



Interoffice Memorandum

January 10, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Mark Robinson, Assistant Manager, Water Reclamation Division
407-254-9651

SUBJECT: Approval of Amendment No. 10, Contract Y18-1017, Staff Augmentation - SCADA Monitor

ACTION REQUESTED:

Approval of Amendment No. 10, Contract Y18-1017, Staff Augmentation - SCADA Monitor, with Real Time Services, Inc. dba Top Talent Staffing, in the amount of \$75,000, for a revised estimated contract amount of \$358,638.

PROCUREMENT:

This amendment extends the contract from December 31, 2023 through June 30, 2024 and adds funding to support the extension period while the procurement process is completed.

FUNDING:

Funding is available in account numbers 4420-038-1355-3179 and 4420-038-1351-3179.

APPROVALS:

The Water Division and Water Reclamation Division concur with this recommendation.

REMARKS:

On May 8, 2018, the Board authorized award of Invitation for Bids Y18-1017-MV to Real Time Services, Inc. dba Top Talent Staffing, in the estimated amount of \$149,380.80 for a one-year term with four additional one-year renewal terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Increased the contract by \$50,000, for a revised estimated contract amount of \$199,380.80.

Amendment No. 2: Corrected the contract number referenced in Amendment No. 1.

- Amendment No. 3: Renewed the contract for the term of June 6, 2019, through June 5, 2020, and increased the hourly rates by 0.3%, in accordance with the price escalation provision, validated through the U.S. Bureau of Labor & Statistics, Consumer Price Index. The total amount of the contract remained unchanged.
- Amendment No. 4: Renewed the contract for the term of June 6, 2020, through June 5, 2021.
- Amendment No. 5: Renewed the contract for the term of June 6, 2021, through June 5, 2022.
- Amendment No. 6: Renewed the contract for the term of June 6, 2022, through June 5, 2023.
- Amendment No. 7: Extended the contract period from June 6, 2023, through September 5, 2023, and increased the contract by \$38,500, for a revised estimated contract amount of \$237,880.80. The Board approved it on May 23, 2023.
- Amendment No. 8: Extended the contract period from September 6, 2023, through December 30, 2023, and increased the contract by \$45,757.20, for a revised estimated contract amount of \$283,638.
- Amendment No. 9: Extended the contract period from December 31, 2023, through June 30, 2024.