



Interoffice Memorandum

April 29, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

Contact: Andrea Lowery, Manager II, Corrections Fiscal and Operational Support Division
407-836-3511

Subject: Award of Contract Y24-1086, Emergency Inmate Food Services

ACTION REQUESTED:

Approval of Contract Y24-1086, Emergency Inmate Food Services, with Trinity Services Group, Inc., in the estimated contract award amount of \$1,025,000 for a 60-day term.

PROCUREMENT:

The contract will provide three meals daily for an estimated population of 3,500 inmates. This emergency contract is necessary to provide interim services for a 60-day period while the protest appeal is resolved, and a new contract is negotiated. The contract effective date is May 14, 2024 through July 13, 2024.

FUNDING:

Funding is available in account number 0001-081-3809-4135.

APPROVALS:

The Corrections Department concurs with this recommendation.

REMARKS:

The current contract for Inmate Food Services will expire on May 13, 2024. On July 7, 2023, the Procurement Division issued a Request for Proposals (RFP) to establish a new term contract, garnering proposals from Aramark Correctional Services, LLC and Trinity Services Group, Inc. The RFP is currently under protest appeal. On April 9th, the Procurement Division outreached to the incumbent service provider, Aramark Correctional Services, LLC, to initiate consideration of an extension to the current contract while the protest appeal is resolved. They responded on April 17th with unfavorable terms which the County was not agreeable to.

In an effort to ensure continuity of services while the protest appeal is resolved, the top ranked firm, Trinity Services Group, Inc. was contacted and agreeable to perform interim services.

They confirmed their ability to implement a service plan in sufficient time to avoid a lapse. Price reasonableness is deemed fair and reasonable based on comparison to the proposals received in response to our recent RFP.