	2/16/2023	2/20/2023	\$223.98	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5269951905574	2/16/2023	2/20/2023	(\$231.98)	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262421038586	2/16/2023	2/20/2023	\$223.98	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5269951905572	2/16/2023	2/20/2023	(\$231.98)	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262408541665	2/19/2023	2/21/2023	(\$521.96)	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EB STRENGTHENING YOUR	2/20/2023	2/21/2023	\$2,000.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EB STRENGTHENING YOUR	2/20/2023	2/21/2023	\$200.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	PAYPAL MANAGEMENTI	2/21/2023	2/22/2023	\$1,711.25	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	PAYPAL MANAGEMENTI	2/21/2023	2/22/2023	\$5,000.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	OMNI HOTELS	2/24/2023	2/27/2023	\$853.17	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	OMNI HOTELS	2/24/2023	2/27/2023	\$884.18	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	OMNI HOTELS	2/24/2023	2/27/2023	\$853.17	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	OMNI HOTELS	2/24/2023	2/27/2023	\$853.17	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EB STRENGTHENING YOUR	2/27/2023	2/28/2023	\$200.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
SANDERS, NICK A	SQ ALI SIRAGE	2/2/2023	2/3/2023	\$50.60	7002	062	7534		3420	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/10/2023	2/13/2023	(\$99.60)	7002	062	7534		3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/10/2023	2/13/2023	\$740.36	7002	062	7534		3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/14/2023	2/15/2023	(\$72.98)	7002	062	7534		3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	GEM SUPPLY COMPANY INC	2/22/2023	2/23/2023	\$8,359.20	7002	062	7534		4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #761	2/1/2023	2/2/2023	\$42.35	7002	062	7522			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	2/3/2023	2/6/2023	\$50.34	7002	062	7522			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	CARIBBEAN SUPERCENT	2/10/2023	2/13/2023	\$33.38	7002	062	7522			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	2/14/2023	2/15/2023	\$6.48	7002	062	7522			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	CARIBBEAN SUPERCENT	2/16/2023	2/17/2023	\$145.93	7002	062	7522			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	2/17/2023	2/20/2023	\$95.94	7002	062	7522			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4160	2/23/2023	2/24/2023	\$19.00	7002	062	7522			ORANGE COUNTY BOCC- PCard

**Head Start Policy Council
Human Resources Committee
February 2023 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

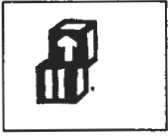
Job Title	Reason	Employee's Name
Teacher's Aide	Failure to Complete Probation	Nydia Lopez Vazquez

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher Assistant	Retirement	Evetta Mary Jane Simon
Teacher	Return to School	Nhaomie-Claudia Blaise
Teacher Assistant	Health Reasons	Cindy Lee Rivera Martinez
Family Service Worker	Retirement	Zaida Teissonniere
Family Service Worker	Return to School	De Anna Leann Smith
Teacher Assistant	Retirement	Brenda Robles

III. Current Head Start Openings – As of 9/20/2022

Job Title	Number of Positions	Potential Candidates in process for hire
Family Service Worker	7	
Fiscal Officer	1	
Licensed Practical Nurse	4	
Maintenance Technician	1	
Teacher	13	
Teacher Assistant	38	



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff Qualifications for hire

1. Name: Anny Nunez

Position: Teacher Aide

- **Bachelors Science in Law**
- **Master of Science in Law**
- **Diploma in the study course on Teaching for Education (Venezuela)**
- **Aloma Parent Volunteer**
- **Aloma Policy Council Rep**
- **Bilingual (Spanish)**

2. Name: Alicia Polanco

Position: Teacher Aide

- **Bachelors in Public Accounting**
- **Two years experience working in early childhood arena**
- **State Mandated DCF 40 hours**
- **McCoy Parent Volunteer**
- **Bilingual (Spanish)**

3. Name: Claudia Matos

Position: Teacher Aide/Assistant

- **Bachelors in Education**
- **Two years experience working in early childhood arena**
- **First aid/CPR expires 2024**
- **Bilingual (Spanish)**
 - **Bilingual (Spanish)**
 - **Dept of Education Child Care Apprenticeship ID 2018006217**
 - **Dept of Education State Mandated 45 hours**
 - **Staff Credential Verification expires 06/29/2025**
 - **State of FI VPK certified**

4. Name: Tangela Woodard

Position: Teacher

- **Associate in Arts Business/Organization over 24 hours in EEC**
- **Previous Head Start Employee (Bridges October 2022)**
- **State Mandated DCF 45 hours**
- **VPK certified**
- **Staff Credential Verification Do Not Expire**
- **NAEYC member**
- **Florida Association for the Education of Young Children FLAEYC**

5. Name: Falone Change

Position: Teacher

- **Bachelors of Arts in Early Education**
- **Seven years experience working in early childhood arena**
- **State Mandated DCF 45 hours**
- **Staff Credential Verification Do Not Expire**
- **First aid/CPR expires 08/18/2023**

6. Name: Edshina Theodore

Position: Assistant Administrative Assistant

- **High School Graduate (Maynard Evans High School)**
- **Enrolled in Associate in Science Degree (Nursing)**
- **Experience in Administration work (hiring manager)**
- **Special skills in computer skills, decision making & problem solving**
- **Speaks both English and Creole Speaker**

**Orange County Head Start
Policy Council
February 2023
Director's Program Information Update**

National Updates

Program Instruction-ACF-PI-HS-23-02- FY 2023 Head Start Funding Increase

President Biden signed the Consolidated Appropriations Act, 2023, into law on December 29, 2022. The funding level for programs under the Head Start Act (the Act) is \$11,996,820,000, an increase of \$960 million over fiscal year (FY) 2022. This increase includes \$596 million to provide all Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grant recipients a 5.6% cost-of-living adjustment (COLA), \$262 million for quality improvement, and \$100 million for expansion of Head Start, Early Head Start, and EHS-CC Partnership programs. The total appropriation also includes \$8 million for Tribal College and University Head Start (TCU-HS) Partnership programs, of which \$2 million is an increase over the FY 2022 funding level.

This Program Instruction (PI) primarily provides information about COLA and quality improvement funds available to all Head Start, Early Head Start, and EHS-CC Partnership grant recipients. Each grant recipient will be allocated an amount of quality improvement funding proportionate to their federal funded enrollment approximately \$280 for each Head Start funded enrollment slot.

Examples of investments that would reflect these OHS priorities and also align with allowable uses of quality improvement funding as specified in the Act may include, but are not limited to the following:

- Increase compensation, particularly for positions that are not receiving competitive wages and benefits (including consideration of elementary school compensation), experiencing higher rates of turnover, challenging to fill, or preventing programs from reaching full enrollment.
- Increase career opportunities for entry level staff through support for increased credentials and commensurate compensation increases, including through scholarships, mentors, and coaches.
- Support staff wellness with regularly scheduled breaks and access to employee assistance services.
- Improve preventive mental health screening, assessment, and interventions.
- Enhance mental health consultation — including hiring of additional mental health professionals — to better support staff and improve the organizational approach to identifying mental health needs and integrating supports and services for children, families, and staff.
- Hire additional qualified classroom staff or floaters to lower ratios, enhance adult-child relationships, and ensure staff can have breaks during the day.
- Hire additional qualified family services staff or home visitors to decrease caseloads and enhance family-staff relationships and improve quality of responsive, individualized services.

- Provide ongoing coaching and support to staff to address stress, burnout, and related turnover.
- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision.
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma.

Each grant recipient may apply for a COLA increase of 5.6% of the FY 2022 base funding level. Base funding excludes training and technical assistance funds and any one-time funding received during FY 2022. Programs must use COLA funds to permanently increase the salaries of Head Start staff. This includes salaries of current staff and unfilled vacancies. Programs may consider a permanent uniform percent increase to the Head Start pay scale or differential COLA increases to the pay scale across position types within the program. For instance, in some programs, higher paid positions may already be receiving wages competitive with comparable positions in the community. In these instances, programs may choose to provide a smaller COLA to these positions. Programs could also think about providing a larger COLA to lower paid positions that are not currently receiving a wage sufficient to cover costs of living, or that are very challenging to fill due to low wages. Such positions may need more of an increase to support more competitive wages that are comparable with similar jobs in the community, including the consideration of salaries paid to staff in local elementary schools. If a grant recipient chooses to apply COLA differentially across positions, they must explain this choice in their application.

National Head Start Association Capitol Hill Event

During the Head Start Hill event in WASHINGTON, D.C The National Head Start Recognized Rep. Frederica Wilson as Congressional Champion for Children and Families PROMISE Award. The National Head Start Association (NHSA) awarded Rep. Frederica Wilson (D-FL-24) with the PROMISE (Protecting Our Most Important Students Early) Award for her continued support of Head Start. “Over her entire career in Congress, Rep. Wilson has worked to provide early childhood educational opportunities to all families, regardless of income or zip code, in Florida and beyond,” said Dr. Maria T. Riestra, president of the Florida Head Start Association. Rep. Wilson is a former Head Start teacher and coordinator who spent many years in the classroom in the Miami-Dade school district.

Closeout Activities and Requests for Carryover of Unobligated Balances

The Office of Head Start (OHS) is addressing the action of closeout as regulated by 45 CFR § 75.381 and 2 CFR § 200.344. OHS sent notifications to select recipients notifying them of the requirement to submit a carryover application if a need exists to use unobligated funds from a closed budget period with an active project. If use of unobligated funds is identified as a need, a grant recipient must take action to submit a Carryover Request – Reprogram application in the Head Start Enterprise System (HSES) as soon as the need is identified. The application must be submitted in the budget period in which the funds will be expended. Failure to apply after the budget period has ended and an annual SF-425 Federal Financial Report has been submitted, will result in deobligation of the funds identified on the annual SF-425 through the grant closeout process. If a grant recipient does not anticipate the need to use any unobligated funds and does not intend to submit a carryover application, no action is required after the submittal of the annual SF-425.

Region

Region IV held the Beyond Budgets and Building Fiscal & Facilities Institute. Orange County Head Start Director, Maintenance Supervisor and liaison for Capital Improvement attended the institute. The Institute focused on 1303 process which Orange County Head Start would like to start. Over the next couple of months I plan to meet with both the Policy Council and Governing Board to discuss program data and the need to start the 1303 process. Other sessions included Health & Safety, Playground Improvement, Monitoring, Continuous Program Improvement, Slot Conversions, and In-kind.

Region IV Head Start Association held the annual conference. Policy Council Chair, Policy Council Vice Chair, Mental Health & Disabilities Coordinator and Director were in attendance. Shamella Harmon, Mental Health & Disabilities Coordinator won the Aubrey Puckett award for the Region, and will now compete at the National Head Start Conference. The conference held a variety of sessions. As the Director, I focused on sessions that were aligned with Focus Area 2 and Data.

State:

Gov. **Ron DeSantis** is taking steps to ensure children living in the wake of Hurricane Ian do not lose access to affordable health insurance. DeSantis included \$3.7 million in his proposed budget for the state fiscal year 2023-2024 to help “support costs” of children in families affected by Hurricane Ian who are enrolled in the **Florida KidCare** program. Florida KidCare is the umbrella name for the state’s efforts to insure children. It provides access to subsidized health insurance policies for children up to the age of 19 with incomes up to 200% of the federal poverty level. Florida KidCare encompasses four programs: Medicaid, MediKids, Florida Healthy Kids and the Children’s Medical Services (CMS) Health Plan. Children are assigned to one of the four programs based on their age and their family’s income level. Families pay monthly premiums, usually \$15 to \$20 a month, based on family size and income level.

The Florida Head Start Association held the Fall Leadership Institute. Orange County Head Start sent the new Site Directors, Contract Administration and Shamella Harmon that won the Aubrey Puckett award for the State of Florida. The speaker, Dr. Kimberly Johnson, focused on Using Bridges to connect to communities. This training focused on resources and strategic plans for leadership.

Local:

Orange County Head Start celebrated **Dual Language Learner Celebration Week!** From Feb. 21–24, the program highlighted the importance of high-quality resources to support education staff in providing effective, responsive interactions with children who are dual language learners (DLLs) and maintaining positive relationships with families. Parent engagement and student activities were front and center. Orange County Head Start continues to support diversity.

Orange County Head Start ERSEA staff met with parents, staff and partners for the annual assessment of the Selection Criteria. The participants used the Community assessment, Head Start Program Performance Standards and program Data to update the criteria. There were several areas that were updated. The information was sent to the Policy Council and was

approved. The selection criteria is now being sent to the Governing Board for vote. Head Start Director will offer briefings to each Commissioner to provide more information. Orange County Head Start is currently planning for Guest Readers Month that will take place April 1-30th. Orange County Head Start recognized two staff members during the Employee Service Award for 20 years of service, and one for 30 years. Tiffany Price Brown and Viola Williams both were recognized for 20 years. Mrs. Zaida Teissonniere was recognized for 30 years of service.

Orange County Head Start used the Community Assessment to determine the areas that needed Head Start programs or additional classrooms. Management is meeting with Riverside Elementary, Lake Weston and Lovell Elementary to determine how to expand the classrooms to these underserved areas.

Orange County Head Start Director was selected for the Mayor's Executive Leadership Program. The classes are focused on being a better leader.

Orange County Head Start is working to roll out the 24/7 Dad curriculum to train Head Start fathers and partners. The program curriculum is designed to help fathers understand the importance of their role as fathers and help them to be involved in all aspects of the child/children's life. Orange County Head Start is excited about fathers and partners taking a lead role in this parenting curriculum.

Orange County Head Start continues to complete projections and assessments of the American Rescue Plan Act and COVID Rescue and Recovery Act funds to ensure all funds are drawn down. Due to items on back order, Orange County Head Start has applied for a low-cost extension to cover the cost of a truck, vision screeners and painting project that were all approved in the initial application.

Child Plus Dashboard Homeless Reporting February 22-23



	Centers	Homeless
1	Aloma	2
2	Bithlo	0
3	Callahan	6
4	Dillard	3
5	Dover Shores	5
6	East Orange	18
7	Engelwood	2
8	Hal Marston	4
9	Hungerford Elm	0
10	John Bridges	15
11	Lila Mitchell	0
12	McCoy	4
13	Millenia	2
15	Pine Hills	6
16	S.O. YMCA	2
17	Southwood	10
18	Taft	5
19	Three Points	2
20	Ventura	0
21	W.S. ELC	1
22	W.S. ELM	0
23	W. Oaks ELM	2
	Total: 22	87 Families/118 children

Total # of homeless families' 87
 Total # of families acquired housing or have left the program: 0
 Homeless ADA 87.82%



**ORANGE COUNTY HEAD START
Parent Family and Community Engagement**



Monthly Homeless Report

Feb-23

	Aloma	Callahan	Dillard	
Child plus ID#:	97195	97271	96791	TOTAL
Follow Ups	18	0		18
Referrals visible and documented in system	0	0	0	0
TOTAL	18	0	0	18

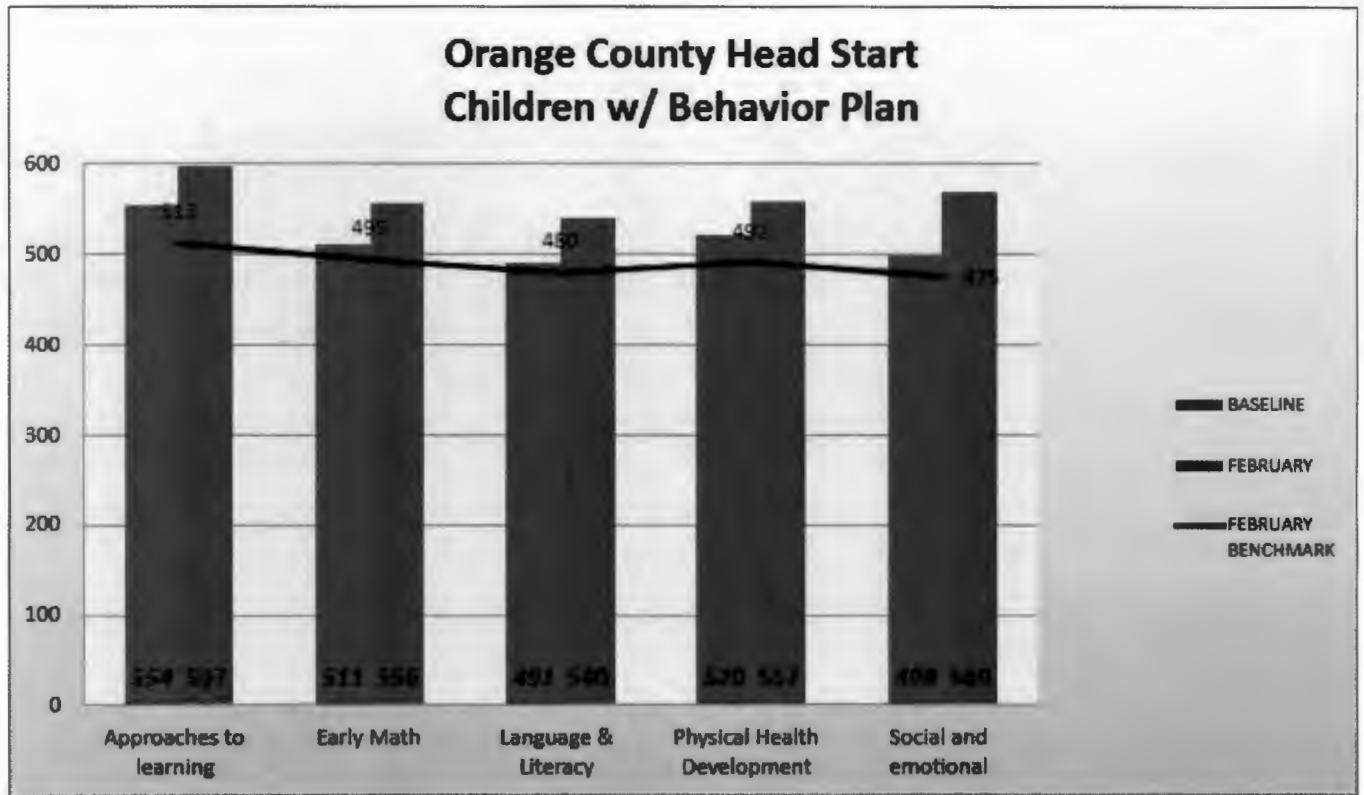
Progress Gains			
Site	Aloma	Callahan	Dillard
Assessment Completion	Completed	1st assessment is completed.	Due to late enrollment, 10/31, 1st assessment is complete.
Family Services Information	Area needs to be updated in the needs assessment and partnership agreement.	Area needs to be completed to include the PIR, child started on 1/4/23.	Area needs to be completed to include the PIR and participant services area.
Resources family received from FSW	No additional resources have been provided by staff.	none at this time.	No resources have been documented for this family according to Child plus.

Orange County Head Start Medical and Dental Unit Report

Program Description	Program Year 2022-2023						
	Aug-22	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023
Total Number of HS children served (report source: CP2001)	1075	1087	1154	1195	1187	1243	1239
Number of children meeting requirement of health physicals (report source:CP3035)	1056	1071	1142	1184	1176	1230	1228
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	41	5	11	19	15	14	11
Number of HS children meeting medical home requirement (report source: CP3021D)	972	1085	1142	1191	1187	1241	1238
Number of HS children meeting immunization requirement (report source:CP3320)	1071	1081	1139	1189	1184	1240	1236
Number of HS children meeting Dental home requirement (report source: CP3021D)	625	398	420	405	575	639	798
Number of HS children with an dental exam (report source: CP3035)	438	440	499	405	569	664	712
Number of children needing dental treatment (report source:CP 2110)	123	108	111	121	146	196	212
Number of Health Action Plan (report source CP2110)	164	168	174	187	191	200	209
Number of Site Visit for LPN monthly	22	18	16	22	16	22	20

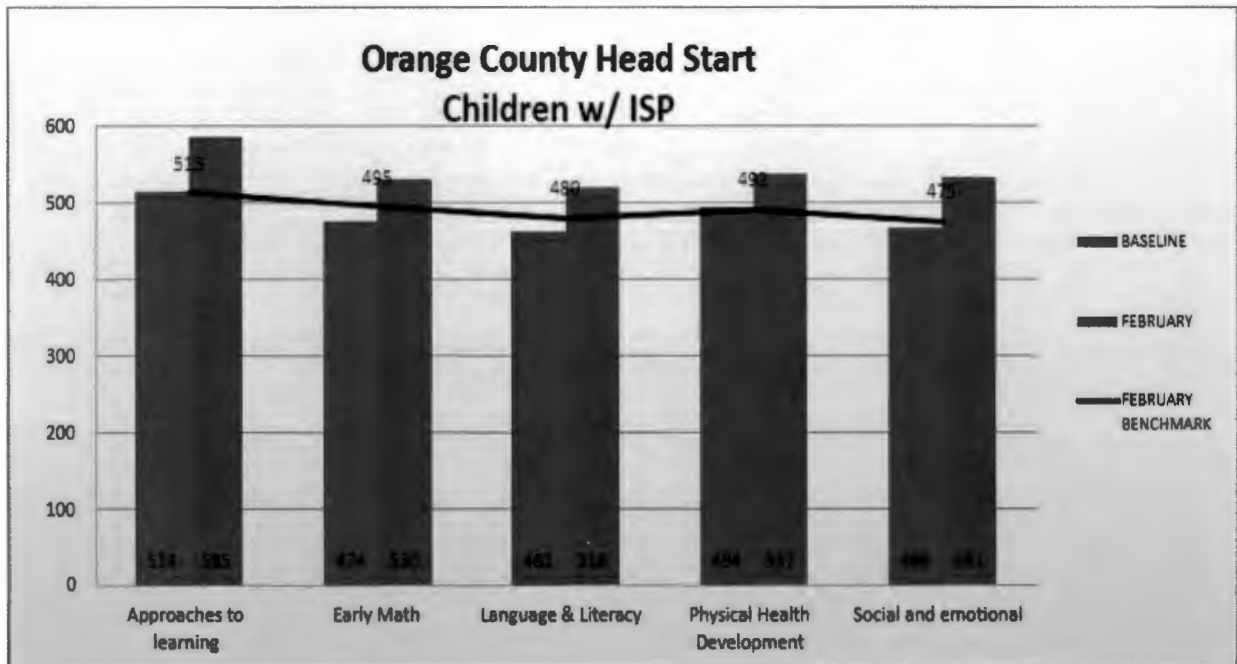
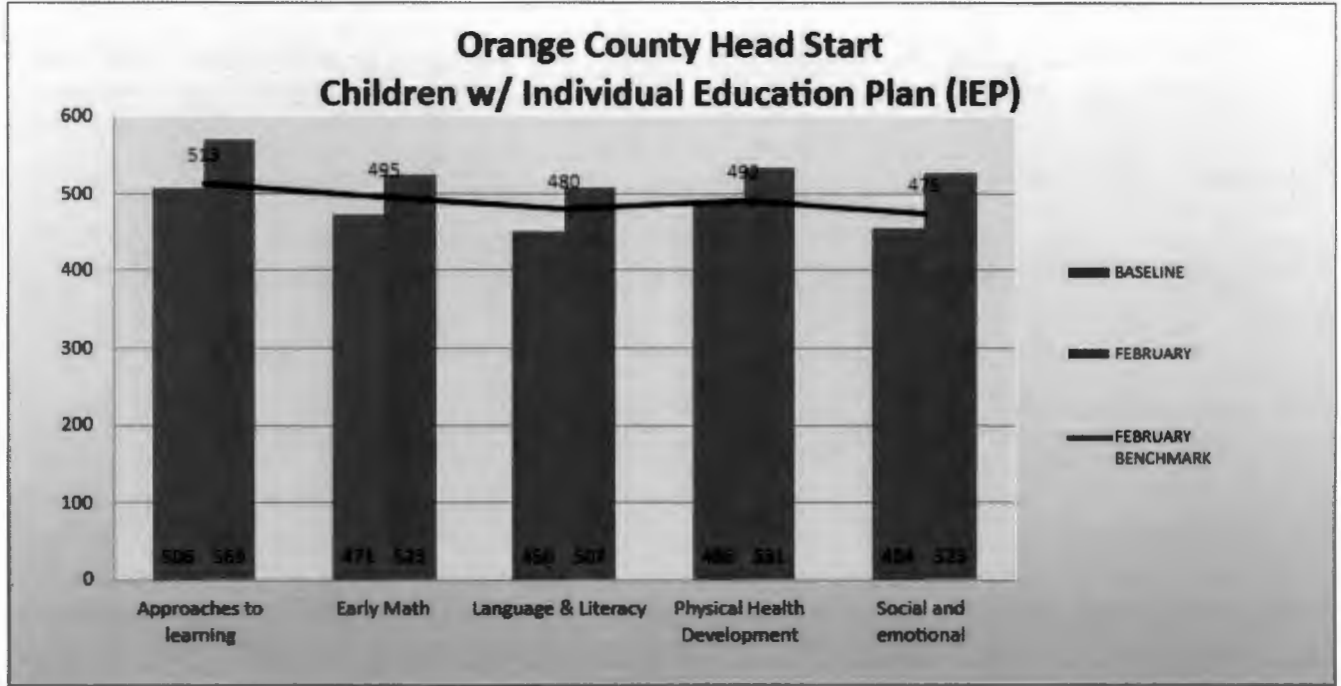
1536 Funded

**Mental Health & Disability Children Assessment Outcomes
February 2023**

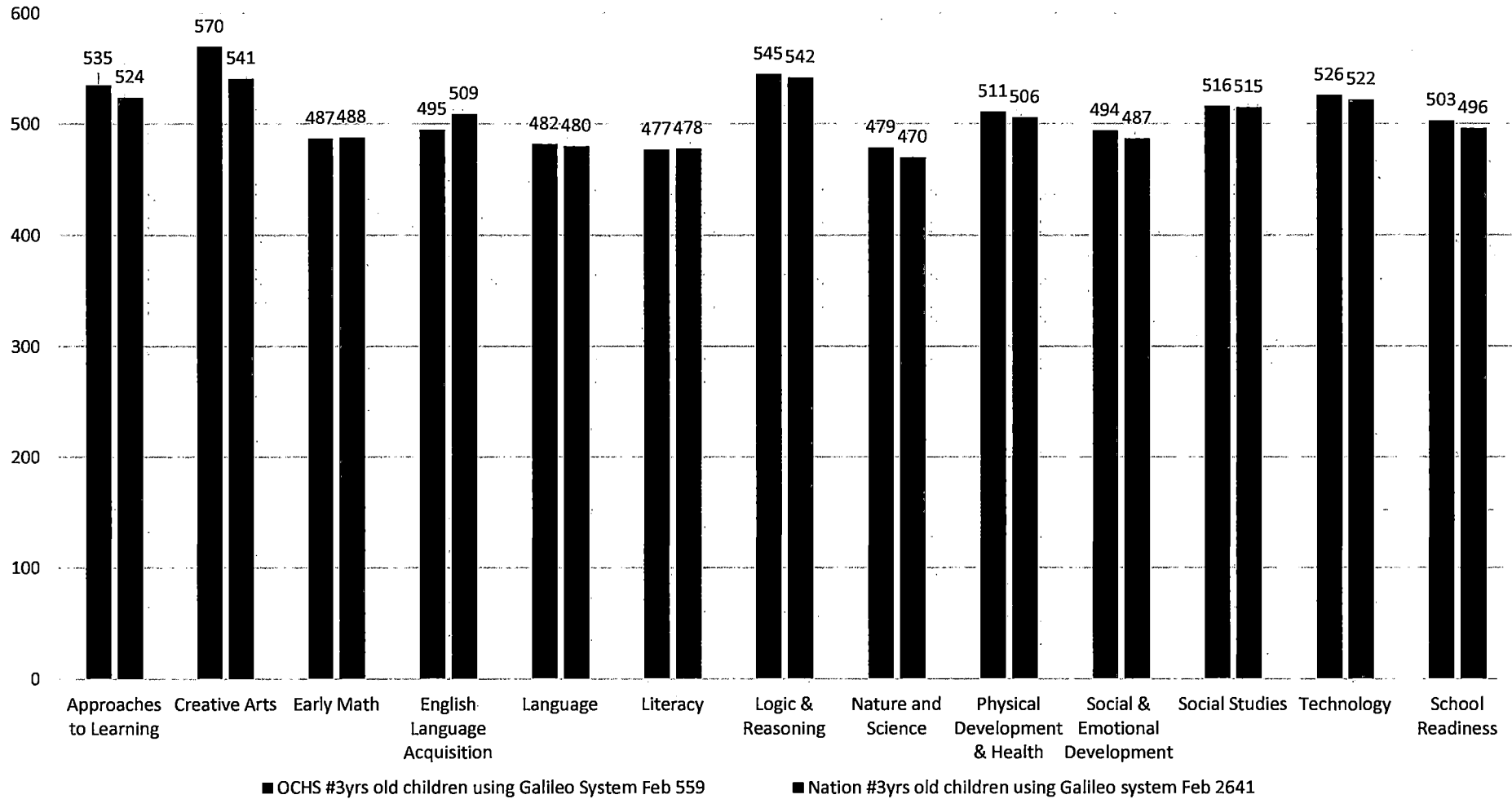


ORANGE COUNTY HEAD START	
MONTHLY PREDICTED DEVELOPMENTAL LEVEL	
Three and Four Years Old Benchmarks	
Domain	February
APL	513
EM	495
LANG & LIT	480
PHD	492
SED	475

Mental Health & Disability Children Assessment Outcomes
February 2023



Orange County Head Start Early Childhood Assessment Scores Three Year Old (3 Yrs) Feb 2023

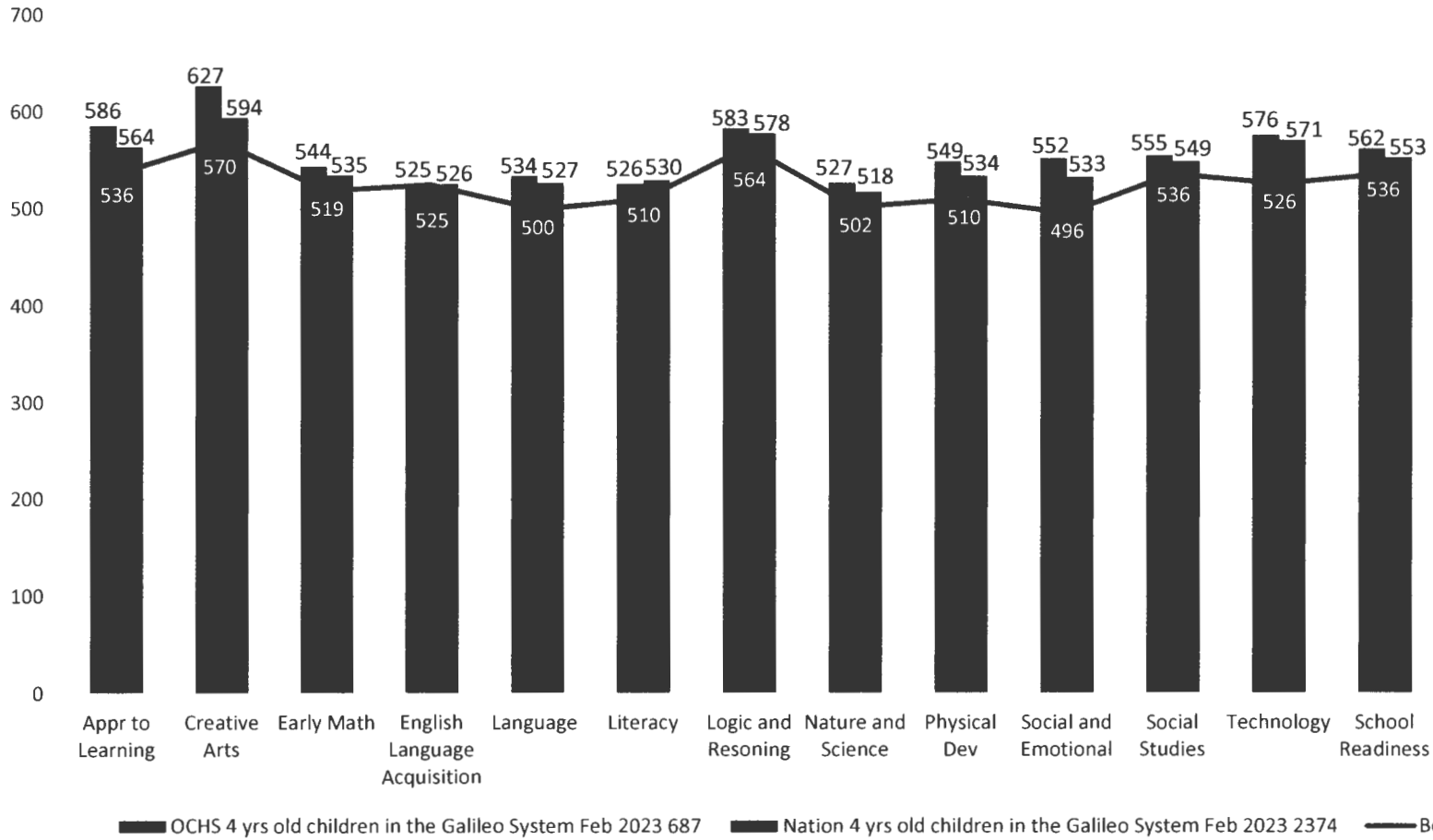


*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS Feb 2023

APL	CA	EM	ELA	Lang	Lit	LR	NS	PDH	SED	SS	Tech	SR
491	514	470	490	449	459	521	453	471	454	492	484	465

Orange County Head Start
Early Childhood Assessment Scores
Four Year Old (4 Yrs) FEB 2023



*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Benchmark February 2023

<i>App</i>	<i>CA</i>	<i>EM</i>	<i>ELA</i>	<i>LAN</i>	<i>LIT</i>	<i>L&R</i>	<i>N&SC</i>	<i>PD&H</i>	<i>S&ED</i>	<i>SS</i>	<i>TECH</i>	<i>SR</i>
536	570	519	525	500	510	564	502	510	496	536	526	518

Orange County Head Start

Nutrition

Policy Council Report

Nutrition Item Description	August	September	October	November	December	January	February	Comments
Special Diets						▶ 161	173	YTD Total
Obese Children						▶ 177	166	YTD Total
Overweight						▶ 124	114	YTD Total
Underweight						▶ 44	27	YTD Total
Nutrition Counseling Notification to Parents						▶ 89	15	YTD Total
Nutrition Counseling's accepted progress						▶ 45	4	YTD Total
Nutrition Counseling's in progress						▶ 45	0	YTD Total
Breakfast Meals Served to Children	13270	16586	18117	14610	12031	19,516	20,961	
Breakfast Meals Served to Adults	1056	1023	1089	831	677	1103	1,178	
Lunch Meals Served to Children	13404	16690	18275	14750	12033	19,820	21,362	
Lunch Meals Served to Adults	1073	1088	1157	848	682	1136	1,187	
Snack Meals Served to Children	10614	14138	14771	11489	10352	16371	18,016	
Snack Meals Served to Adults	0	0	0	0	0	0	0	
YTD Totals Meals	39417	49525	53409	42528	35775	57946	62,704	
Operation Dates for meals	16	18	19	15	12	19	20	
Disallowed Meals	0	30 Lunches	0	0	35 Breakfast	0	0	McCoy & Callahan
	0	29 Snacks	0	0	68 Snacks	0	0	McCoy & Callahan
YTD Total Disallowed	0	59 Meals	0	0	103 Meals	0	0	



ORANGE COUNTY HEAD START 2022-2023

ERSEA REPORT

MONTH: February 2023

YEAR: 2022-2023

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Application 2022-2023	Monthly New Applications 2023-2024
Aloma	37	36	9%	7	5	1	N/A
Bithlo	34	30	4%	5	0	2	N/A
Callahan	49	36	6%	13	0	1	N/A
Dillard	36	36	12%	4	0	2	N/A
Dover Shores	54	54	2%	12	6	1	N/A
East Orange	112	102	2%	10	10	4	N/A
Engelwood	57	56	3%	4	13	0	N/A
Hal P Marston	80	72	0%	14	2	1	N/A
Hungerford	36	31	0%	5	0	3	N/A
John Bridges	129	113	1%	22	4	3	N/A
Lila Mitchell	70	55	4%	16	9	0	N/A
McCoy	37	35	3%	8	2	1	N/A
Millennia	35	25	11%	3	9	0	N/A
Pine Hills	188	153	3%	24	2	2	N/A
SO YMCA	54	38	0%	8	11	0	N/A
Southwood	109	74	4%	11	37	1	N/A
Taft	110	95	1%	22	1	2	N/A
Three Points	57	45	0%	6	0	0	N/A
Ventura	37	37	7%	9	3	0	N/A
WS ELC	89	62	6%	22	0	5	N/A
WS Elementary	57	47	8%	6	2	0	N/A
West Oaks Elm	35	34	0%	1	2	3	N/A
Total	1502	1,266	3% (35)	232	118	31	N/A
Goal	1502	1502	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1,269	3% 35	206	127	53	0

Monthly Chronic Absenteeism	Current Month	Month ly	Previous Month	Reasons w/ Highest Percentages
Severe Chronic Absences (20% Over)	26%	10%(154)	28%	Attempt to contact, No contact
Moderate Chronic Absences (10-20% Over)	29%		26%	Sick
Not Chronically Absent (Less than 10%)	45%	70%	61%	Transportation issues

Orange County Head Start 2022-2023

Site (Subject to Changes)	Funded Enrollment (Subject to Changes)	Returning Children 2023-2024 (Subject to Changes)	New Applications Needed by Site for Selections and/or Full Enrollment 2023-2024	Total Needed for Teacher Shortage Full Enrollment 2022-2023	Recruitment Efforts
Aloma	37	17	20	0	Family laundry, Semoran Barbershop, Target, Pizza Hut
Bithlo	34	14	20	0	Christmas Post Office, Publix Plaza, Twistie Treat
Callahan	49	20	29	0	Salvation Army, Christian Service Center, Walmart, New Image Youth Center, Mikes Food Store, International Church of Faith, Culture Barber Shop, Paramore Laundromat, Tip top grocery, Paramore View Apt, Nikki's Place, ZL Riley Oak
Dillard	36	15	21	0	Mi Ranchito Meat, Masiid All Tazkiah
Dover Shores	54	17	37	0	Curry Ford plaza, Crazy Pawn, Boost Mobile, Curry Ford Pharmacy, Bravo Supermarket, Beautiful Hairstyles, Care Plus, Elite Barbers, Venus Nail and Spa, Pet Supplies
East Orange	112	50	62	8	Venezuela Danza y Tambor, Public Storage, Lee Vista Pediatrics
Engelwood	57	22	35	0	Coin Laundry, Taino's, La Primavera Grocery, Catholic charities of central Florida, Templo Eden, Sedano Supermarket, Laundry Express, Cuba Max, Vecinos Bakery, Ross, Shoe Land, Five and Below, D'D Discount, Semoran Barbershop, Sally Beauty, Tiendas Donato, UPS Store, Family Laundry, Cici's Pizza, El Potro.
Hal Marston	80	31	49	0	Jernigan Garden Apt, Rosala West Apt, Stella West Apt, Cici Bakery and Take Out, North Lane Plaza, Beauty Exchange, Clothing Boutique, Dollar General
Hungerford	36	18	18	0	Parents in HS, Mustard Seed, Kidswood Ped, Edgewater Ped, Klemira Ped, Zoe's Kitchen
John Bridges	129	56	73	1	Brixton Housing, Goodwill Industries, Walgreen Parking lot
Lila Mitchell	70	23	47	14	Fourteen 01 Apt, 1801 Metro Apt, Arepas El Cacao, Colombian Burger, Vapor Crew, Walmart on Kirkman
McCoy	37	17	20	0	Commander Place Apt, Wind Wood Apt, Mill Creek Apt, Mike Italian Ice, Wal mart, Dollar Tree, Chipotle, Commander Place
Millennia	35	8	27	10	Beauty and beyond Beauty Supplies, The park at Highgate, Us Nails, recruitment event at Pine Hills
Pine Hills	188	75	113	17	Shoe land, OC Library, K&G Fashion, Dollar Tree, Look Sharp, Wing Stop, 7-11, Citi Trenz, Presidente, Pine Hills Market Place, Beauty Master, Misty Oaks,
South Orlando YMCA	54	14	40	0	Community Resource and Job Market Church
Southwood	109	26	83	0	The laundry room, Premium Beauty Outlet, Bravo Supermarket

Taft	110	43	67	7	AM Income Tax Services Inc, Dollar Tree Store, Palacio Chino, TAFT Community Center, TAFT Neighborhood
Three Points	57	18	39	10	Deluxe Star Nails, Rosas Eyebrows, H&R Block, Sedanos, Romana Beauty Salon, Vecinos Bakery, Lilys Nails, Subway, Sazoncito Latin Food, Mikes Italian Ice, Dasta Furniture, Bald Guy Soke Shop, El potro Mexican Restaurant, Classy Nails and Spa, Iglesia De Vida, Five and Below, Ana G Mendez, Advance Coon Laundry, Cora Physical Therapy
Ventura	37	16	21	0	Family laundry, Semoran Barbershop, Target, Pizza Hut
W. Shores ELC	89	29	60	14	Dollar General, Discount Beverages, Barbershop North Lane Plaza, Walgreens, Nature own bread store
W. Shores ELM	57	22	35	0	Citgo, Dollar General, Family Dollar
West Oaks	35	13	22	1	Beauty Exchange Beauty Supply, One Stop Housing, Seana's Caribbean, Wood Hill apt
Total	1502	560	976	82	

** Funded Enrollment will be 1536 children for 2023-2024 and sites will be changed**

FAMILY ENGAGEMENT

Creating Connections, Building Bridges... Together.

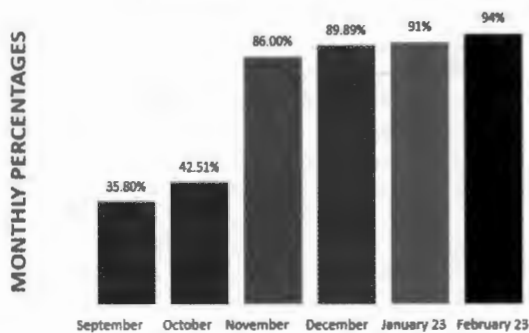
Monthly Report: February 2023

Family Services Activities	Sept 2022	October 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023
Number of Fatherhood Activities	22	17	16	19	22	21
Number of Fatherhood Participants	351	294	264	284	293	378
Number of Parent Educational Trainings Provided	6	10	11	5	18	12
Number of Parents Attended	133	251	276	106	274	121
Number of Families Experiencing Homelessness YTD	114	133	132	105	109	118
Number of Families Acquired Housing	5	21	4	1	3	14
Number of ESL/GED Training	0	21	22	7	0	7
Number of Parents Involved in Health Education	140	275	156	70	228	73

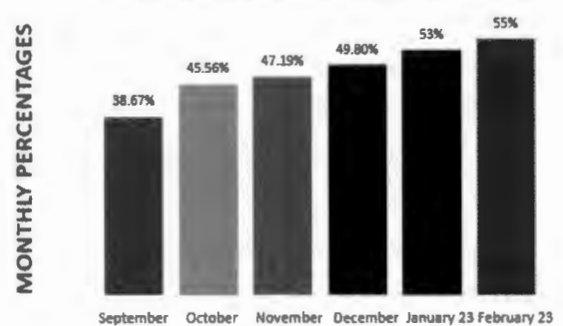
Family Assessments

Partnership Agreements/Goal Settings

Family Needs Assessments



Partnership Agreement/Goal Setting





SELF-ASSESSMENT PLAN

OBJECTIVE

Orange County Head Start will evaluate the program's progress toward meeting goals and objectives, compliance with regulatory requirements, and the effectiveness of professional development and family engagement systems in promoting school readiness. 1302.102(b)(2)

PLAN

We will bring our stakeholders, including Head Start management and staff, the governing body, Policy Council and community partners together for one day to complete the self-assessment. Using a strength-based approach, the Self-Assessment team will analyze program data to determine the overall achievements of the program. The results of the Self-Assessment will be used to develop a plan for continuous improvement that will strengthen program quality and our effectiveness in promoting school readiness.

The Self-Assessment team will be divided into subgroups and given an area of focus. Each subgroup will engage in dialogue about the data to examine progress on goals and objectives and determine if there are any systemic issues to address. Once the subgroups have completed their review, the Self-Assessment team will come back together as a whole to discuss their discoveries and prepare final recommendations.

TOPICS

Health and Safety

- On September 27, 2022, the U.S. Department of Health and Human Services, Administration for Children and Families (ACF) Office of Head Start (OHS) issued Information Memorandum (IM) [ACF-IM-HS-22-07](#) on Reporting Child Health and Safety Incidents. This IM clarifies the requirements of 45 CFR §1302.102(d)(1)(ii) for reporting significant incidents regarding the health and safety of children in Head Start programs. During Self-Assessment, OCHS will review current procedures to ensure its alignment with the IM. The team will also identify risk management strategies to further reduce injury in our head start classrooms.

Retention

- Like many other employers, Orange County Head Start has seen an increase in the number of staff resignations. To address this emerging issue, the program established a goal to implement strategies to retain staff, improve employee morale and attract highly qualified applicants. Over the past two years, the program has implemented many strategies such as increasing pay for certain positions, providing employee incentives and sign on bonuses and hosting hiring events. The Self-Assessment team will review the effectiveness of these strategies as well as others to determine what is working and what else the program can do.

Services to Children with Developmental Disabilities

- Over the past three years, the number of enrolled children with ASD and ADHD has increased. Therapy services may be provided either on our campus or at home depending on the circumstances. For instance, private providers must get approval prior to treating children on a Head Start campus. The Self-Assessment team will review the process for providing services for children diagnosed with ASD and ADHS to come up with strategies for making the process more efficient.

Program Data

- Data is an essential part of every Head Start program because it provides information about the quality and quantity of services provided to children and families. Our data story tells us if we are complying with performance standards and informs decisions for continuous quality improvement. During this year's Self-Assessment, the team will review the program's culture of using data to make informed decisions and govern our spending and operational practices.

DATA SOURCES

- Program Information Report
- Incident Reports
- Human Resources Reports
- Program service area reports
- Child assessment outcomes
- Family engagement outcomes
- Staff survey results

RESULTS

Recommendations from the Self-Assessment team will be used to create the final report. The final report will be approved by the Policy Council and governing body. The final report will also be used by the program planning team for future planning and goal-setting and to develop a Program Improvement Plan. Once completed, both the Self-Assessment report and the Program Improvement Plan will be submitted to the Regional Office.

**OFFICE OF HEAD START**

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-23-02	2. Issuance Date: 02/21/2023
	3. Originating Office: Office of Head Start	
	4. Key Words: Consolidated Appropriations Act; Appropriations; Fiscal Year 2023; Funding Increase; Cost of Living Adjustment; Quality Improvement	

PROGRAM INSTRUCTION**SUBJECT:** FY 2023 Head Start Funding Increase**INSTRUCTION:**

President Biden signed the Consolidated Appropriations Act, 2023, into law on December 29, 2022. The funding level for programs under the Head Start Act (the Act) is \$11,996,820,000, an increase of \$960 million over fiscal year (FY) 2022. This increase includes \$596 million to provide all Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grant recipients a 5.6% cost-of-living adjustment (COLA), \$262 million for quality improvement, and \$100 million for expansion of Head Start, Early Head Start, and EHS-CC Partnership programs. The total appropriation also includes \$8 million for Tribal College and University Head Start (TCU-HS) Partnership programs, of which \$2 million is an increase over the FY 2022 funding level.

This Program Instruction (PI) primarily provides information about COLA and quality improvement funds available to all Head Start, Early Head Start, and EHS-CC Partnership grant recipients. Grant recipients subject to competition for continued funding through the Designation Renewal System (DRS) are entitled to COLA funds through the end of their current award. However, the Administration for Children and Families reserves the right to delay decisions on quality improvement funding until DRS competition decisions are final. State collaboration grants are not eligible for COLA or quality improvement funding due to the statutory cap on their funding in the Head Start Act.

FY 2023 Quality Improvement

Each grant recipient will be allocated an amount of quality improvement funding proportionate to their federal funded enrollment — approximately \$280 for each Head Start funded enrollment slot and \$420 for each Early Head Start funded enrollment slot. There will be a minimum floor established to ensure all recipients are able to make a meaningful investment in quality, consistent with **Sec. 640(a)(4)(C)** of the Act.

A program may apply to use quality improvement funds for activities consistent with Sec. 640(a)(5), as outlined in **Attachment A**, except that any amount of these funds may be used on any of the activities specified in such section. In other words, programs are not bound by the requirement in Sec. 640(a)(5)(A) that at least 50% of quality improvement funds be used for staff compensation or the requirement in Sec. 640(a)(5)(B)(vii) that no more than 10% of quality improvement funds be used on transportation. However, the Office of Head Start (OHS) strongly encourages grant recipients to prioritize quality improvement funding to increase compensation for staff (wages and benefits) to help recruit and retain a qualified Head Start workforce. OHS also strongly encourages recipients to consider investments to support and strengthen the mental health of children, families, and staff in the program.

A well-compensated staff is integral to delivering high-quality services for children and families. The Head Start workforce plays a critical role in fulfilling the Head Start mission by supporting the holistic development of children

and economic stability for families. While staff qualifications have steadily increased in the last 10 years, compensation and benefits have not followed suit. Many Head Start programs have struggled to recruit and retain qualified staff with the ongoing early care and education workforce shortage. High-quality services for children and families are disrupted by high turnover rates and a shortage of frontline staff, particularly teachers, assistant teachers, home visitors, family child care providers, family service workers, transportation staff, and staff who provide mental and behavioral health services. Increasing compensation is a key strategy to promote recruitment and retention of qualified staff and ensure programs are competitive employers in their local communities. Improved retention of staff also helps to ensure high-quality classroom and home learning environments, promote healthy developmental outcomes for children, and strengthen relationships with families. In September 2022, OHS released Information Memorandum **ACF-IM-HS-22-06** directing Head Start grant recipients to permanently increase salaries for the purposes of recruiting and retaining staff. Head Start grant recipients are strongly encouraged to use quality funds to advance a strategy to permanently increase wages and benefits.

OHS recognizes that many Head Start grant recipients are serving children and families with enhanced mental health needs. Increased symptoms of anxiety and depression, coupled with the impact of trauma, grief, and loss during the pandemic, has elevated the importance of supporting children's social and emotional well-being, as well as the mental well-being of adults who care for them. It is essential that children, staff, and families receive necessary supports for mental health and wellness as an integral part of program services. OHS strongly encourages programs to consider ways to use quality improvement funding to invest in mental health supports at all levels of the program, including mental health consultation to support Head Start teachers in managing challenging behavior and supporting children.

Examples of investments that would reflect these OHS priorities and also align with allowable uses of quality improvement funding as specified in the Act may include, but are not limited to, the following:

- Increase compensation, particularly for positions that are not receiving competitive wages and benefits (including consideration of elementary school compensation), experiencing higher rates of turnover, challenging to fill, or preventing programs from reaching full enrollment.
- Increase career opportunities for entry level staff through support for increased credentials and commensurate compensation increases, including through scholarships, mentors, and coaches.
- Support staff wellness with regularly scheduled breaks and access to employee assistance services.
- Improve preventive mental health screening, assessment, and interventions.
- Enhance mental health consultation — including hiring of additional mental health professionals — to better support staff and improve the organizational approach to identifying mental health needs and integrating supports and services for children, families, and staff.
- Hire additional qualified classroom staff or floaters to lower ratios, enhance adult-child relationships, and ensure staff can have breaks during the day.
- Hire additional qualified family services staff or home visitors to decrease caseloads and enhance family-staff relationships and improve quality of responsive, individualized services.
- Provide ongoing coaching and support to staff to address stress, burnout, and related turnover.
- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision.
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma.

Finally, while grant recipients should prioritize ongoing, sustained investments in quality improvements, OHS does acknowledge that one-time investments in FY 2023 may be necessary. Grant recipients encountering one-time program improvement needs that cannot be addressed with existing program funds are invited to apply for supplemental funding. See below for further discussion on one-time program improvement funding requests.

FY 2023 COLA

Each grant recipient may apply for a COLA increase of 5.6% of the FY 2022 base funding level. Base funding excludes training and technical assistance funds and any one-time funding received during FY 2022.

Programs must use COLA funds to permanently increase the salaries of Head Start staff. This includes salaries of current staff and unfilled vacancies. Programs may consider a permanent uniform percent increase to the Head

Start pay scale or differential COLA increases to the pay scale across position types within the program. For instance, in some programs, higher paid positions may already be receiving wages competitive with comparable positions in the community. In these instances, programs may choose to provide a smaller COLA to these positions. Programs could also think about providing a larger COLA to lower paid positions that are not currently receiving a wage sufficient to cover costs of living, or that are very challenging to fill due to low wages. Such positions may need more of an increase to support more competitive wages that are comparable with similar jobs in the community, including the consideration of salaries paid to staff in local elementary schools. If a grant recipient chooses to apply COLA differentially across positions, they must explain this choice in their application.

Sections **653** and **640(j)** of the Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Any grant recipient concerned that they cannot increase salaries for staff due to wage comparability issues should ensure public school salaries for elementary school staff are included in their considerations. Sec. 653 also prohibits any Head Start employee from being compensated at a rate that exceeds that of an Executive Schedule Level II position, including employees being paid through indirect costs. Sec. 640(j) of the Act requires that compensation of Head Start employees be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Head Start grant recipients must provide delegate agencies and other partners an equivalent increase to adjust salaries and wages scales. If a grant recipient proposes to apply differential COLA increases between delegates or partners, they must justify this in their application. COLA funds must be applied from the start of a recipient's FY 2023 budget period, which may need to be retroactively applied.

As specified in **45 CFR §1302.90**, each grant recipient is required to establish written personnel policies and procedures that are approved by the governing body and Policy Council. They must be made available to all staff. Personnel policies and procedures should be reviewed as they may contain information relevant to this COLA.

Any remaining funds may be applied to fringe benefits costs or used to offset increased operating costs in other areas of the budget. This includes increased costs in rent, utilities, facilities maintenance and insurance, contractual arrangements, vehicle fuel and maintenance, and supplies.

Application Requirements for COLA and Quality Improvement Funding

Grant recipients must request COLA and quality improvement funds through an application in the Head Start Enterprise System. A funding guidance letter will be issued shortly to specify each funding level and additional instructions on how to apply for these funds.

Expansion of Head Start, Early Head Start, and EHS-CC Partnerships

One hundred million dollars is available to support new grants for Head Start, Early Head Start, and EHS-CC Partnership programs to increase access to high-quality early education services. Funding will be awarded by September 2024. A notice of funding opportunity is expected in fall 2023. More information on this opportunity will be available later this year.

TCU-HS Partnership Program Funding

Two million dollars is available to support TCU-HS partnership programs. Per **Sec. 648(g)** of the Head Start Act, such funding is intended to support tribal colleges and universities to implement efforts to strengthen career pathways and degree obtainment for Head Start staff, in partnership with American Indian and Alaska Native Head Start agencies. A competitive funding opportunity will be posted in spring or summer 2023. Funding will be awarded by the end of September 2023.

One-time Program Improvement Funding Requests

Grant recipients encountering program improvement needs related to health and safety should contact their Regional Office and submit supplemental applications throughout the year as needs emerge. Programs must plan for major costs and should not be reliant on supplemental requests for major maintenance and purchases. Supplemental requests are intended for pressing program improvement needs that cannot be addressed with existing operational funds through careful planning, for instance if a recipient has an unexpected facility issue due

to harsh climate or unexpected loss of equipment. These applications are addressed by priority and there is no guarantee on the availability of funds for supplemental requests.

Please direct any questions regarding this PI to your regional office.

Thank you for your work on behalf of children and families.

/ Tala Hooban /

Tala Hooban
Acting Director
Office of Head Start

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<https://eclkc.ohs.acf.hhs.gov> | 1-866-763-6481 | Contact Us

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ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 09, 2023

Grant No. 04CH011834

Dear Head Start Grant Recipient:

The Consolidated Appropriations Act, 2023, contains an increase for Head Start of \$960 million over the Fiscal Year (FY) 2022 level. This includes a cost-of-living adjustment (COLA) of \$596 million and a \$262 million Quality Improvement investment. The COLA supports a 5.60 percent adjustment above FY 2022 funding levels to increase the pay scales of Head Start and Early Head Start staff, including vacant positions, fringe benefits, and to offset higher operating costs. Quality Improvement funds are allocated proportionately based on federal funded enrollment levels, with additional adjustments given to smaller grant recipients to allow for a meaningful investment, as permitted by the Act.

The following table reflects the COLA and Quality Improvement increases available for FY 2023.

Funding Type	Head Start
Cost-of-Living Adjustment (COLA)	\$814,664
Quality Improvement (QI)	\$434,720
Total Funding	\$1,249,384

Please note, these permanent increases are effective at the start of the FY 2023 budget period and are retroactive if this period has already commenced. Allocations are subject to adjustment if changes are made to annual funding/enrollment levels. Applicable to recipients operating both a Head Start and Early Head Start program, allocations for each funding type by program **must** be budgeted accordingly in application submissions.

Application Submission Requirements

The supplemental application is due **April 21, 2023** (except for recipients that have yet to submit their FY 2023 Non-Competing New (NCN) or Non-Competing Continuation (NCC) application. In these instances, the due date for COLA and Quality Improvement funds will be the due date for the NCN or NCC application) and must be submitted in the Head Start Enterprise System (HSES). To apply, please select the **Financials** tab, **Grant Application** tab, **Fiscal Year 2023**, and add the **'Supplement – COLA and Quality Improvement'** amendment type. No other supplemental application type will be accepted for this funding opportunity.

Recipients that have not yet submitted their FY 2023 NCN or NCC application may include their COLA and Quality Improvement allocations in the annual application. If included, the NCN or NCC must contain separate project narratives and budget justifications for COLA and Quality Improvement as outlined in guidance described later in this notice. All supporting documentation for COLA and Quality Improvement must be clearly identified and uploaded in the 'Application and Budget Justification Narrative' folder under the 'Documents' tab within the NCN or NCC.

For additional information on the allowable uses of COLA and Quality Improvement funding, refer to Program Instruction ACF-PI-HS-23-02.

Contents of 'Supplement – COLA and Quality Improvement' Application

Applications must include separate project narratives and detailed budget justifications for each funding type, COLA and Quality Improvement, and by program, Head Start and/or Early Head Start. Each narrative must use 12-point font, and not exceed 10 pages. All narratives, budget justifications, and other supporting documentation must be uploaded into respective folders within the **Documents** tab of the application.

For COLA, the following must be demonstrated:

- A permanent increase of no less than the required 5.6 percent adjustment to the pay scale for each Head Start/Early Head Start position, including current employees and unfilled vacancies subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- A rationale and supporting documentation detailing agency policies and procedures if a position is receiving less than the required COLA percentage or differential COLA increases;
- The provision of a no less than 5.6 percent increase to all delegate agencies and partners or justification if less than the required percentage or differential increases are provided to delegate agencies and partners;
- Written confirmation that increases will be applied retroactively to the start of the FY 2023 budget period with a description of how funds will be distributed to affected employees, if applicable;
- The planned uses for any portion of the COLA funds to offset higher operating costs, once the 5.6 percent increase is provided to all staff, delegates and partners.

For Quality Improvement, the following must be demonstrated:

- Investments are consistent with Sec. 640(a)(5) of the Act (except programs are not bound by the requirements that at least 50 percent of the funds be used for staff compensation or that no more than 10 percent of funds be used on transportation. For more information on allowable activities as outlined in the Act, please see Attachment A);
- Investments made in Quality Improvement should be ongoing; description and written confirmation that funds will be used for ongoing purposes consistent with Section 640(a)(5) of the Act;
- If funds are used for staff wages, written confirmation that increases will be applied retroactively to the start of the FY 2023 budget period with a description of how funds will be distributed to all affected employees.
- If funds are used for one-time activities in the FY 2023 budget period, describe plans for how the funds will be allocated in the subsequent budget period.

Recipients are strongly encouraged to commit to sustained quality improvement investments, such as further increasing wages of Head Start/Early Head Start educational staff. However, grant recipients have the flexibility to use these funds to support the greatest local needs, consistent with Section 640(a)(5) of the Act.

Declination of Funds

If any portion of the funding identified above will not be requested, a statement regarding this decision must be submitted through HSES Correspondence no later than the date the application is due. The subject line of the HSES Correspondence should read –"[recipient grant number] [recipient name] –declination of [all or portion] COLA/QI funds". As a reminder, these funds are permanent increases to the Head Start and Early Head Start base funding levels. A declination of any portion of the funds may impact budgets for subsequent years.

Application's Budget Tab Requirements

Data entered on the **Budget** tab within the application populates the SF-424A. Funding for both, COLA and Quality Improvement, must be included and within the appropriate program, Head Start or Early Head Start.

Non-Federal Match

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. Flexibilities continue for waiver requests of the non-federal match requirement through the public health emergency due to the COVID-19 pandemic. If a non-federal match waiver is being request, a value of \$0 must be entered in Section C of the SF-424A of the application. No additional justification is required, and the issuance of a notice of award constitutes approval of the request.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the application must be provided. Through the public health emergency, at a minimum a statement confirming approval by Governing Body and Policy Council members available for contact will be accepted.

Upon expiration of the public health emergency, flexibilities for application requirements including requests for non-federal match waivers and Governing Body and Policy Council approvals will no longer be in effect. Applications submitted after the expiration must meet the full requirements.

The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. For questions or assistance, please contact Sherice Horton, Head Start Program Specialist, at 404-562-2822 or sherice.horton@acf.hhs.gov or Samuel Dupervil, Grants Management Specialist, at 404-562-2819 or samuel.dupervil@acf.hhs.gov.

Program Improvement (One-Time) Requests

Grant recipients encountering program improvement needs that cannot be supported by the agency budgets or other resources are invited to apply for one-time funding. This funding must be applied for separately through the appropriate supplemental amendment type in HSES. Program Improvement requests generally include but not limited to facility projects (construction, purchase, or major renovations requiring 1303 applications or minor repairs and enhancements), are prioritized and, issued funding subject to the availability of funds. If a program improvement request is submitted, please allow for additional time for a final decision. For questions regarding program improvement needs and requests, please contact the regional office.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,
The Office of Head Start

Attachment A

Allowable Uses of Quality Improvement Funds as Specified in the Head Start Act

1. To improve the compensation (including benefits) of educational personnel, family service workers, and child counselors, as described in Sections 644(a) and 653 of the Head Start Act, in the manner determined by the Head Start agencies (including Early Head Start agencies) involved, to support the following —
 - ensure that compensation is adequate to attract and retain qualified staff for the programs involved in order to enhance program quality;
 - improve staff qualifications and assist with the implementation of career development programs for staff that support ongoing improvement of their skills and expertise; and
 - provide education and professional development to enable teachers to be fully competent to meet the professional standards established under Sec. 648A(a)(1) of the Act, including—
 - providing assistance to complete postsecondary course work;
 - improving the qualifications and skills of educational personnel to become certified and licensed as bilingual education teachers, or as teachers of English as a second language; and
 - improving the qualifications and skills of educational personnel to teach and provide services to children with disabilities
2. To support staff training, child counseling, and other services necessary to address the challenges of children from immigrant, refugee, and asylee families; homeless children; children in foster care; children with limited English proficiency; children of migrant or seasonal farmworker families; children from families in crisis; children referred to Head Start programs (including Early Head Start programs) by child welfare agencies; and children who are exposed to chronic violence or substance abuse.
3. To ensure that the physical environments of Head Start programs are conducive to providing effective program services to children and families, and are accessible to children with disabilities and other individuals with disabilities.
4. To employ additional qualified classroom staff to reduce the child-to-teacher ratio in the classroom and additional qualified family service workers to reduce the family-to-staff ratio for those workers.
5. To ensure that Head Start programs have qualified staff that promote the language skills and literacy growth of children and that provide children with a variety of skills that have been identified, through scientifically based reading research, as predictive of later reading achievement.
6. To increase hours of program operation, including the following —
 - conversion of part-day programs to full-working day programs; and
 - increasing the number of weeks of operation in a calendar year.
7. To improve community wide strategic planning and needs assessments for Head Start programs and collaboration efforts for such programs, including outreach to children described in no. 2 above.
8. To transport children in Head Start programs safely.
9. To improve the compensation and benefits of staff of Head Start agencies, in order to improve the quality of Head Start programs.



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 February 16, 2023

Call to Order by: Chevelle Teague, Chairperson 6:55 p.m.
 Roll Call by: Edith Vazquez, Parliamentarian

Attended By:

Edith Vazquez Lopez	Aloma	Parliamentarian
Anny Nunez	Aloma	Alternate
Darnellion Brown	Callahan	Vice-Chairperson
Anansa Adams	Callahan	Alternate
Rosa Emilia Tejeda	Dover Shores	Representative
Nouran Barakat	East Orange	Alternate
Christine Marrero	Engelwood	Representative
Sharron Jacob	Hal P. Marston	Alternate
Telmelah Brooks	John Bridges	Representative
Anileny Bracho	McCoy	Representative
Jori Diane Joseph	Pine Hills	Alternate
Leonard Jabouin	Pine Hills	Alternate
Daniel Hernandez	SOYMCA	Alternate
Judy Lopez	Three Points	Representative
Jennifer Martinez	Ventura	Treasurer
Chevelle Teague	WS/ELC	Chairperson
Juliett Douglas	West Oaks Elem	Representative

Excused

Alicia Pollard	Dillard	Representative
Natalie Juarez	Southwood	Secretary
Erica Cobb	Taft	Representative

Visitors

Ann Marie Alvarado	CHS
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Quorum Established

Staff:

Sonya Hill	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Polly Boulter	Hal Marston
Zhor Elmekali	Lila Mitchell
Sandra Ruff	Main Office

Natalie Colon	Main Office
Zoe Knight	Main Office
Rosnel Bertrand	Main Office
Brittany Kwarteng	Main Office
Jamie Harrold	Main Office

Chairperson called for a motion to adopt the agenda adding Eligibility Priority Selection Criteria for 2023-2024 and American Rescue Plan (ARP) Request for Low-Cost Extension under New Business

Motion: Sharron Jacob, Hal Marston Representative
Second: Daniel Hernandez, SOYMCA Representative
Motion carried with no objections

Secretary Report by Edith Vazquez

Ms. Vazquez highlighted items from the January 19, 2023 meeting minutes.

Chairperson called for a motion to accept the Secretary Report

Motion: Judy Lopez, Three Points Representative
Second: Daniel Hernandez, SOYMCA Representative
Motion carried with no objections

Director's Report by Sonya Hill

Ms. Hill highlighted ACF-PI-HS-23-01 – This PI provides supplementary information to support grant recipients in developing the required evidence-based COVID-19 Mitigation Policy. EITC came out from the Office of Head Start. This information will be sent to all parents so when filing tax returns they will get credit if they qualify.

New Business:

Sunshine and Public Records Law Training by Sawsan Mohiuddin, Assistant County Attorney

This training detailed the do's and don'ts of interactions between Policy Council members and possible penalties for violating the laws.

Eligibility Priority Selection Criteria for 2023 – 2024 by Natalie Colon, Sr. FSW

Ms. Colon presented the ranking/point system used to determine the eligibility of applicants to the Head Start Program. Some changes were made from last year.

Chairperson called for a motion to accept Eligibility Priority Selection Priority Criteria for 2023-2024

Motion: Judy Lopez, Three Points Representative
Second: Daniel Hernandez, SOYMCA Representative
Motion carried with no objections

Quality Assurance Training by Brittany Kwarteng, Quality Assurance Coordinator

This unit provides management and a process of ongoing monitoring and continuous improvement for achieving program goals that ensures child safety and the delivery of effective, high-quality program services.

ARP Request for Low-Cost Extension by Sandra Ruff, Fiscal Manager

Orange County Head Start is requesting a no-cost extension until February 2024 to complete the following purchases.

Low-Cost Extension Summary

Request	Requested Amount	Start Date	End Date
Box Truck	\$81,524.00	04/01/2023	02/29/2024
(3) Vision Screeners	\$16,515.00	04/01/2023	02/29/2024
Painting Projects	\$90,000.00	04/01/2023	02/29/2024
TOTAL AMOUNT	\$188,039.00	04/01/2023	02/29/2024

Chairperson called for a motion to approve the ARP Low-Cost Extension

Motion: Daniel Hernandez, SOYMCA Representative

Second: Judy Lopez, Three Points Representative

Motion carried with no objections

Chairperson called for a motion to adjourn the meeting

Motion: Daniel Hernandez, SOYMCA Representative

Second: Cindra Guillaume, Lila Mitchell Representative

Motion carried with no objections.

Meeting Adjourned at 8:05 p.m.

Next Policy Council Meeting: March 23, 2023



Dr. Tracy Salem
Deputy Director, Community &
Family Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill
Manager, Head Start Division

PROGRAM INFORMATION & UPDATES



APRIL 2023



**Orange County
Community & Family Services Department
Head Start Division**



POLICY COUNCIL MONTHLY MEETING

Who: POLICY COUNCIL MEMBERS

Date: THURSDAY – APRIL 20, 2023

Time: 6:30 PM

**Location: HOLDEN HEIGHTS COMMUNITY
CENTER
1201 20TH STREET
ORLANDO, FL 32805**

**CHILDCARE PROVIDED
SNACK SERVED FOR CHILDREN**

Sandra Moore:
407-836-8913(DESK) or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921(DESK) or Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government • Head Start Policy Council • Holden Heights
Community Center • 1201 20th St., Orlando, FL 32805
April 20, 2023 • 6:30 p.m.

1. Call to Order – Chairperson

2. Roll Call – Secretary

3. Adoption of Agenda

4. Secretary's Report

5. Director's Report

6. Status of BCC Agenda Items

7. HR Report

8. Budget Report

9. New Business

a. ACF-IM-HS-21-01

Unit Updates:

**Homeless, Education, Medical & Dental, Mental Health & Disability, ERSEA,
Facilities, PFCE**

10. Adjourn

**Orange County Head Start
Policy Council
April 2023
Director's Program Information Update**

National Updates

- The Office of Head Start announced *Khari Garvin as the director of the Office of Head Start (OHS) at the Administration for Children and Families (ACF) in the U.S. Department of Health and Human Services (HHS)*. He has more than 20 years of national, state, and local experience designing and leading systems serving children and families in low-income communities. Garvin has modeled service at every level of Head Start programming. He served as the executive director for a large, multi-state Head Start grant recipient serving children in rural communities across five states in the Southern, Southeastern, Midwestern, and Great Plains regions of the U.S. He previously served as a Head Start program manager in Illinois and as assistant Head Start/Early Head Start director at a program in North Carolina. Garvin holds a degree in psychology from Emory University and a master's degree in education from Southern Illinois University.
- The Office of Head Start will conduct improper payment reviews of recipients to ensure Federal funding was expended and associated programs were implemented in full accordance with statutory and public policy requirements as outlined in 45 C.F.R. § 75.300. Recipients must have financial management and standards for financial management systems in place that meet the requirements of 45 C.F.R. § 75.302, including systems that provide accurate, current, and complete disclosure of the financial results of each Federal award and records that adequately identify the source and application for funds for federally funded activities. The Improper Payment Study will be conducted remotely and is separate from other OHS programs and fiscal monitoring activities. Selected recipients will receive a notice of selection for improper payment review through the Head Start Enterprise System (HSES). Please make sure your grant recipient contact information is updated. Please be advised, if chosen for the improper payment review, failure to timely submit the information requested is a violation of the terms and conditions of your Head Start award and may put your agency at risk of further sanctions per 45 C.F.R. § 75
- **ACF-PI-HS-23-03 Issuance Date: 03/15/2023 Hurricanes Fiona and Ian Disaster Recovery Funds**
The Program Instruction (PI) outlines the process to request disaster recovery funds for Head Start and Early Head Start programs, including replacement of damaged or destroyed property and facilities following Hurricanes Fiona and Ian. The PI is also intended to assist governing bodies and key management staff in determining the types of assistance and amount of recovery funds that are needed. The Administration for Children and Families (ACF) has the authority to award funds through September 30, 2027, but is subject to end when all funds have been awarded. The extent of service interruption and damage to properties because of these disasters varies dramatically. The Office of Head Start (OHS)

recognizes we cannot anticipate all the circumstances in which disaster funds may be needed to ensure services are restored. Disaster recovery needs may not fully reflect how services were delivered prior to the disasters but will be responsive to the current community needs. OHS reminds grant recipients that even if facilities are inoperable, program staff can support families in meeting their basic needs, including nutrition, health and mental health support, and alternative care for their children.

- On March 31, the United States District Court for the Northern District of Texas vacated the Vaccine and Mask Requirements to Mitigate the Spread of COVID-19 in Head Start Programs, 86 Fed. Reg. 68052 (Nov. 30, 2021) (the “Interim Final Rule” or “IFC”). That decision will take effect on April 7, 2023. Because of this ruling, as of April 7, there will not be a Head Start requirement for vaccination and testing for Head Start.
- The Administration for Children and Families (ACF) at the U.S. Department of Health and Human Services (HHS), through Office of Head Start (OHS), is announcing the return of the National Head Start Fellowship Program. The highly competitive leadership opportunity for local Head Start program staff and the early childhood sector provides a unique opportunity to gain first-hand national policy and programmatic experience by working in ACF’s Washington, DC office for one year.

State:

- Children’s Week Florida took place in Tallahassee from March 26 to 31. The Children’s Movement served as a partner for the week of events. Children’s Week is the largest event in the state that celebrates and honors its commitment to children, when thousands of attendees (including legislators, public officials, nonprofit organizations, business leaders, child and youth advocates, teachers, students, and families) descend upon our State Capitol during the legislative session. Orange County Head Start Director, Sonya Hill attended. Ms. Hill served a dual role as the Orange County Head Start Director and as the Vice President of the Florida Head Start Association. Ms. Hill had an opportunity to meet Representative Lavon Bracy Davis, and invite her to participate in Guest Readers Month.

Local

- Orange County Head Start submitted the Eligibility Selection Criteria to the governing board for approval. The selection criteria is approved. The selection criteria was updated based on findings of the community assessment. The ERSEA team has started completing applications for the 23-24 school year.
- Orange County Head Start submitted the American Rescue Plan Low Cost Extension to purchase a box truck, vision screeners and painting project. The request was sent to the Governing Board, and approved. The application was uploaded into the Head Start Enterprise System.
- The Cost of Living Adjustment and Quality Improvement Applications were approved by Policy Council and Governing Board.



Interoffice Memorandum

February 6, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: **Sandra Moore, (407) 836-8913**
Sonya L. Hill, (407) 836-7409

A handwritten signature in cursive script that reads "Sonya L Hill".

SUBJECT: **Consent Agenda Item – March 7, 2023**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record:

Head Start Policy Council Program Information and Updates	January 2023
Head Start Policy Council Meeting Minutes	December 15, 2022

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates January 2023 and Head Start Policy Council Meeting Minutes December 15, 2022 for the official county record.

SLH/sm

Attachment



Interoffice Memorandum

February 21, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: Consent Agenda Item – March 21, 2023
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record:

Head Start Policy Council Program Information and Updates
Head Start Policy Council Meeting Minutes

February 2023
January 19, 2023

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates February 2023 and Head Start Policy Council Meeting Minutes January 19, 2023 for the official county record.

SLH/sm

Attachment



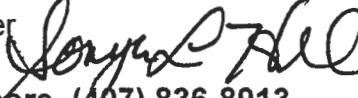
Interoffice Memorandum

February 20, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division 
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – March 21, 2023**
Orange County Head Start Eligibility Priority Selection Criteria 2023-2024
All Districts

The Head Start Division requests Board approval of Orange County Head Start Eligibility Priority Selection Criteria 2023-2024. The eligibility priority selection criteria is required to establish a formal selection process, as mandated by the Improving Head Start for School Readiness Act of 2007 and Head Start Program Performance Standard 1302.14 which indicates that a program must annually establish selection criteria that weigh the prioritization of selection of participants, based on community needs identified in the community needs assessment as described in §1302.11 (b).

The eligibility priority selection criteria is used to determine the selection of eligible children for the Head Start Program.

The Head Start Policy Council approved the eligibility priority selection criteria on February 16, 2023.

ACTION REQUESTED: Approval of Orange County Head Start Eligibility Priority Selection Criteria 2023-2024 to establish a formal selection process for eligible children and families. All Districts.

SH/sm

Attachment



Interoffice Memorandum

March 9, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director
Community and Family Services Department

A handwritten signature in black ink, appearing to read "Tracy Salem", written over the typed name.

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – March 21, 2023**
Approval of the application for the American Rescue Plan
Request for Low-Cost Extension

The Head Start Division requests Board approval for the application for the American Rescue Plan Request for Low-Cost Extension. The Low-Cost extension will be used to complete the purchase of a box truck and painting projects at Taft, South Orlando YMCA, Hal Marston, and Pine Hills Head Start Centers. The extension in the amount of \$171,524 will be used from April 1, 2023 through February 29, 2024.

ACTION REQUESTED: **Approval of Orange County Head Start American Rescue Plan 04HE000258 Request for Low-Cost Extension in the amount of \$171,524 to be used from April 1, 2023 through February 29, 2024.**

SH/sm:ms/vt/jamh

Attachment

Head Start YTD Summary March 2023

Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2023 Current Budget	Encumbered Amount	FY 2023 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	1,346,038		597,513	748,525	44
7522 - Education Salary	11,175,286		4,976,817	6,198,469	45
7523 - USDA Admin Salary	213,095		80,396	132,699	38
7524 - USDA Services Salary	259,655		128,169	131,486	49
7526 - Disability Salary	325,390		136,927	188,463	42
7527 - Health Salary	386,158		117,125	269,033	30
7528 - PFCE Salary	1,783,624		896,050	887,574	50
7529 -General Funds	430,305		212,440	217,865	49
7534 - Facilities Salary	274,114		118,608	155,506	43
Total Salary	16,193,665	0	7,264,045	8,929,620	391
7521 - Admin	171,146	3,896	129,312	37,938	78
7522 - Education	770,344	115,718	322,264	332,362	57
7523 - USDA Admin	8,281		5,974	2,307	72
7524 - USDA Services	1,023,931	506,201	359,315	158,415	85
7525 - Training	156,870		49,683	107,187	32
7526 - Disability	58,708	34,378	19,962	4,368	93
7527 - Health	11,874		8,024	3,850	68
7528 - PFC	75,357	8,721	31,544	35,092	53
7529 -General Funds	56,547	47,064	3,632	5,851	90
7534 - Facilities	469,532	1,177	67,587	400,769	15
7535- Disaster & Recovery	1,907,687	33,959	44,225	1,829,504	4
Total Non-Salary	4,710,277	751,113	1,041,522	2,917,642	645
Grand Total	20,903,942	751,113	8,305,567	11,847,262	43

Head Start Budget Summary March 2023

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet.) This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Category	Code	Original Budget	Actual	Encumbrance	Unexp. Bal.	Revised Budget	Actual	Encumbrance	Unexp. Bal.	Actual %	Encumbrance %	Unexp. Bal. %	Revised Budget	Actual	Encumbrance	Unexp. Bal.	Actual %
Administration	7521	1,517,184	50,173	158,521	106,253	102,837	107,382	201,658	0	0	0	0	3,896	726,825	786,464	48,16%	
Education	7522	11,945,630	411,389	1,415,840	964,791	867,032	856,760	783,468	0	0	0	0	115,718	5,299,081	6,530,831	45.33%	
USDA Administration	7523	221,376	5,072	18,484	12,823	15,398	14,909	19,787	0	0	0	0	0	86,371	135,005	39.02%	
USDA Services	7524	1,283,586	10,013	37,564	24,204	81,323	259,057	75,324	0	0	0	0	506,201	487,484	289,901	77.41%	
Training	7525	156,870	0	656	894	16,967	26,379	4,797	0	0	0	0	0	49,683	107,187	31.67%	
Disabilities	7526	384,098	6,648	8,875	56,178	33,218	23,906	28,084	0	0	0	0	34,378	156,889	192,831	49.80%	
Health and Dental	7527	398,032	10,386	37,023	23,754	19,434	18,833	15,718	0	0	0	0	0	125,149	272,883	31.44%	
PFCE	7528	1,858,981	71,819	237,281	168,712	173,798	149,956	126,229	0	0	0	0	8720.8	927,594	922,666	50.37%	
General Fund	7529	486,852	17,327	56,761	34,609	39,755	35,935	31,686	0	0	0	0	47,064	216,072	223,716	54.05%	
Facilities	7534	743,646	14,931	37,111	35,150	36,257	33,696	29,050	0	0	0	0	1,177	188,194	556,275	25.20%	
Disaster & Recovery	7535	1,907,687	0	(5,177)	7,913	0	10,380	31,109	0	0	0	0	33,959	44,225	1,829,504	4.10%	
Total		20,903,942	597,559	2,002,739	1,435,282	1,386,015	1,537,093	1,346,890	0	0	0	0	751,113	8,305,568	11,847,261	4.57	
Expense Per Quarter					4,035,580			4,269,998			0		0				
Cost Per Child					3,213			3,400			0		0				

Community and Family Services Through **March 31, 2023**: Fund -7003 Dept - 062 Unit - 7521 H.S Admin 48% of FY Elapsed

OBJECT	OBJECT NAME	CURRENT BUDGET												ENCUMBERED		TOTAL		% BUDGET	
		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	AMOUNT	YTD	BALANCE	USED YTD		
1120	REGULAR SALARIES and WAGES	872,076.00	32,016.95	106,040.46	62,399.21	63,821.05	56,507.57	65,856.32	.00	.00	.00	.00	.00	.00	.00	386,641.56	485434.44	44.34	
1130	OTHER SALARIES and WAGES	5,000.00	2,190.60	7,252.21	3,493.20	1,597.40	2,376.33	2,248.00	.00	.00	.00	.00	.00	.00	.00	19,157.74	-14157.74	383.15	
1140	OVERTIME	2,500.00	820.26	1,841.79	1,107.62	677.96	2,321.73	1,776.10	.00	.00	.00	.00	.00	.00	.00	8,545.46	-6045.46	341.82	
1150	SPECIAL PAY	250.00	.00	200.00	.00	.00	.00	500.00	.00	.00	.00	.00	.00	.00	.00	700.00	-450	280.00	
1160	LONGEVITY PAY	20,350.00	.00	.00	.00	.00	12,250.00	.00	.00	.00	.00	.00	.00	.00	.00	12,250.00	8100	60.20	
2110	FICA TAXES	68,865.00	2,554.95	8,471.32	4,898.57	4,802.93	5,342.26	5,123.41	.00	.00	.00	.00	.00	.00	.00	31,193.44	37669.56	45.30	
2120	RETIREMENT CONTRIBUTION	105,183.00	3,899.19	12,775.29	7,557.66	7,681.83	8,309.26	8,317.69	.00	.00	.00	.00	.00	.00	.00	48,540.92	56642.08	46.15	
2130	LIFE and HEALTH INSURANCE	264,000.00	7,691.40	21,940.00	13,811.57	15,139.12	15,950.80	15,950.80	.00	.00	.00	.00	.00	.00	.00	90,483.69	173516.31	34.27	
2131	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	7,500.00	.00	-7,500.00	.00	.00	.00	.00	.00	.00	.00	.00	0	0.00	
2200	PAYMENTS TO OPEB TRUST	7,816.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7816	0.00	
	Total of Salaries	1,346,038.00	49,173.35	158,521.07	93,267.83	101,220.29	103,057.95	92,272.32	.00	.00	.00	.00	.00	.00	.00	597,512.81	748525.19	44.39	
3125	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	106,329.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	0	100.00	
3179	CONTRACT SVC EMPLOY AGENT	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10000	0.00	
3410	LOCAL TRAVEL	1,750.00	.00	.00	50.75	471.90	217.59	456.88	.00	.00	.00	.00	.00	.00	.00	1,197.12	552.88	68.41	
3510	POSTAGE and MESSENGER SVCS	700.00	.00	.00	27.50	82.90	.00	28.15	.00	.00	.00	.00	.00	.00	.00	138.55	561.45	19.79	
3530	TOLL CHARGES	150.00	.00	.00	.00	.00	2.46	.00	.00	.00	.00	.00	.00	.00	.00	2.46	147.54	-1.64	
3610	RENTAL OF EQUIPMENT	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,010.80	.00	-10.8	100.36	
3720	COMMUNICATIONS	7,000.00	.00	.00	643.84	643.84	1,288.16	.00	.00	.00	.00	.00	.00	.00	.00	2,575.84	4424.16	36.80	
3820	MAINTENANCE OF EQUIPMENT	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	885.00	.00	4115	17.70	
3910	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50	0.00	
4010	DUES and MEMBERSHIPS	13,000.00	1,000.00	.00	.00	.00	160.00	240.00	.00	.00	.00	.00	.00	.00	.00	1,400.00	11600	10.77	
4020	BOOKS, COMPACT DISKS, VIDEOS, AND	50.00	.00	.00	65.58	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	65.58	15.58	131.16	
4110	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	6,000.00	.00	.00	58.01	385.46	1,668.40	407.83	.00	.00	.00	.00	.00	.00	.00	2,519.70	3480.3	42.00	
4115	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	21.99	32.97	89.14	37.24	.00	.00	.00	.00	.00	.00	.00	181.34	818.66	18.13	
4120	SOFTWARE LESS THAN \$5000	250.00	.00	.00	.00	.00	.00	213.59	.00	.00	.00	.00	.00	.00	.00	213.59	36.41	85.44	
4121	COMPUTER EQUIP UNDER \$500 & COMPUTER	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50	0.00	
4123	EQUIPMENT LESS THAN \$5000	3,000.00	.00	.00	.00	.00	799.38	1,633.59	.00	.00	.00	.00	.00	.00	.00	2,432.97	567.03	81.10	
4412	PROMOTIONAL EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100	0.00	
4418	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100	0.00	
4422	SCHOLARSHIPS, AWARDS, BENEF	1,500.00	.00	.00	.00	.00	99.00	39.60	.00	.00	.00	.00	.00	.00	.00	138.60	1361.4	9.24	
4482	SELF INS-PROP CASUALTY	12,117.00	.00	.00	12,117.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,117.00	0	100.00	
	Total of Operations	171,146.00	1,000.00	.00	12,984.67	1,617.07	4,324.13	109,385.88	.00	.00	.00	.00	.00	.00	.00	3,895.80	129,311.75	37938.45	
	Total of Unit 7521	1,517,184.00	50,173.35	158,521.07	106,252.50	102,837.36	107,382.08	201,658.20	.00	.00	.00	.00	.00	.00	.00	3,895.80	726,824.56	786463.64	

Community and Family Services Through **March 31, 2023** Fund - 7003 Dept - 062 Unit - 7522 Education H.S. Services 45% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	5FE	REGULAR SALARIES and WAGES	6,801,155.00	276,185.11	908,698.02	513,334.98	508,035.17	382,933.06	537,863.38	.00	.00	.00	.00	.00	.00	.00	3,187,049.72	3,614,105.28	46.86	
1130	5FE	OTHER SALARIES and WAGES	10,000.00	4,993.88	14,638.47	8,811.21	7,812.69	12,469.33	9,230.35	.00	.00	.00	.00	.00	.00	.00	57,955.93	-47,955.93	579.56	
1140	5FE	OVERTIME	5,000.00	5,253.73	20,823.65	13,667.30	7,512.00	19,622.36	10,767.00	.00	.00	.00	.00	.00	.00	.00	77,646.12	-72,646.12	1,552.92	
1150	5FE	SPECIAL PAY	3,500.00	.00	2,900.00	.00	700.00	700.00	2,000.00	.00	.00	.00	.00	.00	.00	.00	6,300.00	-2,800.00	180.00	
1160	5FE	LONGEVITY PAY	228,800.00	.00	.00	.00	.00	112,150.00	.00	.00	.00	.00	.00	.00	.00	.00	112,150.00	116,650.00	49.62	
2110	5FE	FICA TAXES	539,207.00	21,035.66	74,376.73	39,263.73	39,403.47	38,669.39	40,956.19	.00	.00	.00	.00	.00	.00	.00	253,705.17	285,501.83	47.05	
2120	5FE	RETIREMENT CONTRIBUTION	827,019.00	33,988.23	119,174.20	63,332.20	62,269.71	61,348.72	65,366.49	.00	.00	.00	.00	.00	.00	.00	405,479.55	421,539.45	48.03	
2130	5FE	LIFE and HEALTH INSURANCE	2,673,385.00	69,932.44	213,492.41	132,211.14	162,321.61	141,968.85	157,503.76	.00	.00	.00	.00	.00	.00	.00	876,530.51	1,796,854.49	32.79	
2131	5FE	HS/AFSA CONTRIBUTION	750.00	.00	625.00	.00	64,000.00	375.00	-65,000.00	.00	.00	.00	.00	.00	.00	.00	.00	750.00	.00	
2200	5FE	PAYMENTS TO OPEB TRUST	86,470.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	86,470.00	.00	
		Total of Salaries	11,175,286.00	411,389.05	1,414,728.48	770,620.56	852,054.95	769,336.71	758,687.25	.00	.00	.00	.00	.00	.00	.00	4,976,817.00	6,198,469.00	44.53	
		PAYMENTS TO OTHER GOVERNMENTAL																		
3167	5FF	AGENCIES	10,000.00	.00	.00	.00	1,364.93	260.00	527.57	.00	.00	.00	.00	.00	.00	.00	2,152.50	7,847.50	21.52	
3192	5FF	SOFTWARE LICENSING SUPPORT FEE	50,000.00	.00	.00	.00	.00	32,059.86	.00	.00	.00	.00	.00	.00	.00	.00	23,567.95	32,059.86	111.26	
		CONTRACTUAL SERVICES NOT																		
3197	5FF	OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	1,200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,200.00	800.00	60.00
3350	5FF	OTHER INSURANCE and BONDS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
3410	5FF	LOCAL TRAVEL	9,000.00	.00	.00	1,073.04	1,554.25	509.15	2,578.64	.00	.00	.00	.00	.00	.00	.00	5,715.08	3,284.92	63.50	
3530	5FF	TOLL CHARGES	4,000.00	.00	.00	105.83	321.67	119.25	242.29	.00	.00	.00	.00	.00	.00	.00	789.04	3,210.96	19.73	
3610	5FF	RENTAL OF EQUIPMENT	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	34,624.20	15,375.80	69.25	
3720	5FF	COMMUNICATIONS	50,000.00	.00	206.57	1,400.23	1,820.78	2,973.01	233.88	.00	.00	.00	.00	.00	.00	.00	6,634.47	43,365.53	13.27	
3820	5FF	MAINTENANCE OF EQUIPMENT	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,614.00	27,386.00	14.42	
3910	5FF	GRAPHIC REPROD SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
		BOOKS, COMPACT DISKS, VIDEOS, AND																		
4020	5FF	SUBSCRIPTIONS	4,740.00	.00	.00	.00	.00	3,011.40	1,662.36	.00	.00	.00	.00	.00	.00	.00	4,673.76	66.24	98.60	
4040	5FF	LICENSE AND CERTIFICATION FEES	11,000.00	.00	.00	.00	.00	.00	1,625.82	.00	.00	.00	.00	.00	.00	.00	1,625.82	9,374.18	14.78	
		OFFICE SUPPLIES (NOT INCLUDING																		
4110	5FF	PRINTING)	16,000.00	.00	.00	131.41	96.48	1,726.50	1,056.57	.00	.00	.00	.00	.00	.00	.00	3,010.96	12,989.04	18.82	
4115	5FF	MISCELLANEOUS OPERATING SUPPLIES	114,300.00	.00	.00	559.81	159.98	1,925.57	161.92	.00	.00	.00	.00	.00	.00	.00	2,807.28	111,492.72	2.46	
4116	5FF	EVENT/MEAL REIMBURSEMENTS	3,000.00	.00	.00	.00	2,163.27	328.18	859.35	.00	.00	.00	.00	.00	.00	.00	3,350.80	-350.80	111.69	
		COMPUTER EQUIP UNDER \$500 &																		
4121	5FF	COMPUTER REL LESS THAN \$5000	3,000.00	.00	.00	880.34	.00	.00	19.99	.00	.00	.00	.00	.00	.00	.00	900.33	2,099.67	30.01	
4123	5FF	EQUIPMENT LESS THAN \$5000	8,000.00	.00	.00	1,314.21	.00	.00	5,445.24	.00	.00	.00	.00	.00	.00	.00	6,759.45	1,240.55	84.49	
4135	5FF	FOOD and DIETARY	200,000.00	.00	.00	1,006.97	6,829.81	41,648.27	9,403.93	.00	.00	.00	.00	.00	.00	.00	52,911.74	58,888.98	88.199.28	
4195	5FF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4412	5FF	PROMOTIONAL EXPENSES	2,500.00	.00	.00	.00	.00	.00	269.25	.00	.00	.00	.00	.00	.00	.00	269.25	2,230.75	10.77	
4418	5FF	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	705.00	3,205.00	666.36	1,862.35	694.18	.00	.00	.00	.00	.00	.00	.00	6,932.90	-6,832.90	6,932.90	
4450	5FF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4452	5FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,360.00	.00	
4462	5FC	SELF INS-PROP CASUALTY	184,494.00	.00	.00	184,494.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	184,494.00	.00	100.00	
8120	5FF	AID TO OTHER GOVT AGENCIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
		Total of Operations	770,344	0	911.57	194,170.84	14,977.53	87,423.55	24,780.99	0	0	0	0	0	0	115,717.89	322,264.48	332,361.63	56.86	
		Total of Unit 7522	11945630	411389.05	1415640.05	964791.4	867032.48	856760.26	783468.24	0	0	0	0	0	0	115717.89	5299081.48	6530830.63	45.33	

Community and Family Services Through **March 31, 2023**: Fund - 7403 Dept - 62 Unit - 7523 USDA Admin 39% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT												D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD			
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG					SEP		
1120	5FQ	REGULAR SALARIES and WAGES	130,671.00	3,583.20	13,449.61	8,637.60	10,108.80	7,408.80	10,108.82	.00	.00	.00	.00	.00	.00	.00	.00	53,296.83	77,374.17	40.79	
1140	5FQ	OVERTIME	500.00	.00	.00	.00	.00	27.91	.00	.00	.00	.00	.00	.00	.00	.00	.00	27.91	472.09	5.58	
1160	5FQ	LONGEVITY PAY	5,400.00	.00	.00	.00	.00	2,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,700.00	2,700.00	50.00	
2110	5FQ	FICA TAXES	9,997.00	266.86	1,007.04	643.51	807.03	751.66	749.59	.00	.00	.00	.00	.00	.00	.00	.00	4,225.69	5,771.31	42.27	
2120	5FQ	RETIREMENT CONTRIBUTION	15,354.00	426.76	1,601.85	1,028.74	1,203.96	1,207.28	1,203.96	.00	.00	.00	.00	.00	.00	.00	.00	6,672.55	8,681.45	43.46	
2130	5FQ	LIFE and HEALTH INSURANCE	49,500.00	795.11	2,425.33	1,925.39	3,275.86	2,525.86	2,525.86	.00	.00	.00	.00	.00	.00	.00	.00	13,473.41	36,026.59	27.22	
2131	5FQ	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	187.50	-187.50	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	5FQ	PAYMENTS TO OPEB TRUST	1,673.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,673.00	.00	
		Total of Salaries	213,095.00	5,071.93	18,483.83	12,235.24	15,395.65	14,809.01	14,400.73	.00	.00	.00	.00	.00	.00	.00	.00	80,396.39	132,698.61	37.73	
3125	5FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	5,386.36	.00	.00	.00	.00	.00	.00	.00	.00	5,386.36	1,156.64	82.32	
3410	5FR	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3530	5FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3820	5FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
		OFFICE SUPPLIES (NOT INCLUDING																.00	500.00	.00	
4110	5FR	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4418	5FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FS	SELF INS-PROP CASUALTY	588.00	.00	.00	588.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	588.00	.00	100.00	
		OFFICE SUPPLIES (NOT INCLUDING																.00	500.00	.00	
4110	5FR	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4418	5FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FS	SELF INS-PROP CASUALTY	588.00	.00	.00	588.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	588.00	.00	100.00	
		Total of Operations	8,281.00	.00	.00	588.00	.00	.00	5,386.36	.00	.00	.00	.00	.00	.00	.00	.00	5,974.36	2,306.64	72.15	
Total of Unit 7523			221,376.00	5,071.93	18,483.83	12,823.24	15,395.65	14,809.01	19,787.09	.00	.00	.00	.00	.00	.00	.00	.00	86,370.75	135,005.25	39.02	

Community and Family Services Through **March 31, 2023**: FUND: 7003 DEPT: 062 UNIT: 7525 : H.S. TRAINING: 32% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
3185	5FH	CONTRACT SVC-TRAINING	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED															225.00	1,775.00	11.25	
3410	5FH	LOCAL TRAVEL	100.00	.00	.00	270.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	270.00	-170.00	270.00
3420	5FH	OUT OF COUNTY TRAVEL	38,000.00	.00	656.00	689.00	6,602.62	13,000.85	4,797.19	.00	.00	.00	.00	.00	.00	.00	.00	25,745.66	12,254.34	67.75
3610	5FH	RENTAL OF EQUIPMENT	3,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,460.00	.00
3620	5FH	LEASES-BUILDINGS/STRUCTURES	2,995.00	.00	.00	.00	900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	900.00	2,095.00	30.05
3910	5FH	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS															.00	.00	9,250.00	.00
4030	5FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	.00	8,814.34	13,378.36	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,192.70	15,807.30	58.40
4040	5FH	LICENSE AND CERTIFICATION FEES	3,951.00	.00	.00	-75.00	425.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	350.00	3,601.00	8.86
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)															.00	.00	50.00	.00
4110	5FH		50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4115	5FH	MISCELLANEOUS OPERATING SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4116	5FH	EVENT/MEAL REIMBURSEMENTS	2,016.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.00	.00
4418	5FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,948.00	.00
		Total of Operations	156,870.00	.00	656.00	884.00	16,966.96	26,379.21	4,797.19	.00	.00	.00	.00	.00	.00	.00	.00	49,683.36	107,186.64	31.67
		Total of Unit 7525	156,870.00	.00	656.00	884.00	16,966.96	26,379.21	4,797.19	.00	.00	.00	.00	.00	.00	.00	.00	49,683.36	107,186.64	31.67

Community and Family Services Through **March 31, 2023** Fund 7003 Dept 062 Unit 7526 H.S. Disability 50% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	5FI	REGULAR SALARIES and WAGES	205,107.00	4,687.20	6,495.20	35,607.12	17,377.28	14,931.20	16,302.92	00	00	00	00	00	00	00	95,400.92	109706.08	46.51	
1140	5FI	OVERTIME	500.00	11.01	95.43	1,218.97	1,389.97	233.14	7.96	00	00	00	00	00	00	00	2,956.48	-2456.48	591.30	
1150	5FI	SPECIAL PAY	100.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	100	0.00	
1160	5FI	LONGEVITY PAY	9,900.00	00	00	00	00	2,000.00	00	00	00	00	00	00	00	00	2,000.00	7900	20.20	
2110	5FI	FICA TAXES	16,494.00	334.52	479.28	2,661.79	1,355.13	1,232.61	1,167.29	00	00	00	00	00	00	00	7,230.62	9263.38	43.84	
2120	5FI	RETIREMENT CONTRIBUTION	25,334.00	559.56	784.95	4,385.97	2,235.17	2,044.27	1,942.63	00	00	00	00	00	00	00	11,952.55	13381.45	47.18	
2130	5FI	LIFE and HEALTH INSURANCE	66,000.00	1,055.95	1,020.22	5,871.36	3,145.80	3,146.60	3,146.60	00	00	00	00	00	00	00	17,366.53	48613.47	26.34	
2131	5FI	HSA/FSA CONTRIBUTION	00	00	00	00	750.00	00	-750.00	00	00	00	00	00	00	00	00	0	0.00	
2200	5FI	PAYMENTS TO OPEB TRUST	1,955.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	1955	0.00	
		Total of Salaries	325,390.00	6,648.24	8,875.08	49,745.21	26,253.35	23,587.82	21,817.40	00	00	00	00	00	00	00	136,927.10	188462.9	42.08	
3195	5FK	CONTRACT SERVICES MEDICAL	35,000.00	00	00	1,400.16	6,570.54	00	5,205.74	00	00	00	00	00	00	00	34,378.44	13,176.44	-12554.88	135.87
3410	5FK	LOCAL TRAVEL	6,000.00	00	00	360.44	265.07	86.81	986.79	00	00	00	00	00	00	00	1,699.11	4300.89	28.32	
3530	5FK	TOLL CHARGES	150.00	00	00	16.32	13.21	00	53.68	00	00	00	00	00	00	00	83.41	66.59	55.61	
3720	5FK	COMMUNICATIONS	5,000.00	00	00	115.47	115.47	231.00	00	00	00	00	00	00	00	00	461.94	4538.06	9.24	
4020	5FK	VIDEOS, AND SUBSCRIPTIONS	3,000.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	3000	0.00	
4040	5FK	FEES	50.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	50	0.00	
4110	5FK	INCLUDING PRINTING)	3,000.00	00	00	886.79	00	00	00	00	00	00	00	00	00	00	886.79	2113.21	29.56	
4115	5FK	SUPPLIES	3,000.00	00	00	246.04	00	00	00	00	00	00	00	00	00	00	246.04	2753.96	8.20	
4121	5FK	COMPUTER REL LESS THAN	50.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	50	0.00	
4418	5FK	PROGRAM	50.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	50	0.00	
4482	5FG	SELF INS-PROP CASUALTY	3,408.00	00	00	3,408.00	00	00	00	00	00	00	00	00	00	00	3,408.00	0	100.00	
		Total of Operations	58,708.00	00	00	6,433.22	6,964.29	317.81	6,246.41	00	00	00	00	00	00	00	34,378.44	19,961.73	4367.83	92.56
		Total of Unit 7526	384,098.00	6,648.24	8,875.08	56,178.43	33,217.64	23,905.63	28,063.81	00	00	00	00	00	00	00	34,378.44	156,888.83	192830.73	49.80

Community and Family Services Through **March 31, 2023** Fund 7003 Dept 062 Unit 7527 H.S. Child Health and Development 31% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG					SEP
1120	5FV	and WAGES	236,173.00	6,990.16	24,648.99	13,280.31	12,241.29	10,516.27	8,881.09	.00	.00	.00	.00	.00	.00	.00	76,558.11	159,614.89	32.42
1140	5FV	OVERTIME	500.00	.00	1,209.95	.00	.00	14.46	.00	.00	.00	.00	.00	.00	.00	.00	1,224.41	-724.41	244.88
1150	5FV	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
1160	5FV	LONGEVITY PAY	2,500.00	.00	.00	.00	.00	1,800.00	.00	.00	.00	.00	.00	.00	.00	.00	1,800.00	700.00	72.00
2110	5FV	FICA TAXES	18,304.00	491.54	1,848.53	932.96	860.76	867.61	610.19	.00	.00	.00	.00	.00	.00	.00	5,611.59	12,692.41	30.66
2120	5FV	CONTRIBUTION	28,115.00	832.52	3,079.79	1,552.79	1,457.93	1,468.58	1,057.73	.00	.00	.00	.00	.00	.00	.00	9,449.34	18,665.66	33.61
2130	5FV	INSURANCE	99,000.00	2,072.07	6,236.21	3,727.93	3,617.06	3,617.06	3,211.09	.00	.00	.00	.00	.00	.00	.00	22,481.42	76,518.58	22.71
2131	5FV	CONTRIBUTION	.00	.00	.00	.00	750.00	.00	-750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FV	TRUST	1,466.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,466.00	.00
		Total of Salaries	386,158.00	10,386.29	37,023.47	19,493.99	18,927.04	18,283.98	13,010.10	.00	.00	.00	.00	.00	.00	.00	117,124.87	269,033.13	30.33
3179	5FW	EMPLOY AGENT	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
3195	5FW	MEDICAL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
3410	5FW	LOCAL TRAVEL	500.00	.00	.00	.00	33.69	10.40	323.62	.00	.00	.00	.00	.00	.00	.00	367.71	132.29	73.54
3530	5FW	TOLL CHARGES	50.00	.00	.00	.00	.00	66.00	9.78	.00	.00	.00	.00	.00	.00	.00	75.78	-25.78	151.56
3720	5FW	COMMUNICATIONS	2,000.00	.00	.00	236.19	236.19	472.53	.00	.00	.00	.00	.00	.00	.00	.00	944.91	1,055.09	47.25
4020	5FW	DISKS, VIDEOS, AND	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	5FW	(NOT INCLUDING	550.00	.00	.00	.00	144.20	.00	.00	.00	.00	.00	.00	.00	.00	.00	144.20	405.80	26.22
4115	5FW	OPERATING SUPPLIES	3,500.00	.00	.00	.00	.00	.00	2,034.99	.00	.00	.00	.00	.00	.00	.00	2,034.99	1,465.01	58.14
4121	5FW	UNDER \$500 &	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	5FW	THAN \$5000	50.00	.00	.00	.00	93.18	.00	339.61	.00	.00	.00	.00	.00	.00	.00	432.79	-382.79	865.58
4143	5FW	SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	5FW	ASSISTANCE	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FG	CASUALTY	4,024.00	.00	.00	4,024.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,024.00	.00	100.00
		Total of Operations	11,874.00	.00	.00	4,260.19	507.26	548.93	2,708.00	.00	.00	.00	.00	.00	.00	.00	8,024.38	3,849.62	67.58
		Total of Unit 7527	398,032.00	10,386.29	37,023.47	23,754.18	19,434.30	18,832.91	15,718.10	.00	.00	.00	.00	.00	.00	.00	125,149.25	272,882.75	31.44

Community and family Services Through **March 31, 2023** Fund 7003 Dept 062 Unit 7528 H.S. Parent Family Community Engagement 50% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	5FX	REGULAR SALARIES and WAGES	1,086,954.00	47,889.62	159,041.95	96,029.24	110,705.41	78,637.95	83,116.72	.00	.00	.00	.00	.00	.00	.00	575,420.89	511,533.11	52.94	
1130	5FX	OTHER SALARIES and WAGES	10,000.00	2,744.90	9,482.30	5,452.00	4,812.80	3,152.48	5,192.00	.00	.00	.00	.00	.00	.00	.00	30,836.48	-20,836.48	308.36	
1140	5FX	OVERTIME	5,000.00	273.39	1,461.47	200.84	507.23	3,848.22	475.11	.00	.00	.00	.00	.00	.00	.00	6,766.26	-1,766.26	135.33	
1150	5FX	SPECIAL PAY	1,500.00	.00	1,000.00	.00	500.00	500.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	-500.00	133.33	
1160	5FX	LONGEVITY PAY	33,600.00	.00	.00	.00	.00	17,800.00	.00	.00	.00	.00	.00	.00	.00	.00	17,800.00	15,800.00	52.98	
2110	5FX	FICA TAXES	86,985.00	3,725.93	12,644.11	7,477.85	8,793.33	7,620.90	6,499.75	.00	.00	.00	.00	.00	.00	.00	46,761.87	40,223.13	53.76	
2120	5FX	RETIREMENT CONTRIBUTION	132,429.00	6,037.04	20,483.86	12,338.09	12,672.13	12,269.63	11,005.95	.00	.00	.00	.00	.00	.00	.00	74,806.70	57,622.30	56.49	
2130	5FX	LIFE and HEALTH INSURANCE	412,500.00	10,948.13	33,167.71	23,096.14	28,324.26	23,371.47	22,750.14	.00	.00	.00	.00	.00	.00	.00	141,657.85	270,842.15	34.34	
2131	5FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	4,250.00	.00	-4,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	5FX	PAYMENTS TO OPEB TRUST	14,656.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,656.00	.00	
		Total of Salaries	1,783,624.00	71,619.01	237,281.40	144,594.16	170,565.16	147,200.65	124,789.67	.00	.00	.00	.00	.00	.00	.00	896,050.05	887,573.95	50.24	
3179	5FY	CONTRACT SVC EMPLOY AGENT	5,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,720.80	.00	153.00	
3410	5FY	LOCAL TRAVEL	3,000.00	.00	.00	219.76	115.07	92.19	193.57	.00	.00	.00	.00	.00	.00	.00	620.59	2,379.41	20.69	
3530	5FY	TOLL CHARGES	100.00	.00	.00	.00	6.75	.00	.00	.00	.00	.00	.00	.00	.00	.00	6.75	93.25	6.75	
3720	5FY	COMMUNICATIONS	12,000.00	.00	.00	988.56	965.76	1,932.24	.00	.00	.00	.00	.00	.00	.00	.00	3,886.56	8,113.44	32.39	
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4020	5FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	10,000.00	.00	.00	.00	1,370.45	581.83	906.34	.00	.00	.00	.00	.00	.00	.00	2,858.62	7,141.38	28.59	
4110	5FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	134.01	.00	.00	.00	.00	.00	.00	.00	.00	.00	134.01	365.99	26.80	
4115	5FY	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	129.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	129.87	-79.87	259.74	
4123	5FY	EQUIPMENTLESS THAN \$5000	4,000.00	.00	.00	.00	508.01	149.21	.00	.00	.00	.00	.00	.00	.00	.00	658.22	3,341.78	16.46	
4412	5FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	168.89	.00	.00	339.25	.00	.00	.00	.00	.00	.00	.00	508.14	6,491.86	7.26	
4418	5FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00	
4450	5FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.00	
4482	5FG	SELF INS-PROP CASUALTY	22,741.00	.00	.00	22,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,741.00	.00	100.00	
		Total of Operations	75,357.00	.00	.00	24,118.21	3,230.92	2,755.47	1,439.16	.00	.00	.00	.00	.00	.00	.00	8,720.80	31,543.76	35,092.44	53.43
		Total of Unit 7528	1,858,981.00	71,619.01	237,281.40	168,712.37	173,796.08	149,956.12	126,228.83	.00	.00	.00	.00	.00	.00	.00	8,720.80	927,593.81	922,666.39	50.37

Community and family Services Through **March 31 , 2023** Fund 0001 Dept 062 Unit 7529 H.S. General Fund 54% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBE	TOTAL	BALANCE	%
																RED AMOUNT	YTD		YTD
1120	HZE	REGULAR SALARIES and WAGES	273,540.00	12,074.40	40,423.20	24,148.80	23,584.34	19,948.80	21,259.48	.00	.00	.00	.00	.00	.00	.00	141,439.02	132100.98	51.71
1150	HZE	SPECIAL PAY	.00	.00	.00	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	-200	0.00
1160	HZE	LONGEVITY PAY	4,200.00	.00	.00	.00	.00	4,200.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.00	0	100.00
2110	HZE	FICA TAXES	20,925.00	883.40	2,971.50	1,782.11	1,717.33	1,760.21	1,533.32	.00	.00	.00	.00	.00	.00	.00	10,647.87	10277.13	50.89
2120	HZE	RETIREMENT CONTRIBUTION	32,140.00	1,438.05	4,814.37	2,876.10	2,808.88	2,876.10	2,532.00	.00	.00	.00	.00	.00	.00	.00	17,345.50	14794.5	53.97
2130	HZE	LIFE and HEALTH INSURANCE	99,000.00	2,830.75	8,552.25	5,601.50	7,006.24	7,006.24	7,610.92	.00	.00	.00	.00	.00	.00	.00	38,607.90	60392.1	39.00
2131	HZE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	1,250.00	.00	-1,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0
2150	HZE	UNEMPLOYMENT COMPENSATION	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500	0.00
		Total of Salaries	430,305.00	17,226.60	56,761.32	34,608.51	36,366.79	35,791.35	31,685.72	.00	.00	.00	.00	.00	.00	.00	212,440.29	217864.71	49.37
3167	HZE	GOVERNMENTAL AGENCIES	300.00	100.00	.00	.00	67.00	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	217.00	83
3197	HZE	OTHERWISE SPECIFIED	22,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	.00	520
4110	HZE	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500
4115	HZE	SUPPLIES	3,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3700
4123	HZE	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50
4135	HZE	FOODandDIETARY	1,499.00	.00	.00	.00	.00	93.78	.00	.00	.00	.00	.00	.00	.00	.00	907.22	93.78	498
4482	HZE	SELF INS-PROP CASUALTY	3,321.00	.00	.00	.00	3,321.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,321.00	0
6420	HZE	ROLLING STOCK	23,877.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23,877.00	.00	0
6438	HZE	COMPUTER EQUIPMENT GR TH \$5,000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500
		Total of Operations	56,547.00	100.00	.00	.00	3,388.00	143.78	.00	.00	.00	.00	.00	.00	.00	.00	47,064.22	3,631.78	5851
		Total of Unit 7529	486,852.00	17,326.60	56,761.32	34,608.51	39,754.79	35,935.13	31,685.72	.00	.00	.00	.00	.00	.00	.00	47,064.22	216,072.07	223715.71

Community and Family Services Through **March 31 2023** Fund 7003 Dept 062 Unit 7534 H.S. Facilities 25% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												ENCUMBERED AMOUNT	TOTAL YTD BALANCE	% BUDGET USED YTD			
			OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP						
1120	5FL	REGULAR SALARIES and WAGES	160,856.00	6,244.60	21,133.58	11,176.95	9,616.05	7,264.70	9,662.41	.00	.00	.00	.00	.00	.00	.00	65,098.29	95,757.71	40.47	
1130	5FL	OTHER SALARIES and WAGES	5,000.00	.00	.00	952.00	1,917.60	2,662.20	2,228.70	.00	.00	.00	.00	.00	.00	.00	7,760.50	-2,760.50	155.21	
1140	5FL	OVERTIME	2,500.00	255.01	423.00	121.72	.00	264.29	279.77	.00	.00	.00	.00	.00	.00	.00	1,343.79	1,156.21	53.75	
1150	5FL	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
1160	5FL	LONGEVITY PAY	4,700.00	.00	.00	.00	.00	2,400.00	.00	.00	.00	.00	.00	.00	.00	.00	2,400.00	2,300.00	51.06	
2110	5FL	FICA TAXES	13,246.00	446.79	1,497.82	837.69	785.06	866.07	833.88	.00	.00	.00	.00	.00	.00	.00	5,267.31	7,978.69	39.77	
2120	5FL	RETIREMENT CONTRIBUTION	19,758.00	774.10	2,567.37	1,323.22	1,145.26	1,181.62	1,181.07	.00	.00	.00	.00	.00	.00	.00	8,172.64	11,585.36	41.36	
2130	5FL	LIFE and HEALTH INSURANCE	66,000.00	2,527.09	7,661.27	4,577.32	4,599.52	4,599.92	4,599.92	.00	.00	.00	.00	.00	.00	.00	28,565.04	37,434.96	43.28	
2131	5FL	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	5FL	PAYMENTS TO OPEB TRUST	1,954.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,954.00	.00	
		Total of Salaries	274,114.00	10,247.59	33,283.04	18,988.90	18,063.49	19,238.80	18,785.75	.00	.00	.00	.00	.00	.00	.00	118,607.57	155,506.43	43.27	
3167	5FM	PAYMENTS TO OTHER	1,000.00	.00	.00	84.47	381.00	497.09	45.25	.00	.00	.00	.00	.00	.00	.00	1,176.50	1,007.01	-1,184.31	218.43
3170	5FM	JANITORIAL SVC and SUPPLY	8,000.00	1,295.46	647.73	647.73	647.73	647.73	647.73	.00	.00	.00	.00	.00	.00	.00	4,534.11	3,465.89	56.68	
3179	5FM	CONTRACT SVC EMPLOY AGENT	3,000.00	906.53	1,181.93	1,732.73	5,324.40	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,145.59	-6,145.59	304.85	
3350	5FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	5,458.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,458.00	4,542.00	54.58	
3410	5FM	LOCAL TRAVEL	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00	
3520	5FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00	
3530	5FM	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3610	5FM	RENTAL OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3620	5FM	LEASES-BUILDINGS/STRUCTURES	263,150.00	125.06	62.53	62.53	62.53	62.53	62.53	.00	.00	.00	.00	.00	.00	.00	437.71	262,712.29	.17	
3710	5FM	UTILITIES	14,500.00	1,678.74	1,596.54	4,339.39	1,747.79	5,481.88	2,792.21	.00	.00	.00	.00	.00	.00	.00	17,636.55	-3,136.55	121.63	
3720	5FM	COMMUNICATIONS	3,000.00	.00	.00	190.70	1,940.20	2,038.82	1,749.50	.00	.00	.00	.00	.00	.00	.00	5,919.22	-2,919.22	197.31	
3810	5FM	MAINTENANCE OF BUILDINGS	29,000.00	677.50	338.75	360.73	920.34	338.75	407.71	.00	.00	.00	.00	.00	.00	.00	3,043.78	25,956.22	10.50	
3820	5FM	MAINTENANCE OF EQUIPMENT	23,000.00	.00	.00	.00	.00	1,650.70	.00	.00	.00	.00	.00	.00	.00	.00	1,650.70	21,349.30	7.18	
3825	5FD	INTERNAL FLEET MANAGEMENT	28,876.00	.00	.00	2,936.24	2,087.93	2,747.06	2,881.88	.00	.00	.00	.00	.00	.00	.00	10,653.11	18,222.89	36.89	
3910	5FM	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	5FM	OFFICE SUPPLIES (NOT	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00	
4115	5FM	MISCELLANEOUS OPERATING	51,040.00	.00	.00	40.71	5,081.19	992.78	.00	.00	.00	.00	.00	.00	.00	.00	6,114.68	44,925.32	11.98	
4123	5FM	EQUIPMENTLESS THAN \$5000	9,000.00	.00	.00	307.98	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	307.98	8,692.02	3.42	
4126	5FM	TOOLS and SMALL IMPLEMENTS	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00	
4175	5FM	CLOTHING AND WEARING	116.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	116.00	.00	
4195	5FM	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
7220	5FO	PRIN-CAPITAL LEASES	5,925.00	.00	.00	.00	.00	.00	1,504.74	.00	.00	.00	.00	.00	.00	.00	1,504.74	4,420.26	25.40	
7420	5FO	INTEREST-CAPITAL LEASES	5,925.00	.00	.00	.00	.00	.00	172.60	.00	.00	.00	.00	.00	.00	.00	172.60	5,752.40	2.91	
		Total of Operations	469,532	46,832.29	38,274.48	16,161.21	18,193.11	14,457.34	10,264.15	0	0	0	0	0	0	0	1176.5	67,586.58	40,078.92	14.65
		Total of Unit 7534	743,646	149,930.88	371,110.52	351,510.11	362,556.6	336,966.14	290,499	0	0	0	0	0	0	0	1176.5	186,194.15	55,627.535	25.2

Community and Family Services Through **March 31, 2023**: FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY 4% of FY Elapsed

OBJECT	APPR	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
2GA	INDIRECT COSTS	315,362.00	.00	.00	.00	.00	.00	1,289.79	.00	.00	.00	.00	.00	.00	.00	1,289.79	314,072.21	41
2GB	JANITORIAL SVC and SUPPLY	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
2GB	CONTRACTUAL SERVICES NOT	11,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,770.00	.00
2GB	OUT OF COUNTY TRAVEL	24,134.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,134.00	.00
2GB	MAINTENANCE OF BUILDINGS,	984,999.00	.00	-5,177.20	7,913.20	.00	10,380.22	29,818.80	.00	.00	.00	.00	.00	.00	33,958.60	42,935.02	908,105.38	7.81
2GB	BOOKS, COMPACT DISKS,	6,189.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,189.00	.00
2GB	TRAINING AND EDUCATIONAL	29,980.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,980.00	.00
2GB	LICENSE AND CERTIFICATION	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
2GB	OFFICE SUPPLIES (NOT	19,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,000.00	.00
2GB	MISCELLANEOUS OPERATING	36,579.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,579.00	.00
2GB	SOFTWARE LESS THAN \$5000	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
2GB	EQUIPMENTLESS THAN \$5000	1,353.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,353.00	.00
2GB	MEDandSURG SUPPLIES	6,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,460.00	.00
2GC	STRUCT and FAC OTH TH BLDGS	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00
2GC	EQUIPMENT	36,003.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,003.00	.00
2GC	ROLLING STOCK	7,358.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,358.00	.00
	Total of Operations	1,907,687.00	.00	-5,177.20	7,913.20	.00	10,380.22	31,108.59	.00	.00	.00	.00	.00	.00	33,958.60	44,224.81	1,829,503.59	4.10
	Total of Unit 7535	1,907,687.00	.00	-5,177.20	7,913.20	.00	10,380.22	31,108.59	.00	.00	.00	.00	.00	.00	33,958.60	44,224.81	1,829,503.59	4.10

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_ SUBUN	GL: OBJ	Program Card Name
CLAYTON, AMANDA	The Webstaurant Store Inc	03/17/23	03/20/23	\$1,552.36	5872	062	8153	4123	OC BOCC Pcard
CLAYTON, AMANDA	POSITIVE PROMOTIONS	03/20/23	03/21/23	\$252.65	5872	062	8153	4123	OC BOCC Pcard
CLAYTON, AMANDA	SAMSCLUB #6212	03/28/23	03/29/23	\$782.23	5872	062	8153	4135	OC BOCC Pcard
CLAYTON, AMANDA	SAMSCLUB #6212	03/28/23	03/29/23	\$782.23	5872	062	8153	4115	OC BOCC Pcard
CLAYTON, AMANDA	WAL-MART #5894	03/28/23	03/29/23	\$56.74	5872	062	8153	4135	OC BOCC Pcard
CLAYTON, AMANDA	WAL-MART #5894	03/28/23	03/29/23	\$159.20	5872	062	8153	4135	OC BOCC Pcard
CLAYTON, AMANDA	WAL-MART #5894	03/28/23	03/29/23	\$159.20	5872	062	8153		OC BOCC Pcard
CLAYTON, AMANDA	SAMS CLUB #6212	03/28/23	03/29/23	\$147.24	5872	062	8153	4135	OC BOCC Pcard
CLAYTON, AMANDA	WAL-MART #3162	03/29/23	03/30/23	\$12.48	5872	062	8153	4123	OC BOCC Pcard
CUEVAS SAYAGO, LEONOR	MERA BAZAR	02/27/23	03/01/23	\$77.93	7003	062	7522	4135	OC BOCC Pcard
CUEVAS SAYAGO, LEONOR	WAL-MART #5871	03/01/23	03/02/23	\$36.28	7003	062	7522	4115	OC BOCC Pcard
CUEVAS SAYAGO, LEONOR	PUBLIX #1501	03/06/23	03/07/23	\$93.03	7003	062	7522	4135	OC BOCC Pcard
CUEVAS SAYAGO, LEONOR	MERA BAZAR	03/24/23	03/27/23	\$61.95	7003	062	7522	4135	OC BOCC Pcard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	03/03/23	03/06/23	\$525.00	7003	062	7522	4020	OC BOCC Pcard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	03/22/23	03/23/23	\$250.00	7003	062	7522	4040	OC BOCC Pcard
DUCK, CORTINA	USPS PO 1169260806	02/28/23	03/01/23	\$65.55	7003	062	7521	3510	OC BOCC Pcard
DUCK, CORTINA	OTC BRANDS INC	02/28/23	03/02/23	\$810.70	7003	062	7522	4412	OC BOCC Pcard
DUCK, CORTINA	PRIMO WATER	03/01/23	03/02/23	\$1,527.16	7003	062	7522	3710	OC BOCC Pcard
DUCK, CORTINA	USPS PO 1169260806	03/06/23	03/07/23	\$28.75	7003	062	7521		OC BOCC Pcard
DUCK, CORTINA	PRIMO WATER	03/10/23	03/13/23	\$2,003.15	7003	062	7522	3710	OC BOCC Pcard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	03/13/23	03/14/23	\$44.66	7003	062	7522	3167	OC BOCC Pcard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	03/13/23	03/14/23	\$44.66	7003	062	7522	3167	OC BOCC Pcard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	03/13/23	03/14/23	\$44.66	7003	062	7522	3167	OC BOCC Pcard
DUCK, CORTINA	USPS PO 1169260806	03/14/23	03/15/23	\$28.75	7003	062	7521	3510	OC BOCC Pcard
DUCK, CORTINA	OTC BRANDS INC	03/14/23	03/16/23	\$937.67	7002	062	7522		OC BOCC Pcard
DUCK, CORTINA	ODP BUS SOL LLC	03/14/23	03/16/23	\$95.40	7002	062	7522		OC BOCC Pcard
DUCK, CORTINA	ODP BUS SOL LLC	03/14/23	03/16/23	\$50.32	7002	062	7522		OC BOCC Pcard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	03/23/23	03/24/23	\$44.66	7002	062	7522		OC BOCC Pcard
DUCK, CORTINA	ODP BUS SOL LLC	03/24/23	03/27/23	\$599.40	7002	062	7522		OC BOCC Pcard
DUCK, CORTINA	PUBLIX #436	03/30/23	03/31/23	\$44.45	7002	062	7522		OC BOCC Pcard
ELIBERT, MIGUERLINE	GRAYLINE MEDICAL	03/01/23	03/02/23	\$9,001.17	5872	062	8153	4123	OC BOCC Pcard
ELIBERT, MIGUERLINE	SQ INTERIOR CONTRACT SER	03/07/23	03/08/23	\$4,007.63	5872	062	8153	4123	OC BOCC Pcard
ELIBERT, MIGUERLINE	SCHOOL HEALTH CORP	03/11/23	03/13/23	\$164.00	7003	062	7527	4110	OC BOCC Pcard
ELIBERT, MIGUERLINE	IN GOTCHA GRAPHICS,	03/16/23	03/17/23	\$2,344.00	5872	062	8153	4123	OC BOCC Pcard
ELIBERT, MIGUERLINE	PLAK SMACKER	03/27/23	03/28/23	\$7,138.99	5872	062	8153	4115	OC BOCC Pcard
FLORES, DAISY	PUBLIX #1338	03/27/23	03/28/23	\$105.49	5872	062	8153	4135	OC BOCC Pcard
FLORES, DAISY	STARBUCKS STORE	03/27/23	03/29/23	\$20.00	5872	062	8153	4135	OC BOCC Pcard
FLORES, DAISY	ODP BUS SOL LLC	03/28/23	03/30/23	\$30.31	5872	062	8153	4110	OC BOCC Pcard
FLORES, DAISY	PUBLIX #1338	03/29/23	03/30/23	\$138.25	5872	062	8153	4135	OC BOCC Pcard
FLORES, DAISY	SYSCO CORP	03/30/23	03/31/23	\$1,654.95	5872	062	8152	4115	OC BOCC Pcard
MOORE, SANDRA	CDW GOVT #HC57138	03/01/23	03/02/23	\$1,248.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/01/23	03/03/23	\$12.64	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/01/23	03/03/23	\$20.98	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/01/23	03/06/23	\$348.45	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/01/23	03/06/23	\$102.27	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/01/23	03/06/23	\$22.29	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/02/23	03/06/23	\$23.98	7003	062			OC BOCC Pcard
MOORE, SANDRA	Amazon.com H52QJ1VG0	03/03/23	03/03/23	\$905.54	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/03/23	03/06/23	\$338.99	7003	062			OC BOCC Pcard

MOORE, SANDRA	ODP BUS SOL LLC	03/03/23	03/06/23	\$390.74	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/03/23	03/06/23	\$97.20	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/05/23	03/07/23	\$166.39	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/07/23	03/09/23	\$469.90	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/08/23	03/09/23	\$1,160.18	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/08/23	03/09/23	\$422.51	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/09/23	03/10/23	\$69.93	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/11/23	03/13/23	\$759.24	7003	062			OC BOCC Pcard
MOORE, SANDRA	PAYPAL VLITTLET	03/13/23	03/14/23	\$9,999.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	SQ MITCHELL'S FLORIST	03/15/23	03/16/23	\$117.15	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMAZON.COM HC0UL4CL1 AMZN	03/15/23	03/16/23	\$21.62	7003	062			OC BOCC Pcard
MOORE, SANDRA	SQ INTERIOR CONTRACT SER	03/16/23	03/17/23	\$2,369.02	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/17/23	03/20/23	\$260.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/17/23	03/20/23	\$370.42	7003	062			OC BOCC Pcard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	03/17/23	03/20/23	\$19.80	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/17/23	03/20/23	\$1,300.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/17/23	03/20/23	\$7.40	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/17/23	03/20/23	\$2,134.14	7003	062			OC BOCC Pcard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	03/17/23	03/20/23	\$450.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/18/23	03/20/23	\$1,320.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/18/23	03/20/23	\$892.32	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/19/23	03/20/23	\$790.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMAZON.COM HC57B4XX2 AMZN	03/20/23	03/21/23	\$165.90	7003	062			OC BOCC Pcard
MOORE, SANDRA	SQ KB SMARTWEAR	03/20/23	03/21/23	\$406.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/20/23	03/21/23	\$1,040.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/20/23	03/21/23	(\$2,134.14)	7003	062			OC BOCC Pcard
MOORE, SANDRA	WM SUPERCENTER	03/23/23	03/24/23	\$21.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/24/23	03/27/23	\$199.76	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/24/23	03/27/23	\$9.99	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/24/23	03/27/23	\$159.98	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/25/23	03/27/23	\$223.08	7003	062			OC BOCC Pcard
MOORE, SANDRA	OCBCC CONVENTION CENTER	03/27/23	03/28/23	\$2,165.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/27/23	03/28/23	\$88.97	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/28/23	03/29/23	\$609.82	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/28/23	03/29/23	\$2,785.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/28/23	03/30/23	\$128.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/28/23	03/30/23	\$30.31	7003	062			OC BOCC Pcard
MOORE, SANDRA	ODP BUS SOL LLC	03/28/23	03/31/23	\$56.36	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/29/23	\$560.00	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/29/23	\$84.96	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/29/23	\$43.14	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/29/23	\$89.05	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/30/23	\$25.90	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/30/23	\$64.75	7003	062			OC BOCC Pcard
MOORE, SANDRA	Amazon.com H72WF9Y72	03/29/23	03/30/23	\$343.57	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/30/23	\$69.63	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/29/23	03/30/23	\$223.08	7003	062			OC BOCC Pcard
MOORE, SANDRA	COMMERCIAL DESIGN SERVICE	03/30/23	03/31/23	\$9,436.49	7003	062			OC BOCC Pcard
MOORE, SANDRA	AMZN Mktp US	03/30/23	03/31/23	\$386.26	7003	062			OC BOCC Pcard
PERRY, DESHON	WAL-MART #4425	03/01/23	03/02/23	\$15.36	7003	062	7522	4135	OC BOCC Pcard
PERRY, DESHON	WAL-MART #1084	03/23/23	03/24/23	\$19.94	7003	062	7522	4115	OC BOCC Pcard

RUFF, SANDRA D	SECOND HARVEST FOOD BANK	02/28/23	03/01/23	\$584.00	5872	062	8153	4030	OC BOCC Pcard
RUFF, SANDRA D	SECOND HARVEST FOOD BANK	02/28/23	03/01/23	\$584.00	5872	062	8153	4030	OC BOCC Pcard
RUFF, SANDRA D	SECOND HARVEST FOOD BANK	02/28/23	03/01/23	\$5,000.00	5872	062	8153	4030	OC BOCC Pcard
RUFF, SANDRA D	SECOND HARVEST FOOD BANK	02/28/23	03/01/23	\$2,792.00	5872	062	8153	4030	OC BOCC Pcard
RUFF, SANDRA D	SECOND HARVEST FOOD BANK	02/28/23	03/01/23	\$5,000.00	5872	062	8153	4030	OC BOCC Pcard
RUFF, SANDRA D	WWW.ORLANDOHEALTHFO UND	03/06/23	03/07/23	\$75.00	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HILTON GARDEN INN CHARLT	03/16/23	03/20/23	\$1,004.55	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HILTON GARDEN INN CHARLT	03/16/23	03/20/23	\$1,004.55	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	GRAND HYATT SAN DIEGO	03/21/23	03/22/23	\$208.78	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	GRAND HYATT SAN DIEGO	03/21/23	03/22/23	\$208.78	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	GRAND HYATT SAN DIEGO	03/21/23	03/22/23	\$208.78	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	GRAND HYATT SAN DIEGO	03/21/23	03/22/23	\$208.78	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	GRAND HYATT SAN DIEGO	03/21/23	03/22/23	\$208.78	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	SOUTHWES 5262436288260	03/27/23	03/29/23	\$85.00	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	SOUTHWES 5262436288258	03/27/23	03/29/23	\$85.00	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	SOUTHWES 5262436288259	03/27/23	03/29/23	\$85.00	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	SOUTHWES 5262436288257	03/27/23	03/29/23	\$85.00	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HOLIDAY INN EXPRESS	03/28/23	03/30/23	\$250.88	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HOLIDAY INN EXPRESS	03/28/23	03/30/23	\$125.44	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HOLIDAY INN EXPRESS	03/28/23	03/30/23	\$250.88	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HOLIDAY INN EXPRESS	03/28/23	03/30/23	\$250.88	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HOLIDAY INN EXPRESS	03/28/23	03/30/23	\$250.88	7007	062	7521		OC BOCC Pcard
RUFF, SANDRA D	HYATT HOUSE TALLAHASSEE C	03/29/23	03/31/23	\$16.13	7007	062	7521		OC BOCC Pcard
SANDERS, NICK A	SQ A.D. SOLUTIONS	03/03/23	03/06/23	\$9,999.00	5872	062	8153	4123	OC BOCC Pcard
SANDERS, NICK A	LOWES #01598	03/06/23	03/07/23	\$38.94	7003	062	7534	4146	OC BOCC Pcard
SANDERS, NICK A	LOWES #01598	03/06/23	03/07/23	\$137.08	7003	062	7534	4115	OC BOCC Pcard
SANDERS, NICK A	THE HOME DEPOT	03/14/23	03/16/23	\$30.92	7003	062	7534	3710	OC BOCC Pcard
SANDERS, NICK A	UNITED RENTALS	03/23/23	03/27/23	\$1,310.91	7003	062	7534	3610	OC BOCC Pcard
SANDERS, NICK A	LOWES #01598	03/29/23	03/30/23	\$117.80	7003	062	7534	4115	OC BOCC Pcard
SANDERS, NICK A	THE HOME DEPOT	03/29/23	03/31/23	\$277.20	7003	062	7534	3810	OC BOCC Pcard
SMITH, KERRY-ANN	PUBLIX #1174	03/03/23	03/06/23	\$30.74	7003	062	7522	4115	OC BOCC Pcard
SMITH, KERRY-ANN	PUBLIX #761	03/24/23	03/27/23	\$38.88	7003	062	7522	4135	OC BOCC Pcard
SMITH, KERRY-ANN	PUBLIX #436	03/24/23	03/27/23	\$112.65	7003	062	7522	4135	OC BOCC Pcard
SMITH, KERRY-ANN	WM SUPERCENTER	03/27/23	03/28/23	\$173.20	7003	062	7522	4135	OC BOCC Pcard
SMITH, KERRY-ANN	WM SUPERCENTER	03/28/23	03/29/23	\$148.24	7003	062	7522	4135	OC BOCC Pcard

Total

\$110,839.16

**Head Start Policy Council
Human Resources Committee
March 2023 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name
Licensed Practical Nurse	Death	Charron Winston

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher	Another Job	Jeannine Meade

III. Current Head Start Openings – As of 4/11/2023

Job Title	Number of Positions	Potential Candidates in process for hire
Family Service Worker	6	
Licensed Practical Nurse	4	
Maintenance Technician	1	
Teacher	14	
Teacher Assistant	40	



Child Plus Dashboard Homeless Reporting March 22-23

	Centers	Homeless
1	Aloma	2
2	Bithlo	1
3	Callahan	4
4	Dillard	3
5	Dover Shores	5
6	East Orange	21
7	Engelwood	2
8	Hal Marston	4
9	Hungerford Elm	1
10	John Bridges	18
11	Lila Mitchell	1
12	McCoy	4
13	Millenia	2
15	Pine Hills	8
16	S.O. YMCA	2
17	Southwood	10
18	Taft	6
19	Three Points	4
20	Ventura	0
21	W.S. ELC	2
22	W.S. ELM	2
23	W. Oaks ELM	3
	Total: 22	105

Total # of homeless families 105

Total # of families acquired housing or have left the program: 0

Homeless ADA 87.84%



**ORANGE COUNTY HEAD START
Parent Family and Community Engagement**



Monthly Homeless Report

Mar-23

	Dover Shores	E. Orange	Engelwood	
Chld plus ID#:	99318	100123	98919	TOTAL
Follow Ups	6	0	0	6
Referrals visible and documented in system	1	0	0	1
TOTAL	7	0	0	7

Progress Gains			
Site	Dover Shores	E. Orange	Engelwood
Assessment Completion	1st assessment is completed.	1st assessment is completed.	1st assessment is complete.
Family Services Information	area has been updated accordingly.	area has been updated.	Area needs to be completed to include the PIR and participant services area.
Resources family received from FSW	Staff has provided some additional support resources to include health insurance and Snap informaiton.	none at this time.	Know resources have been documented for this family according to Child plus.

**Orange County Head Start
Medical and Dental Unit Monthly Report**

Program Description	Program Year 2022-2023							
	Aug-22	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023
Total Number of HS children served (report source: CP2001)	1075	1087	1154	1195	1187	1243	1239	1257
Number of children meeting requirement of health physicals (report source:CP3035)	1056	1071	1142	1184	1176	1230	1228	1235
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	41	5	11	19	15	14	11	11
Number of HS children meeting medical home requirement (report source: CP3021D)	972	1085	1142	1191	1187	1241	1238	1255
Number of HS children meeting immunization requirement (report source:CP3320)	1071	1081	1139	1189	1184	1240	1236	1246
Number of HS children meeting Dental home requirement (report source: CP3021D)	625	398	420	405	575	639	798	868
Number of HS children with an dental exam (report source: CP3035)	438	440	499	405	569	664	712	663
Number of children needing dental treatment (report source:CP 2110)	123	108	111	121	146	196	212	201
Number of Health Action Plan (report source CP2110)	164	168	174	187	191	200	209	214
Number of Site Visit for LPN monthly	22	18	16	22	16	22	20	16

1536 Funded

DISABILITY and MENTAL HEALTH POLICY COUNCIL REPORT

March 2023



CHILDREN WITH AN IEP – ACTUAL ENROLLMENT: 154 (12.3%)

- FUNDED ENROLLMENT: 154 (10.1%)

- AUTISM – 3
- NON-CATEGORICAL/DEVELOPMENTAL DELAY – 102
- SPEECH OR LANGUAGE IMPAIRMENT – 49

The Disability and Mental Health Unit conducted 26 hearing screenings in the month of March and an overall number of 1,383 hearing screenings since the first day of school.

March Data:

Acuscreens Completed: 16

Failed Acuscreens: 1

Referred for Speech: 5

Evaluated for Speech: 3

Referred for Occupational/Physical: 0

Evaluated for Occupational/Physical: 0

ISP Meetings completed: 10

Referred for OCPS Full Evaluation: 1

Evaluated for OCPS Full Evaluation: 11

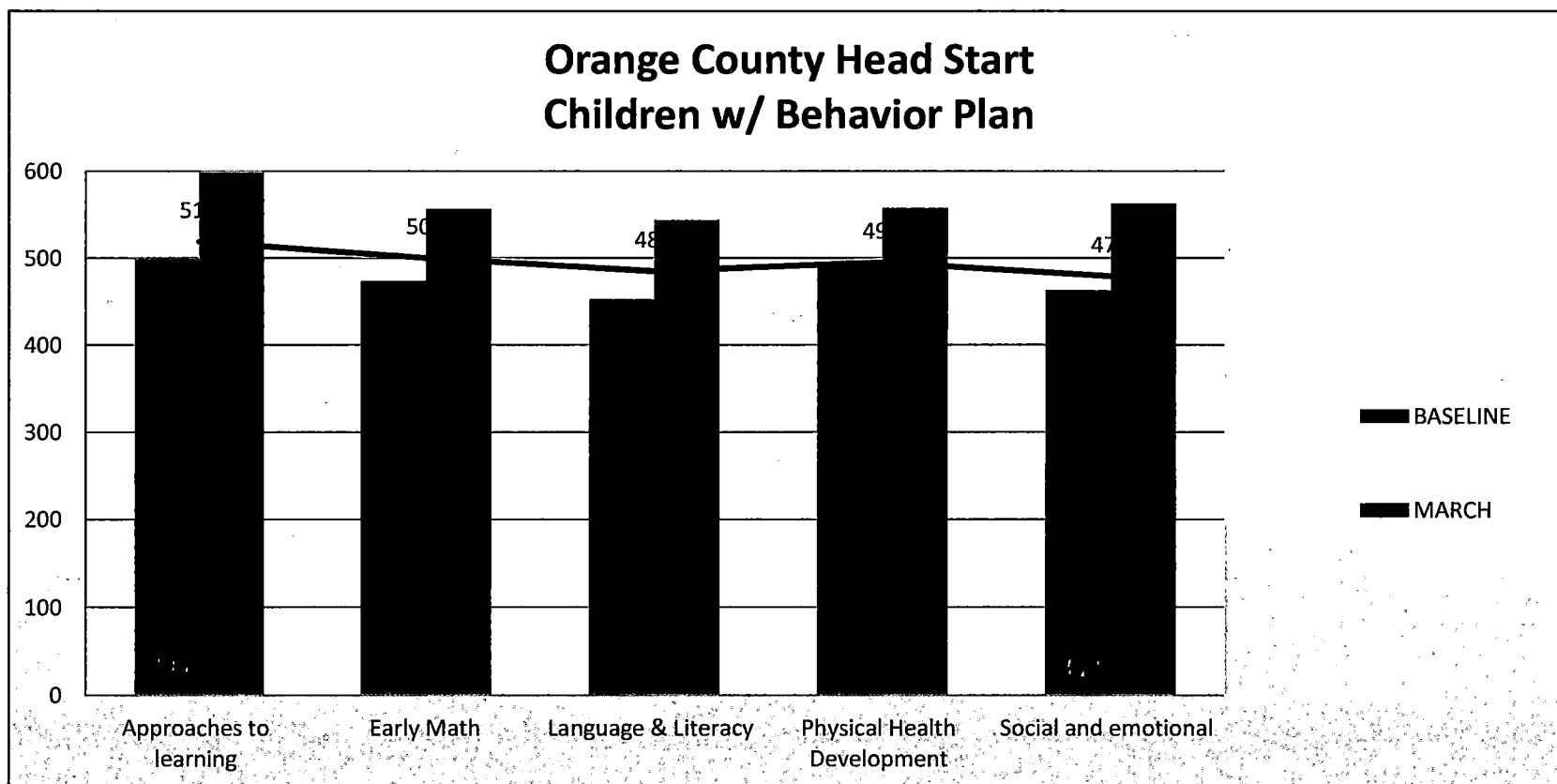
IEP Staffings/Development Meetings held with IEP outcome: 12

Referred for Mental Health Services: 3

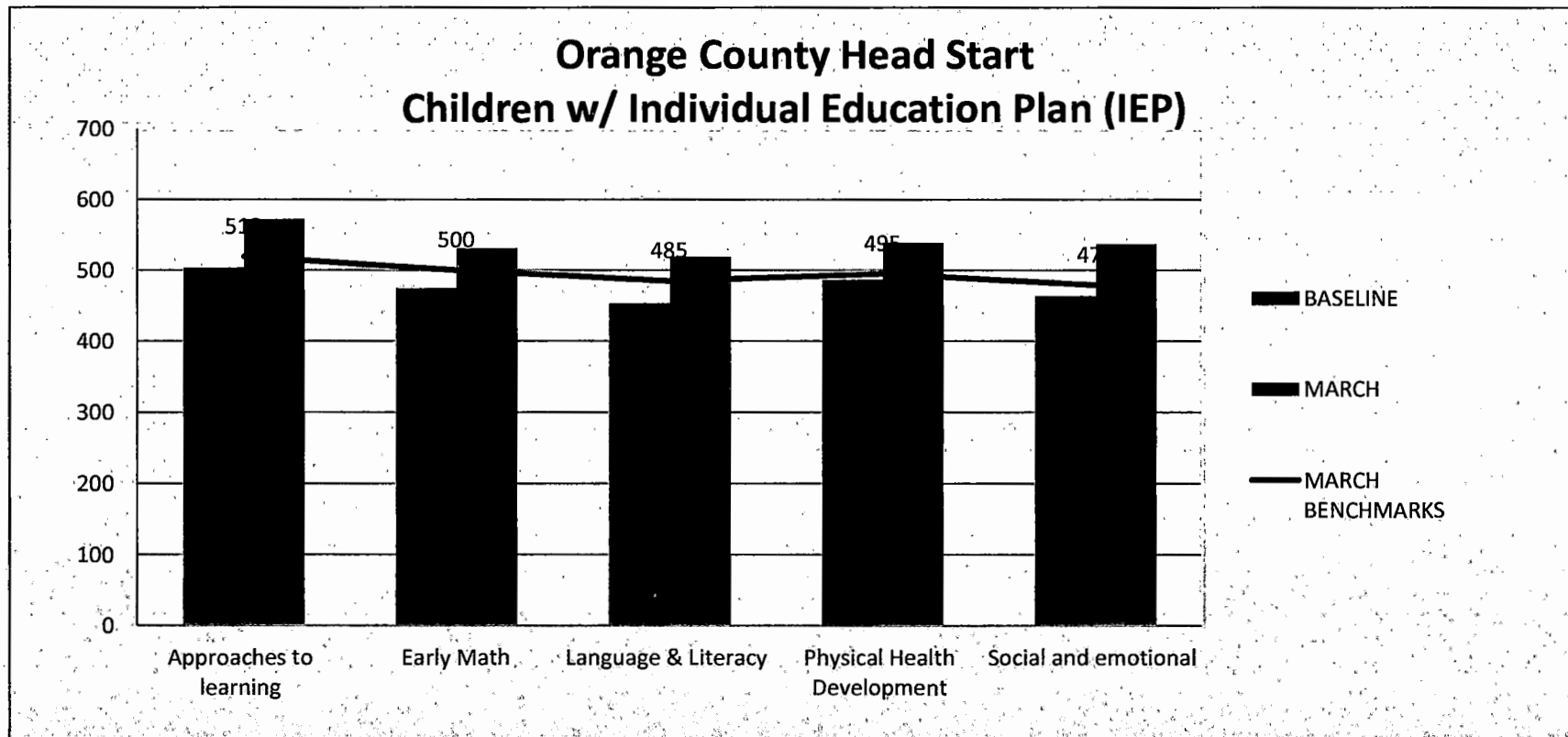
Intake Appointment/Observation Completed: 6

Behavior Plans completed: 3

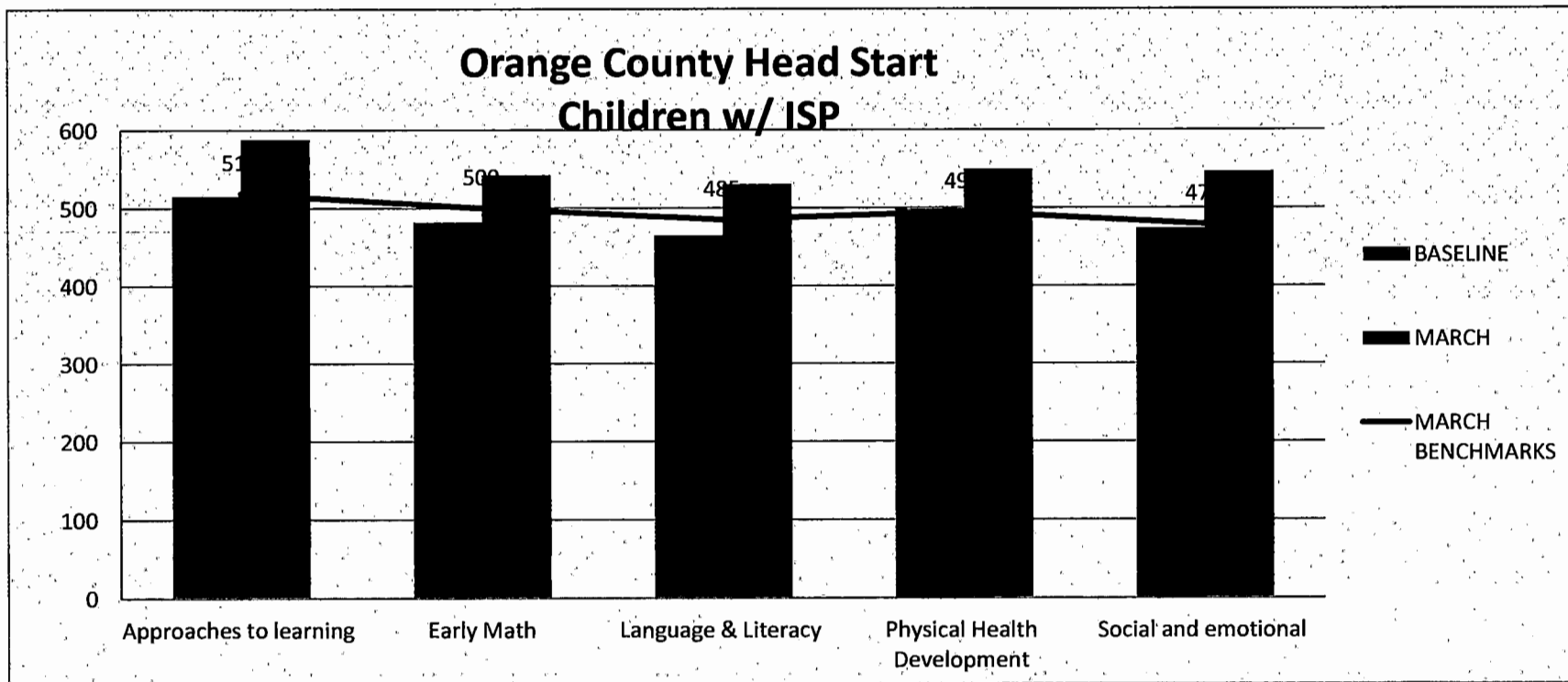
	BASELINE	MARCH	MARCH BENCHMARKS
Approaches to learning	499	599	519
Early Math	474	557	500
Language & Literacy	453	544	485
Physical Health Development	495	558	495
Social and emotional	463	563	479



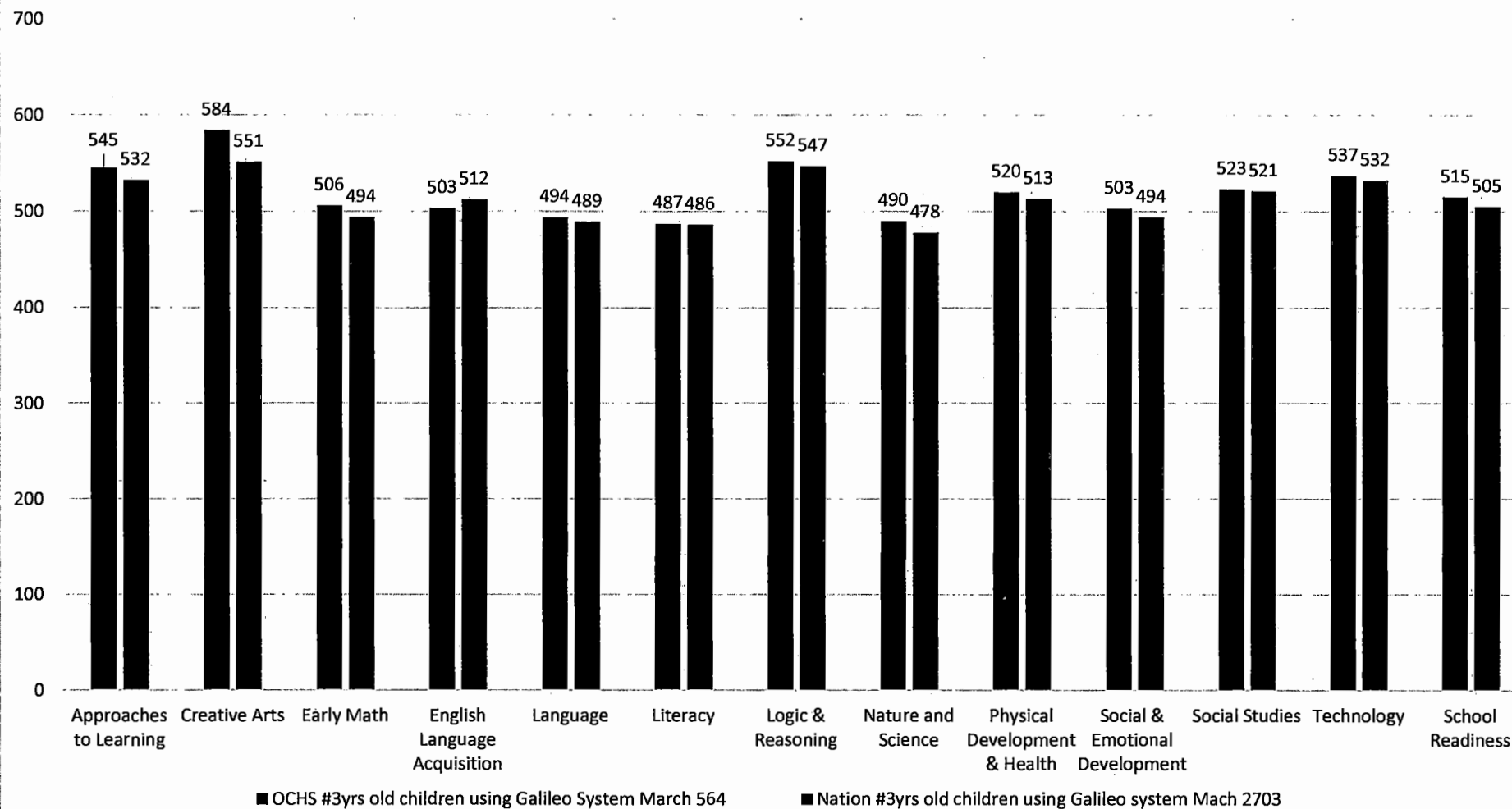
	BASELINE	MARCH	MARCH BENCHMARKS
Approaches to learning	504	573	519
Early Math	475	532	500
Language & Literacy	454	520	485
Physical Health Development	487	540	495
Social and emotional	464	538	479



	BASELINE	MARCH	MARCH BENCHMARKS
Approaches to learning	516	589	519
Early Math	482	543	500
Language & Literacy	465	531	485
Physical Health Development	499	550	495
Social and emotional	474	547	479



Orange County Head Start Early Childhood Assessment Scores Three Year Old (3 Yrs) March 2023

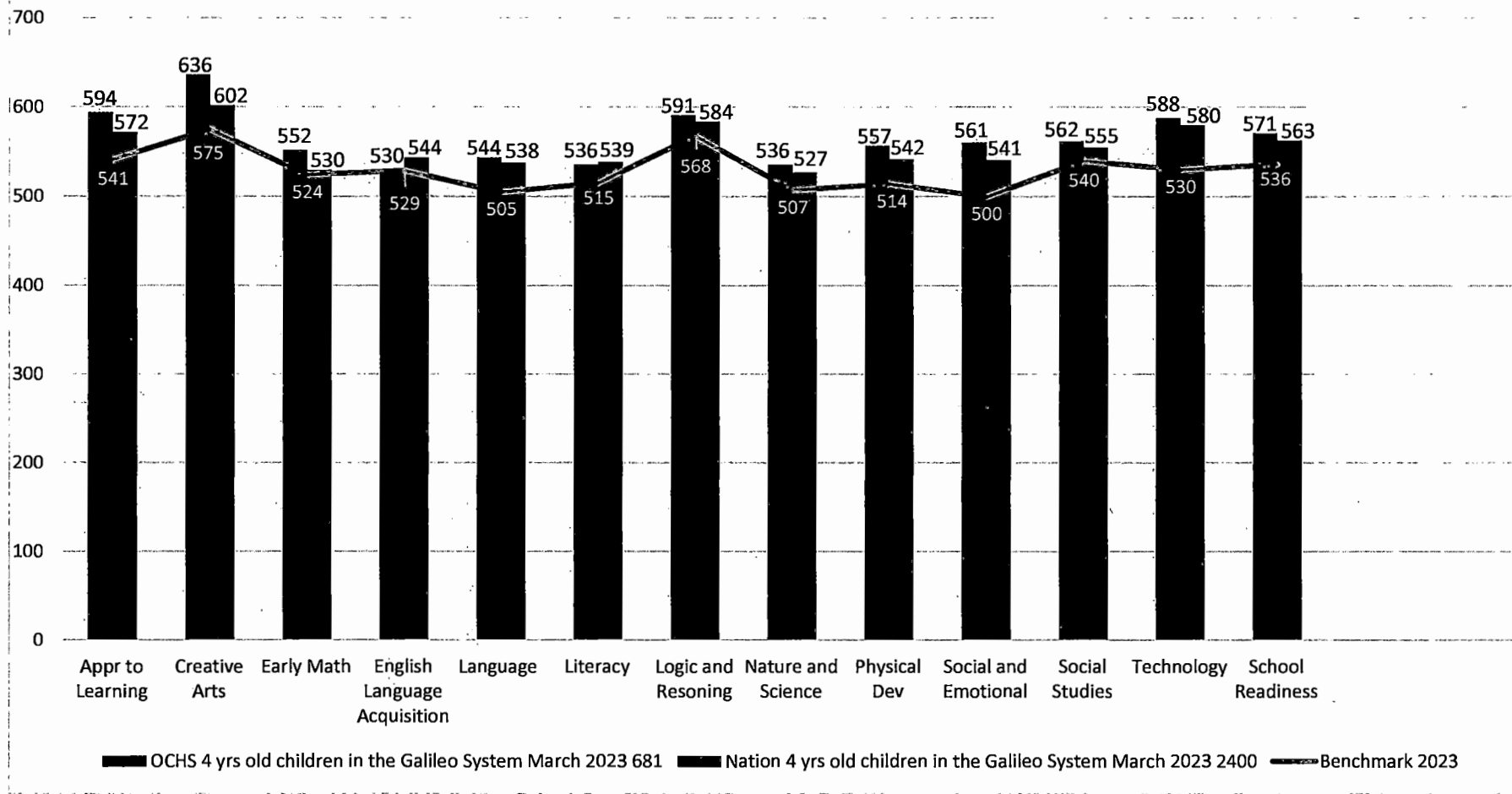


*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS March 2023

APL	CA	EM	ELA	Lang	Lit	LR	NS	PDH	SED	SS	Tech	SR
496	519	475	494	454	464	525	458	475	458	497	488	470

Orange County Head Start
Early Childhood Assessment Scores
Four Year Old (4 Yrs) March 2023



*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Benchmark March 2023

<i>App</i>	<i>CA</i>	<i>EM</i>	<i>ELA</i>	<i>LAN</i>	<i>LIT</i>	<i>L&R</i>	<i>N&SC</i>	<i>PD&H</i>	<i>S&ED</i>	<i>SS</i>	<i>TECH</i>	<i>SR</i>
541	575	524	529	505	515	568	507	514	500	540	530	523

Orange County Head Start

Nutrition

Policy Council Report March 2023

Nutrition Item Description	August	September	October	November	December	January	February	March	Comments
Special Diets						161 ▶	173	178	YTD Total
Obese Children						177 ▶	166	166	YTD Total
Overweight						124 ▶	114	114	YTD Total
Underweight						44 ▶	27	27	YTD Total
Nutrition Counseling Notification to Parents						89 ▶	15	22	YTD Total
Nutrition Counseling's accepted progress						45 ▶	4	5	YTD Total
Nutrition Counseling's in progress						45 ▶	0	0	YTD Total
Breakfast Meals Served to Children	13270	16586	18117	14610	12031	19,516	20,961	18,741	
Breakfast Meals Served to Adults	1056	1023	1089	831	677	1103	1,178	1,050	
Lunch Meals Served to Children	13404	16690	18275	14750	12033	19,820	21,362	19,214	
Lunch Meals Served to Adults	1073	1088	1157	848	682	1136	1,187	1,062	
Snack Meals Served to Children	10614	14138	14771	11489	10352	16371	18,016	15,585	
Snack Meals Served to Adults	0	0	0	0	0	0	0	0	
YTD Totals Meals	39417	49525	53409	42528	35775	57946	62,704		
Operation Dates for meals	16	18	19	15	12	19	20	18	
Disallowed Meals	0	30 Lunches	0	0	35 Breakfast	0	0	0	McCoy & Callahan
	0	29 Snacks	0	0	68 Snacks	0	0	0	McCoy & Callahan
YTD Total Disallowed	0	59 Meals	0	0	103 Meals	0	0	0	



ORANGE COUNTY HEAD START 2022-2023

ERSEA REPORT

MONTH: March 2023

YEAR: 2022-2023

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Application 2022-2023	Monthly New Applications 2023-2024
Aloma	37	37	9%	7	6	0	N/A
Bithlo	34	32	4%	5	3	0	N/A
Callahan	49	38	6%	15	0	1	N/A
Dillard	36	35	12%	4	0	0	N/A
Dover Shores	54	54	2%	12	4	0	N/A
East Orange	112	103	2%	10	9	3	N/A
Engelwood	57	56	3%	5	12	0	N/A
Hal P Marston	80	73	0%	16	0	1	N/A
Hungerford	36	32	0%	5	2	0	N/A
John Bridges	129	113	1%	22	1	0	N/A
Lila Mitchell	70	54	4%	18	9	12	N/A
McCoy	37	35	3%	8	2	1	N/A
Millennia	35	25	11%	3	8	0	N/A
Pine Hills	188	152	3%	24	4	5	N/A
SO YMCA	54	35	0%	9	11	1	N/A
Southwood	109	74	4%	12	35	1	N/A
Taft	110	98	1%	20	7	1	N/A
Three Points	57	47	0%	6	3	1	N/A
Ventura	37	37	7%	9	2	0	N/A
WS ELC	89	62	6%	22	3	1	N/A
WS Elementary	57	46	8%	6	2	0	N/A
West Oaks Elm	35	34	0%	1	3	2	N/A
Total	1502	1,272	3% (35)	239	126	30	N/A
Goal	1502	1502	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1,266	3% 35	232	118	31	0

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	26%	10%(154)	26%	Attempt to contact, No contact	15%
Moderate Chronic Absences (10-20% Over)	29%	20%(307)	29%	Sick	31%
Not Chronically Absent (Less than 10%)	45%	70% (1075)	45%	Transportation issues	11%

Orange County Head Start 2022-2023

Site	Funded Enrollment	Returning Children 23-24	New Applications Needed by Site for Selections and/or Full enrollment 23-24	Total Needed for Full Enrollment 22-23	Recruitment Efforts
Aloma	37	17	20	0	Vago LockSmith, Jewelry Store at Sedanos, Tainos Bakery, 5 th Ave Beauty Salon
Bithlo	34	14	20	0	Bear Creek Park, Columbia Elementary, Timber Lakes Elementary
Callahan	49	20	29	0	NCF, Coalition for the Homeless, Pineloch Elementary, Homeless in Callahan Area, ACE Public School
Dillard	36	15	21	0	Mi Ranchito Meat, Masiid All Tazkiah
Dover Shores	54	17	37	0	Gutierrez Medical Center, Tax and Business Consultant, Delia's Beauty Salon, True Health Express, Coin Laundry Lake Underhill, NCF
East Orange	112	50	62	8	Sunita Raj, MD, Nemours Primary Care, Pediatric and Family Care, Avalon Dental, Compassion Pediatrics
Engelwood	57	22	35	0	Hola Supermarket, Taxes 2 Go, Friends Indian Cuisine, Tropical Paradise Restaurant
Hal Marston	80	31	49	0	Valencia College, Legends Academy, Lotte Market, Laundromat at Parkwood Plaza
Hungerford	36	18	18	0	Parents in HS, Mustard Seed, Kidswood Ped, Edgewater Ped, Klemira Ped, Zoe's Kitchen
John Bridges	129	56	73	14	Apopka Chief News Paer, Hope Community Center, Key Food Marker
Lila Mitchell	70	23	47	14	NCF Ivery Lane, Health Department, Washington Park Library
McCoy	37	17	20	0	CVS, Walmart, Walgreens, Commander Place Apts, Wind Wood Apts, Mill Creek Apts, Mike Italian Ice, Wal mart, Dollar Tree, Chipotle, Commander Place
Millennia	35	8	27	10	Beauty and Beyond Beauty Supplies, The park at Highgate, Us Nails, recruitment event at Pine Hills.
Pine Hills	188	75	113	17	Shoe land, OC Library, K&G Fashion, Dollar Tree, Look Sharp, Wing Stop, 7-11, Citi Trenz, Presidente, Pine Hills Market Place, Beauty Master, Misty Oaks,
South Orlando YMCA SO YMCA	54	14	40	16	Once Upon a Child, DK Nails and Spa, Bella Beauty Salon, Blom Nails Art, Lero lero Ice Cream & Coffe Shop
Southwood	109	26	83	22	El Rio Bravo, Buffalo Wings, The laundry room, Premium Beauty Outlet, Bravo Supermarket
Taft	110	43	67	7	AM Income Tax Services Inc, Dollar Tree Store, Palacio Chino, TAFT Community Center, TAFT Neighborhood
Three Points	57	18	39	10	Tico's Bakery, La Merienda Latin Café, Chris The Victory Church, Mi Pan Boricua.
Ventura	37	16	21	0	Vago LockSmith, Jewelry Store at Sedanos, Tainos Bakery, 5 th Ave Beauty Salon
WS ELC	89	29	60	14	Metro Place Apartments, Fourteen Apartments, Bella Capri Apartments, Acclaim at Conroy Apartments
Washington Shores Elementary	57	22	35	0	Citgo, Dollar General, Family Dollar
West Oaks	35	13	22	0	Beauty Exchange Beauty Supply, One Stop Housing, Seana's Caribbean, Wood Hill apt
Total	1502	564	938	132	

FAMILY ENGAGEMENT

Creating Connections, Building Bridges... Together.



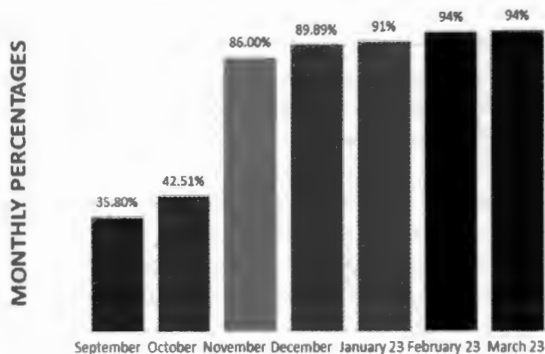
Monthly Report: March 2023

Family Services Activities	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023
Number of Fatherhood Activities	22	17	16	19	22	21	19
Number of Fatherhood Participants	351	294	264	284	293	378	252
Number of Parent Educational Trainings Provided	6	10	11	5	18	12	7
Number of Parents Attended	133	251	276	106	274	121	174
Number of Families Experiencing Homelessness YTD	114	133	132	105	109	118	105
Number of Families Acquired housing	5	21	4	1	3	14	3
Number of ESL/GED Training	0	21	22	7	0	7	23
Number of Parents involved in Health Education	140	275	156	70	228	73	89

September (Sept), October (Oct), November (Nov), December (Dec), January (Jan), February (Feb) and March (Mar)

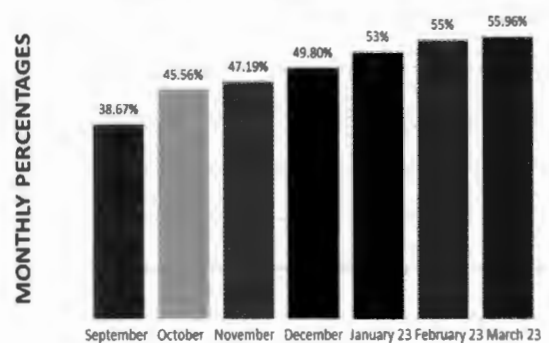
Family Assessments

Family Needs Assessments



Partnership Agreements/Goal Settings

Partnership Agreement/Goal Setting



Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities

 eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-21-01

[Find a Head Start job near you or anywhere in the U.S.](#)

Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities ACF-IM-HS-21-01

U.S. (United States) Department
of Health and Human Services

ACF
Administration for Children and Families

1. **Log Number:** ACF-IM-HS-21-01
2. **Issuance Date:** 04/14/2021
3. **Originating Office:** Office of Head Start
4. **Key Words:** Coronavirus Aid; COVID-19; Fiscal Flexibilities; Fiscal Year (FY) 2021

Information Memorandum

To: All Head Start and Early Head Start Agencies and Delegate Agencies

Subject: Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities

Information:

On May 21, 2020, the Office of Head Start (OHS) issued Information Memorandum (IM) [ACF-IM-HS-20-03 Coronavirus Disease 2019 \(COVID-19\) Fiscal Flexibilities](#). It described how OHS would implement each provision in the Administration for Children and Families' (ACF) IM-ACF-OA-2020-01 ACF Grant Flexibilities in Conducting Human Service Activities Related to or Affected by COVID-19. IM-ACF-OA-2020-01 has been rescinded.

On March 19, 2021, the Office of Management and Budget issued administrative relief guidance, M-21-20 Appendix 3 – Disaster Relief Flexibilities to Reduce Burden for Financial Assistance . It outlines flexibilities and waivers affecting grant applications, no-cost extensions, extension of certain deadlines, procurement, prior approvals, and single audit submissions. The following is an updated list of current flexibilities and information on how OHS (Office of Head Start) is implementing each provision. This IM (Information Memorandum) supersedes ACF-IM-HS-20-03.

Flexibility with System for Award Management (SAM) registration/recertification. 45 CFR §75.205; 2 CFR §200.206

OHS (Office of Head Start) will accept applications from entities not having a SAM number. However, within 60 days of the date of application or by the date of award issuance, whichever is sooner, the awardee must have obtained a SAM number. This flexibility will apply to applications submitted and awards made through September 30, 2021, subject to adjustment at the discretion of OHS (Office of Head Start).

No-cost extensions on expiring awards. 45 CFR §75.308; 2 CFR §200.308

Head Start grantees may request no-cost extensions on expiring awards if the requests do not exceed 11 months from the project period end date, inclusive of any previous extensions. Grantees should submit no-cost extension requests to their regional grants management officer as soon as possible to allow time for processing and issuance of a revised Notice of Award.

Approvals of no-cost extensions will also be considered for expiring awards when additional time is necessary to transition program services and assets, including real property, to a replacement grantee designated as a successor to some or all of a grantee's service area resulting from Designation Renewal System (DRS) competition, OHS (Office of Head Start) defunding, or grantee relinquishment of an award.

Allowability of costs not normally chargeable to awards. 45 CFR §75.403, 45 CFR §75.404, 45 CFR §75.405, 45 CFR Part 75 Subpart E – Cost Principles; 2 CFR §200.403, 2 CFR §200.404, 2 CFR §200.405, 2 CFR Part 200 Subpart E – Cost Principles

OHS (Office of Head Start) recognizes delivery of Head Start and Early Head Start services, including family supports, during the COVID-19 (Coronavirus Disease 2019) pandemic is both challenging and complex, especially when many families are isolated and may have experienced job loss, eviction, and food insecurity. OHS (Office of Head Start) understands costs that are necessary and reasonable for the performance of Head Start awards during this unprecedented time may be very different from allowable costs during normal operations. Conditions in local communities may also vary within a state and from state to state. Grantees are expected to exercise prudent judgment, knowledge of service populations, and community data to determine what expenses are necessary and

reasonable to maintain comprehensive services and, as soon as feasible, to return to in-person, comprehensive services through reopening centers. Grantees should document the rationale that costs incurred are necessary, reasonable, and allocable to the program's COVID-19 (Coronavirus Disease 2019) response for enrolled children and their families.

Abbreviated non-competitive continuation requests. 45 CFR §75.309; 2 CFR §200.309

OHS (Office of Head Start) is accepting abbreviated narrative information in support of continuation applications due between April 1 and December 31, 2021. A grantee applying for a non-competitive continuation award during the noted period must complete the budget and schedule tables in the Head Start Enterprise System (HSES) and submit only a budget justification (Section II) for the Application and Budget Justification Narrative document. Applicants must also complete any other applicable tabs in HSES, with supporting documents. Guidance around non-federal match waiver requests, governing body, and Policy Council approvals is covered in the **Waivers and other flexibilities** section of this IM. Submission of the noted information indicates the applicant's intent to resume or restore their project activities and accept the continuation award once issued.

Prior approval waiver requirements. 45 CFR §75.407; 2 CFR §200.407

Grantees may use funds from their current operating awards to respond to and recover from the impacts of COVID-19 (Coronavirus Disease 2019). All costs charged to federal awards must be consistent with federal cost policy guidelines and the terms of the award, except where specified in this IM (Information Memorandum). For expenses necessary to respond to COVID-19 (Coronavirus Disease 2019), OHS (Office of Head Start) grantees may utilize the following waivers of prior approval requirements. These waivers are in effect until OMB memorandum M-21-20 expires and/or is rescinded.

- *Prior approval for the purchase of equipment* (45 CFR §75.308(c)(1)(xi)). Grantees may purchase equipment needed to respond to COVID-19 (Coronavirus Disease 2019) with a value of up to \$25,000 without prior ACF (Administration of Children and Families) approval.
- *Budget modifications* (45 CFR §75.308(e)). To allow grantees more flexibility to spend funds as needed to respond to COVID-19 (Coronavirus Disease 2019) and, when possible, quickly move to reopen closed centers, prior approval is waived for budget transfers between direct cost categories for an aggregate amount not to exceed \$1 million.

- *Procurement by noncompetitive proposals (45 CFR §75.329(f)(2)).* OHS (Office of Head Start) recognizes that COVID-19 (Coronavirus Disease 2019) has created a public emergency for all grantees. Competitive solicitations may result in delays that impair a grantee's ability to respond to or recover from COVID-19 (Coronavirus Disease 2019). OHS (Office of Head Start) is authorizing grantees to engage in sole-source purchasing to obtain goods and services needed for COVID-19 (Coronavirus Disease 2019) response and recovery.

Exemption of certain procurement requirements. 45 CFR §75.328; 2 CFR §200.319(b)

As appropriate, OHS (Office of Head Start) will waive the procurement requirements related to geographical preferences. Grantees must maintain appropriate records and documentation to support any charges against a federal award.

Extension of financial and other reporting. 45 CFR §75.328, 45 CFR §75.342, 45 CFR §75.342(d)(1); 2 CFR §200.328, 2 CFR §200.329, 2 CFR §200.329(e)(1)

OHS (Office of Head Start) grantees may request to delay submission of financial, performance, and other reports up to three months beyond the normal due date. Grantees may continue to draw down federal funds without the timely submission of these reports. However, these reports must be submitted at the end of the extension period. In addition, grantees must continue to submit open/closed center status reports and enrollment information without postponement.

Extension of closeout. 45 CFR §75.381; 2 CFR §200.344

OHS (Office of Head Start) grantees with project periods ending between April 1 and December 31, 2021, may request a delay of up to one year for submission of any pending financial, performance, or other reports required by the terms of their award. To request an extension, a grantee must submit a written request to its regional grants management officer indicating the financial, performance, or other reports for which an extension is requested and the length of the requested extension. Extensions will generally be given in three-month increments and are effective only when approved in writing by ACF (Administration of Children and Families).

OHS (Office of Head Start) will not entertain requests for extension of any closeout reports or other materials needed to transition program services and assets, including real property, to a replacement grantee designated as a successor because of a DRS (Designation Renewal System) competition, OHS (Office of Head Start) defunding, or grantee relinquishment of an award.

Extension of single audit submission.

According to OMB M-21-20, federal awarding agencies may allow recipients and sub-recipients, with fiscal year-ends through June 30, 2021, an extension of their single audit submissions up to 6 months beyond the normal due date. The extension of single audit submission information applies as stated to Head Start grantees and requires no further action to enact this extension.

Flexibility related to Physical Inventories. 45 CFR §75.320(d)(2); 2 CFR §200.313(d)(2)

~~OHS (Office of Head Start)~~ grantees may request a delay of up to 12 months for the performance of a biennial physical inventory of equipment purchased under its federal award, slated to be completed between January 1, 2021, and December 31, 2021.

~~OHS (Office of Head Start)~~ will not entertain requests for extension of the completion of physical inventory or other materials needed to transition program services and assets, including real property, to a replacement grantee designated as a successor because of a ~~DRS (Designation Renewal System)~~ competition, ~~OHS (Office of Head Start)~~ defunding, or grantee relinquishment of an award.

Waivers and other flexibilities. 45 CFR §1303.4; 45 CFR §1303.5

~~OHS (Office of Head Start)~~ will continue to ease administrative requirements for waiver requests and governing body approvals. The following provisions are applicable:

- Governing body approvals – At a minimum, a statement must be submitted confirming that governing body and Policy Council members available for contact have given their approval of continuation and post-award amendment applications.
- The Head Start Act recognizes that lack of resources in a community adversely impacted by a major disaster may prevent Head Start grantees from providing all or a portion of their required non-federal contribution. ~~OHS (Office of Head Start)~~ has determined the widespread impact of the coronavirus adversely impacts Head Start grantees. Until further guidance is issued, ~~OHS (Office of Head Start)~~ will continue to approve requests for waivers of non-federal match in applications, including, but not limited to, continuation, ~~COVID-19 (Coronavirus Disease 2019)~~, and cost-of-living adjustment applications. To request a waiver of non-federal match, place the amount of \$0 in Section C of your SF-424A. No separate waiver request is required. The issuance of a Notice of Award constitutes approval of the requested waiver. If a waiver of match is needed on a previously issued grant award, grantees must go through the formal waiver process.

- If at any time within a given project period, a grantee estimates development and administration costs will exceed 15% of total approved costs, the grantee may submit a waiver request of the requirement. Requests must be submitted via budget revision in the corresponding budget period, explain why costs exceed the limit, and describe what the grantee will do to reduce its development and administrative costs to comply with the 15% limit after the waiver period.

Unless a finite expiration date is noted, these fiscal flexibilities are applicable throughout the duration of the public health emergency declaration.

Thank you for your work on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell
Director
Office of Head Start

See PDF Version of Information Memorandum:
[Updated Coronavirus Disease 2019 \(COVID-19\) Fiscal and Administrative Flexibilities \[PDF, 0.0KB\]](#)
Historical Document

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-23-03	2. Issuance Date: 03/15/2023
	3. Originating Office: Office of Head Start	
	4. Key Words: Hurricanes Fiona and Ian; Natural Disaster; Disaster Relief; Response and Recovery Efforts; Disaster Assistance	

PROGRAM INSTRUCTION

TO: Head Start and Early Head Start Programs Impacted by Hurricanes Fiona and Ian

SUBJECT: Hurricanes Fiona and Ian Disaster Recovery Funds

INSTRUCTION:

This Program Instruction (PI) outlines the process to request disaster recovery funds for Head Start and Early Head Start programs, including replacement of damaged or destroyed property and facilities following Hurricanes Fiona and Ian. The PI is also intended to assist governing bodies and key management staff in determining the types of assistance and amount of recovery funds that are needed.

President Biden signed the Consolidated Appropriations Act, 2023 (H.R. 2617), into law on December 29, 2022. The Act provides \$345,000,000 in emergency funding “for necessary expenses directly related to the consequences of Hurricanes Fiona and Ian, including activities authorized under section 319(a) of the Public Health Service Act.”

The Administration for Children and Families (ACF) has the authority to award funds through September 30, 2027 but is subject to end when all funds have been awarded.

The extent of service interruption and damage to properties as a consequence of these disasters varies dramatically. The Office of Head Start (OHS) recognizes we cannot anticipate all of the circumstances in which disaster funds may be needed to ensure services are restored. Disaster recovery needs may not fully reflect how services were delivered prior to the disasters but will be responsive to the current community needs.

OHS reminds grant recipients that even if facilities are inoperable, program staff can support families in meeting their basic needs, including nutrition, health, and mental health support, and alternative care for their children (ACF-IM-HS-19-01). Programs that have operable facilities are encouraged to allow displaced Head Start families supervised access to those facilities, including kitchens, rest/napping areas, computer labs, bathrooms, laundry, and power sources for recharging phones and other communication devices. Grant recipients are encouraged to support families in accessing local, state, and federal relief and leveraging their community partnerships and resources to support other relief efforts.

Funding Requests

Grant recipients should engage in a comprehensive assessment of programmatic and community needs that considers the immediate, interim, and long-term impacts and associated costs resulting from these disasters. Application narratives must clearly define which of the following categories of funding are included in the request:

1. Facilities
2. Materials, Supplies, and Equipment
3. Program Operations
4. Additional Health, Mental Health, Dental, and Nutrition Services
5. Training and Technical Assistance (TTA)
6. Disaster Recovery Expenses Incurred Prior to Availability of Funds Under the Act

Each proposed grant activity should have a clear timeline for execution and completion. Project completion timelines, including major activities within each phase, need to be clearly stated in the application. We have provided a brief description of each area to assist programs in preparing funding requests.

1. Facilities

Disaster recovery funds may be requested to cover costs associated with repairs, renovations, purchase, and construction of facilities. Requests for funds to cover planning costs, including assessments, architectural and engineering services, and requests for bids may also be submitted. Grant recipients should make a thorough assessment of their temporary and long-term facility needs, including outdoor play areas. Structural damage and environmental problems not properly identified and addressed can create hazards and health risks months after initial damage occurs. We encourage programs to consider obtaining the services of a structural engineer, architect, and environmental consultant during the assessment phase so all costs necessary, such as those for remediation of molds and moisture-related problems, can be identified to ensure full restoration. These funds should be used to make infrastructure improvements and upgrades that promote climate-resilient facilities in the event of future disasters.

Programs should consider the costs of meeting current building codes. All facilities work within the scope of Head Start Program Performance Standards (HSPPS) at Facilities, 45 CFR §1303 Subpart E must be supported by an application, as required, and all projects must comply with applicable local building regulations, requirements, and codes. Grant recipients must not use requested funds for costs reimbursed by the Federal Emergency Management Agency (FEMA), under a contract for insurance, or by self-insurance.

Please note: ACF grant recipients that purchase, construct, or renovate facilities with Head Start funds are required to submit the SF-429 Real Property Status Report and attachments. As such, in addition to the 1303 application for the disaster recovery funds request, the SF-429-B Request to Acquire, Improve, or Furnish must be submitted in the Online Data Collection system. See Discretionary Post-Award Requirements, ACF-PI-HS-17-03 Electronic Submission of Real Property Standard Form (SF)-429 and Attachments, and the applicable administrative requirements at 45 CFR §75.318 and §75.343 for additional information. Also, before a grant

recipient can apply for funds to purchase, construct, or renovate a facility under 45 CFR §1303.44, it must establish, among other things, that the proposed purchase, construction, or major renovation is necessary because of a lack of suitable facilities in the grant recipient's service area will inhibit the operation of the program (45 CFR §1303.42(a)(1),(b)).

2. Materials, Supplies, and Equipment

Some grant recipients have reported losses in materials, supplies, furnishings, and equipment. Programs should conduct a thorough review of each impacted center to ensure funding requests cover all costs necessary to replace lost or damaged vehicles, equipment, materials, furnishings, and supplies. Reviews of program losses should include outdoor play areas, kitchens, program and administrative offices, and any other service areas. Programs may also request vehicles, equipment, materials, furnishings, and supplies needed to support the delivery of temporary services or facilities activities until program services can be fully restored. Equipment purchases as defined in 45 CFR §75.2 require prior written approval under 45 CFR §75.308(c)(1)(xi).

3. Program Operations

Some families may have relocated as a consequence of Hurricanes Fiona and Ian. Others remained in their community but may be displaced from their homes. Many more families may be experiencing homelessness than before the hurricanes. Programs should make every effort to assess the immediate and ongoing service needs of communities in their service area.

Programs may consider home-based services, double sessions, and increasing hours per day or days per year to meet community needs. For example, offering double sessions can serve more children on a temporary basis, but longer days and summer services may better meet the continuity needs of children who are experiencing homelessness or in temporary housing. Lowering teacher-child ratios to temporarily increase the number of teachers per classroom may also be needed to safely support evolving program schedules, transitions in services, or to more adequately respond to the needs of children and families who need additional support. Programs should consider the full range of services and supports for families that are necessary to support or supplement program operations, including providing transportation for children if they do not do so already.

4. Additional Health, Mental Health, Dental, and Nutrition Services

Children, families, and staff have endured significant disruption and stress as a result of Hurricanes Fiona and Ian. In some areas, homes may still be without power or safe drinking water. Families may not be able to fully meet their health and nutritional needs under such circumstances. Post-disaster conditions also enhance the risk of infection and the spread of diseases. Programs must consider actions they can take in collaboration with community partners to address health, mental health, dental, and nutritional needs resulting from the disasters. This could include hiring or contracting with qualified practitioners who can work in centers directly with children, families, and staff. Programs may also determine they need to hire additional staff, such as consultants, family workers, or other classroom staff, who can deliver short-term specialized health, mental health, dental, and nutrition services to support recovery post-disaster for children, families, and staff.

5. Training and Technical Assistance (TTA)

OHS recognizes that each program has learned a lot as a result of experiencing recent disasters, including Hurricanes Fiona and Ian. Programs have identified actions and strategies needed to strengthen and build emergency response procedures, staff capacity, facilities, and professional development. This is an opportunity for local programs to collaborate with relief organizations and other early childhood programs in their communities. If requesting TTA funding in accordance with the Head Start Act Sec. 648(d), grant recipients should clearly state the activities for which this funding will be used.

6. Disaster Recovery Expenses Incurred Prior to Availability of Funds Under the Act

OHS provides flexibility for grant recipients to modify their operating budgets to use operating funds to initiate disaster recovery activities. Grant recipients may apply for disaster recovery funds to reimburse the cost of necessary expenses directly related to the consequences of the disasters that were previously paid with operating funds if those funds are needed for current year program operations. Disaster recovery funds paid as reimbursements are not unrestricted funds and must be used for allowable program or disaster recovery expenditures.

When submitting requests for disaster recovery funding, grant recipients must explain how the funds relate to a consequence of the disaster. They also must provide assurance that requested funds will not be used for costs reimbursed by FEMA, under a contract for insurance, or by self-insurance.

Award Information and Restrictions

Eligible grant recipients will receive disaster recovery funds as a separate grant award from their base Head Start and Early Head Start operations grants. Disaster recovery awards are not included in the calculation of a grant recipient's base grant for the subsequent fiscal year. They are also not subject to the allocation requirement of Sec. 640(a) of the Head Start Act. Disaster recovery funds must be awarded by OHS no later than September 30, 2027. During the period of funding availability, grant recipients may request needed disaster recovery funds all at once or make subsequent requests for needed funds.

Unless a waiver has been approved by the Office of Management and Budget and a longer project period is issued for a specific grant by OHS, all disaster recovery funds must be expended by grant recipients within 36 months of their award date. Any funds not expended must be returned to the U.S. Department of Health and Human Services.

If OHS disaster recovery funds are used to fund an eligible expense subsequently paid by FEMA, commercial insurance, or self-insurance, the receipt of proceeds must be reported to OHS and the payment received must be repaid to OHS.

OHS will closely monitor disaster recovery grant awards. Reporting content and frequency requirements will be established by OHS, and on-site visits may be required prior to expenditure of certain funded activities. Financial and programmatic reporting of disaster recovery-funded activities and expenses will be required of all grant recipients.

In addition to all the information included in this PI, grant recipients must also comply with all award terms and conditions.

Submission of Funding Applications

All requests for disaster recovery funding will be made through the Head Start Enterprise System (HSES). First, grant recipients that intend to apply for disaster recovery funding should make a request under the Correspondence tab of their regular grant in HSES for the system to create a temporary grant number. The HSES Help Desk will notify recipients when their temporary grant number has been created. Grant recipients will then submit their requests for disaster recovery funding through the Application tab under this new temporary grant number. Once awarded, the temporary grant will convert to a permanent grant in HSES. Grant recipients are not limited to a single application and may request additional temporary grant numbers if needed.

Disaster recovery funding requests require the following standard forms and backup documents:

- **SF-424 Application for Federal Assistance**
- **SF-424-A Budget Information—Non-Construction Programs**
- A narrative that describes the proposed use of funds. All activities and projects must identify the relationship to a covered disaster and include a timeline clearly indicating when significant project milestones or activities will be executed or occur and when the overall project or activity will be completed.
- Governing body and Policy Council decision, including meeting minutes.
- If you are requesting funds for major renovation, construction, or purchase of facilities, you must also submit:
 - **SF-429 Real Property Status Report—Cover Page with Attachment B**
 - Read the submission instructions.
 - An application fully compliant with the requirements under HSPPS Facilities, 45 CFR §1303 Subpart E.

Non-federal Match is not required for these Disaster Recovery funds. SF-424-A Section C, Non-Federal Resources, should state \$0. Additional project or activity information may be required depending on the proposed use of funds.

More information about the process for submitting a funding application will be forthcoming in early April. In the interim, please contact OHSDisasterRecovery@acf.hhs.gov along with your program and grant specialists. We are committed to supporting you throughout this rebuilding and restoration period.

Thank you for your work on behalf of children and families.

/ Khari M. Garvin /

Khari M. Garvin
Director
Office of Head Start



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 March 23, 2023

Call to Order by: Chevelle Teague, Chairperson 6:44 p.m.
 Roll Call by: Natalie Juarez, Secretary

Attended By:

Darnellion Brown	Callahan	Vice-Chairperson
Anansa Adams	Callahan	Alternate
Demie DeJesus Luna	Dover Shores	Alternate
Christine Marrero	Engelwood	Representative
Sharron Jacob	Hal P. Marston	Representative
Pheniesia Tillman	Hal P. Marston	Alternate
Anileny Bracho	McCoy	Representative
Jori Diane Joseph	Pine Hills	Representative
Leonard Jabouin	Pine Hills	Alternate
Natalie Juarez	Southwood	Secretary
Erica Cobb	Taft	Representative
Judy Lopez	Three Points	Representative
Jennifer Martinez	Ventura	Treasurer
Chevelle Teague	WS/ELC	Chairperson

Excused

Edith Vazquez Lopez	Aloma	Parliamentarian
Daniel Hernandez	SOYMCA	Representative

Visitors

Ann Marie Alvarado	Children's Home Society	
Michael Scott	BCC	Commissioner
Michelle Frank	BCC	
Deonte Moore	BCC	

Quorum Established

Staff:

Sonya Hill	Main Office
Avis McWhite	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Polly Boulter	Hal Marston
Zhor Elmekali	Lila Mitchell
Yolanda Soto	Millennia

Sandra Ruff	Main Office
Natalie Colon	Main Office
Brittany Kwarteng	Main Office
Jamie Harrold	Main Office
Valentine Palmer	Main Office
Dwayne Horne	Main Office

Chairperson called for a motion to adopt the agenda moving all New Business after the Secretary's Report

Motion: Sharron Jacob, Hal Marston Representative
Second: Judy Lopez, Three Points Representative
Motion carried with no objections

Secretary Report by Natalie Juarez, Secretary

Ms. Juarez highlighted items from the February 16, 2023 meeting minutes.

Chairperson called for a motion to accept the Secretary Report

Motion: Erica Cobb, Taft Representative
Second: Judy Lopez, Three Points Representative
Motion carried with no objections

New Business

ACF-PI-HS-23-02 covered by Sonya Hill

President Biden signed the Consolidated Appropriations Act , 2023 into law on 12/29/22 giving the largest increase ever of \$960 million to Head Start and Early Head Start Programs. The steps to acquire these funds is getting Policy Council approval, Mayor and County Commissioners approval, upload into HS Enterprise System by Fiscal Manager or Ms. Hill, Our Program Specialist reviewing and approving or denying our application.

COLA \$814,664 - Ms. Hill detailed the proposed recommendations for spending the funds including issue pay increases to 22 positions that did not receive from grant funds earlier, hire new staff, creating new positions to alleviate the burdens of current staff and enable the program to perform more efficiently, and using funds to assist with the cost of temporary employment.

Chairperson called for a motion to approve the COLA application recommendations.

Motion: Erica Cobb, Taft Representative
Second: Joridianne Joseph, Pine Hills Representative
Motion carried with no objections

Quality Improvement \$434,720. – Ms. Hill detailed the proposed recommendations for spending the funds including adding one Mentor Coach, one Mental Health Coordinator (Wellness Specialist) and one Training Coordinator. Also, purchasing furniture and supplies for two classrooms, four Smart Boards, and one Sports Utility Vehicle or similar.

Chairperson called for a motion to approve the Quality Improvement application recommendations.

Motion: Sharron Jacob, Hal P. Marston Representative
Second: Joridianne Joseph, Pine Hills Representative
Motion carried with no objections

Director's Report by Sonya Hill

Highlights: Region IV Head Start Association held the annual conference. Shamella Harmon, Head Start Mental Health & Disabilities Coordinator won the Aubrey Puckett award for the Region and will now compete at the National Head Start Conference.

Ms. Hill introduced Commissioner Michael Scott, District 6 replacing Victoria Siplin. He is our liaison between the Policy Council and the county commissioners. Commissioner Scott gave a short bio. He is a former Head Start student and Boys and Girls Club member. He is passionate about helping children any way he can. He will support the Policy Council any way he can. He also brought Michelle Frank and Deonte Moore from his office. Commissioner Scott will be at our Guest Readers month kick off at Lila Mitchell on 4/4/23.

Vice-Chairperson, Darnellion Brown will be heading up the 24/7 Dads 12 week Parenting Program that teaches how to be a better dad at his center, Callahan.

Self-Assessment Plan by Shauna Kirby, Sr. Monitoring and Evaluation Coordinator

The self-assessment is an annual evaluation of our program. There is a full day meeting planned for 4/7/23. The assessment analyses program data to determine how are we meeting our goals and determine areas for improvement. The purpose of the self-assessment is to develop a continuous Program Improvement Plan.

HR Report by Avis McWhite

Ms. McWhite listed the terminations, separations and current job openings. She also listed recommended staff qualifications for hire.

Chairperson called for a motion to approve the HR recommendations for hire

Motion: Judy Lopez, Three Points Representative

Second: Christine Marrero, Engelwood Representative

Motion carried with no objections

Budget Report by Jennifer Martinez, Treasurer

Unit Updates:

Homeless Report by Dwayne Horne

Education Report by Avis McWhite

Medical and Dental Report by Valentine Palmer

Mental Health & Disabilities Report by Avis McWhite

ERSEA Report by Natalie Colon

PFCE Report by Dwayne Horne

Chairperson called for a motion to adjourn the meeting

Motion: Joridianne Joseph, Pine Hills Representative

Second: Judy Lopez, Three Points Representative

Motion carried with no objections.

Meeting Adjourned at 8:34 p.m.