



Interoffice Memorandum

DATE: November 30, 2023

TO: Jennifer Lara Klimetz, Assistant Manager,
Clerk of the Board of County Commissioners,
County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor,
Agenda Development Office

FROM: Alberto A. Vargas, MArch., Manager,
Planning Division

CONTACT PERSON(S): **Nicolas Thalmueller, Planning Administrator**
Development Review Committee
Planning Division
(407)836-5523 or Nicolas.Thalmueller@ocfl.net

SUBJECT: Request for Board of County Commissioners
Public Hearing

A handwritten signature in blue ink, appearing to be "Nicolas Thalmueller", written over the contact information.

Project Name: Silver City Properties PD
Case # CDR-23-09-278

Type of Hearing: Substantial Change

Applicant(s): Brandy Seago, Interplan LLC

Commission District: 5

General Location: 3333 University Boulevard; generally located
north of University Boulevard and west of N.
Forsyth Road

Parcel ID #(s) 03-22-30-7874-00-020

Size / Acreage: 1.27 acres

**BCC Public Hearing
Required by:** Orange County Code, Chapter 38, Article VIII,
Division 1, Section 38-1207

**Clerk's Advertising
Requirements:**

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

Para más información referente a esta reunión pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

Advertising Language:

This request is to obtain approval of a waiver from County Code: A waiver from Orange County Code Section 38-1272(3)(b) is requested to allow 8 feet setback for accessory structures along Forsyth Road in lieu of the required 30 feet setback from collector roads.

Material Provided:

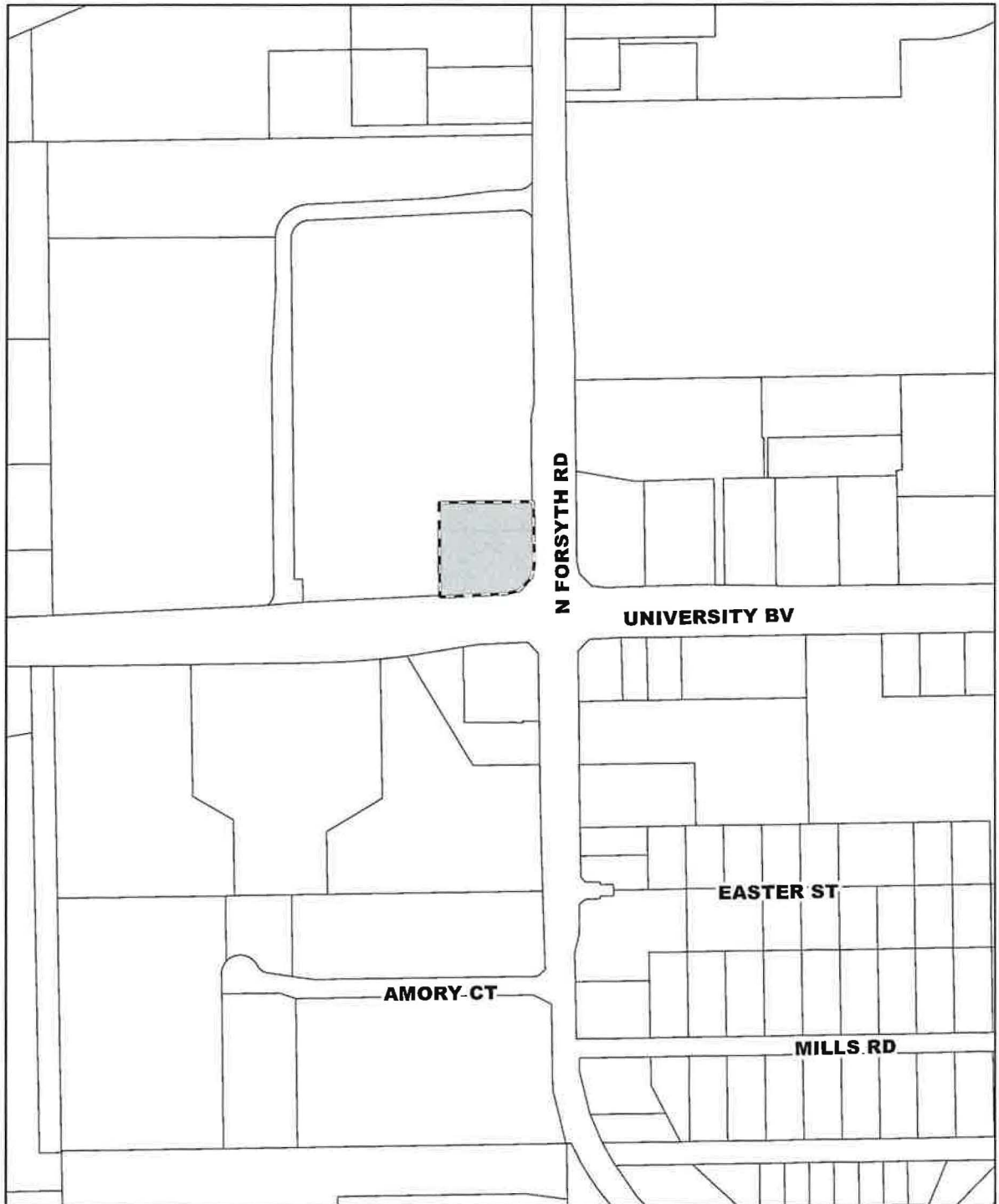
- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*); and
- (2) Location map (*to be mailed to property owners*).

Special Instructions to Clerk (if any):

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachment (location map)

CDR-23-09-278



 **Subject Property**



0 335 670 Feet

