



Interoffice Memorandum

April 10, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y23-2019, Family Counseling Position in Support of
the Ivey Lane/Lila Mitchell Neighborhood Center for Families (NCF)

ACTION REQUESTED:

Approval of Contract Y23-2019, Family Counseling Position in Support of the Ivey Lane/Lila Mitchell Neighborhood Center for Families (NCF), with Center for Change, Inc., in the total contract award amount of \$225,000 for a three-year term.

PURPOSE:

This contract will provide funds to support a family counseling position in support of the Ivey Lane/Lila Mitchell NCF. Center for Change, Inc. will provide quality, culturally competent, individualized and age-appropriate counseling services to meet client needs. The counseling services will utilize evidence-based practices and tools, to empower clients to make healthy behavioral changes including improving communication and develop problem solving skills to learn to handle family situations to create better functioning home environments. The performance period will be upon contract execution through December 31, 2025.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Center for Change, Inc. to receive CRP funding for this contract. The Citizens' Commission for Children Division concurs with the funding recommendation. Center for Change, Inc. has not previously received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

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The Ivey Lane/Lila Mitchell NCF is located in District 6, although services are available to all Orange County residents. Services will be available Monday through Friday, 8 a.m. – 5 p.m., and the agency anticipates serving an estimated 75 unduplicated clients annually.