



Interoffice Memorandum

June 25, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Joseph C. Kunkel, P.E., Director, Public Works Department

A handwritten signature in black ink, appearing to read "Joseph C. Kunkel".

CONTACT PERSON: Dale V. Mudrak, P.E., Interim Manager
Development Engineering Division

A handwritten signature in black ink, appearing to read "Dale V. Mudrak".

PHONE NUMBER: (407) 836-7974

SUBJ: **Authorization to record the plat of O-Town Glasshouse**

The Public Works Department requests authorization to record the plat of O-Town Glasshouse. This is a one lot plat located approximately one quarter mile north and east of the intersection of Daryl Carter Parkway and Palm Parkway.

This plat is being recorded in order to comply with the requirements of the Hannah Smith Property Planned Development/Glasshouse at O-Town West Development Plan as approved by the Orange County Development Review Committee on December 18, 2019. This plat is being placed on the Consent Agenda in order to comply with the requirements of Chapter 34, Article III, Section 34-48(b) of the Orange County Code.

Action Requested: Authorization to record the plat of O-Town Glasshouse. District 1.

JCK/DVM/mk