



## Interoffice Memorandum

December 28, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division, Health Services Department  
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SUBJECT: Approval of Amendment No. 8, Contract Y17-1018A, Health and Support Services for Persons with HIV Spectrum Disease (Ryan White Part A)

### ACTION REQUESTED:

Approval of Amendment No. 8, Contract Y17-1018A, Health and Support Services for Persons with HIV Spectrum Disease (Ryan White Part A), with AIDS Healthcare Foundation, in the amount of \$500,000, for a revised total contract amount of \$2,000,000, for the grant period of March 1, 2022 through June 30, 2022, NoAH89HA00030-28-02.

### PROCUREMENT:

This amendment provides additional funding to provide health and supportive services for persons with HIV Spectrum Disease (Ryan White Part A) located within the Orlando Metropolitan Area (EMA). The program covers an EMA that consists of Orange, Osceola, Lake, and Seminole counties. This amendment will also extend the contract for the period of March 1, 2022 through June 30, 2022, while a new procurement process is completed.

### FUNDING:

Funding is available in account number 7011-060-7302-8610. Funding for this amendment is provided via a federal grant from the U.S. Health Resources and Services Administration.

### APPROVALS:

The Health Services Department concurs with this request.

### REMARKS:

On June 6, 2017, the Board authorized award of Contract Y17-1018A to AIDS Healthcare Foundation in the amount of \$307,536 for a one-year term with four one-year renewals. Outpatient Ambulatory Health Services is a diagnostic and therapeutic service provided directly to EMA clients by a licensed healthcare provider. These services are provided in an outpatient medical setting to include, but is not limited to, physical examinations, diagnostic

testing, treatment and management of physical and behavioral health conditions, and education and counseling for health and prevention issues. Due to an increase in medical costs and increase in the needs of the community, the Ryan White Planning Council reallocated funding to cover this increase.

Previous amendments to the contract are as follows:

- Amendment No. 1: Renewed the contract for the period of March 1, 2018 through February 28, 2019. There was no change to the contract total.
- Amendment No. 2: Renewed the contract for the period of March 1, 2019 through February 28, 2020. There was no change to the contract total.
- Amendment No. 3: Added to Section 14, Case Management Services to Article III, Agency Obligations. The contract total increased by \$42,464 for a revised contract total amount of \$350,000.
- Amendment No. 4: Renewed the contract for the period of March 1, 2020 through February 28 2021, and increased the contract by \$400,000 for a revised contract total of \$750,000. This increase was approved by the Board on February 25, 2020.
- Amendment No. 5: Added provisions to correct the grant funding period for fiscal year 2019-2020 and fiscal year 2020-2021. There was no change to the contract total.
- Amendment No. 6: Added services for Medical Case Management and Referral Specialist, and reallocated funds resulting from contract termination for convenience of Y18-180D and Y19-180B with Turning Point of Central Florida, Inc., increasing the contract by \$450,000 for a revised contract total of \$1,200,000. This increase was approved by the Board on June 2, 2020.
- Amendment No. 7: Increased the contract from by \$300,000 for a revised contract total of \$1,500,000. Amended Attachment A to add subsection c, to Section VIII, Billing Requirements and Payments, Subsection A. 3.2., the Scope of Services for Medical Case Managers, Section X, Billing Requirements and Payments, Subsections B.3 and B.4 was deleted, the Scope of Service for Referral for Health Care and Support Services, Section X, Billing Requires and Payments, Subsection D.1 payments was changed from flat fee, fixed price(unit rate) to Cost Reimbursement contract, the scope of services for Referral for Health Care and Support Services, Section X, Billing Requirements and Payments, Subsection D. 3 and D.4 was deleted, and the contract was renewed from March 1, 2021 through February 28, 2022. The increase was approved by the Board on February 9, 2021.