



Interoffice Memorandum

January 19, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-9504

SUBJECT: Approval of Contract Y21-2111, Neighborhood Center for Families

ACTION REQUESTED:

Approval of Contract Y21-2111, Neighborhood Center for Families, with The Devereux Foundation, Inc., in the total contract award amount of \$326,786.95 for a seven-month term. Further request authorization for the Procurement Division to renew the contract for two additional one-year terms.

PROCUREMENT:

This contract will provide counseling services and case management within six Neighborhood Centers for Families (NCF) for the contract period of March 1, 2021 through September 30, 2021. The six NCF locations in which the services will be performed are:

1. Apopka/Zellwood - 6565 Willow Street, Zellwood, Florida 32798
2. Bithlo - 18510 Madison Avenue, Orlando, Florida 32820
3. Eatonville - 323 E. Kennedy Blvd., Ste. A, Eatonville, Florida 32751
4. Engelwood - 5985 La Costa Drive, Orlando, Florida 32807
5. Taft - 9500 S. Orange Avenue, Orlando, Florida 32824
6. Tangelo - 5115 Anzio Street, Orlando, Florida 32819

FUNDING:

Funding is available in account number 0001-062-2540-8610.

APPROVALS:

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and non-profit entities are excluded from competitive procurement requirements.

The Citizens' Commission for Children Division will utilize three types of contracts: the NCF program contracts, support service contracts, and general program contracts/grants. These contracts primarily provide services for intervention and prevention. The NCF program includes organizations such as schools, churches, non-profits, and governmental agencies. These agencies and organizations are held responsible for delivering contracted outcomes that are measurable. Each is involved as part of a single, collaborative entity. This enables separate agencies and organizations to act as a single unit in carrying out the mission to provide cohesive, integrated prevention services that immediately respond to community needs.

The total contract amount for each renewal period will be \$560,206.20.