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Publish: March 2, 2025

OFFICE OF COMPTROLLER

INTEROFFICE MEMO

ORANGE
COUNTY
FLORIDA

Phil Diamond, CPA
County Comptroller
Finance and Accounting Department
Special Assessments
P O Box 38
Orlando, FL 32802
Telephone: 407-836-5770
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Date: February 19, 2025
To: David Rooney, Deputy Clerk
Through: Cheryl Gillespie, Agenda Development
From: Eric Gassman, Chief Deputy Comptroller
Contact: Ann Curtis, 407-836-5770
Subject: Request Number **M25-014** for an MSBU for **Silverleaf Area**

Applicant: Brian Kittle
Meritage Homes of Florida, Inc.
Division President

Sean Bailey
Pulte Home Company, LLC
Land Project Manager

Type of Hearing: To amend the Municipal Service Benefit Unit (MSBU) for streetlighting and retention pond maintenance to include Silverleaf Reserve at Hamlin Phase 2C and Silverleaf Oaks at Hamlin Phase 3A subdivisions.

Hearing Required by F. S.# Florida Statute Sections 125.01 (01) (q) and 197.3632. This public hearing may be scheduled any time prior to May 31, 2025. **The resolution must be approved by May 31, 2025 to be included on the November 2025 real estate tax bill.**

Advertising Requirements / Timeframe: **Publish only one (1) time and must be published at least twenty (20) days prior to the public hearing with the tentative advertisement date as Sunday, March 2, 2025.**

Notify Abutters: Special Assessments will mail public hearing notices to all of the affected property owners.

Estimated Time Required: One (1) minute

District: Commissioner Wilson, District 1

Hearing Controversial: No.

Legislative file 25-392

March 25, 2025 @ 2 p.m.

Report: The estimated cost for the amending MSBU for maintenance of retention ponds is **\$78.00** per lot. The estimated cost for the amending MSBU for streetlighting is **\$257.00** per lot, per year. These amending MSBU's would be effective November 1, 2025, and would include **Silverleaf Reserve at Hamlin Phase 2C** and **Silverleaf Oaks at Hamlin Phase 3A** subdivisions.

Materials being submitted as backup for public hearing request:

1. Resolution(s) – one (1) copy of the proposed resolution for maintenance of retention pond(s) and one (1) copy of the proposed resolution for streetlighting

ADDITIONAL SPECIAL INSTRUCTIONS TO CLERK:

1. Notify Special Assessments Section / Finance and Accounting Department of public hearing date(s) to prepare public hearing notice. Special Assessments will e-mail the public hearing notice to the Clerk.
2. **Send the original adopted resolution to the Special Assessments Section / Finance and Accounting Department.**
3. Send 1 (one) certified copy of the adopted resolution to the Special Assessments Section / Finance and Accounting Department.
4. Send one (1) tearsheet, one (1) proof of publication, and one (1) DR-413 of the public advertisement to the Special Assessments Section / Finance and Accounting Department.