



Interoffice Memorandum

AGENDA ITEM

September 16, 2020

TO: Mayor Jerry L. Demings  
-AND-  
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management & Budget *K.N.P.*

SUBJECT: Consent Agenda Item for October 13, 2020  
Payment for Florida Association of Counties Membership Fee and  
Special Assessment for Public Awareness Fund

Board approval is requested for the Florida Association of Counties (FAC) annual membership disbursement totaling \$146,094 for the period of November 1, 2020 through October 31, 2021. Funding for FAC includes the annual membership in the amount of \$124,508 and the second year of a three-year equal installment for the Special Assessment for Public Awareness Fund in the amount of \$21,586. Funding for this disbursement is included in the FY 2020-21 adopted budget.

**ACTION REQUESTED:** Approval to disburse payment of \$146,094 to the Florida Association of Counties for the annual membership fee and the second installment of the Special Assessment for Public Awareness Fund.

KP/TR/vh

Attachments



*All About Florida*

**MEMORANDUM**

**MELISSA MCKINLAY**  
PRESIDENT  
PALM BEACH

**RALPH C. THOMAS, JR.**  
PRESIDENT ELECT  
WAKULLA

**LEE CONSTANTINE**  
FIRST VICE PRESIDENT  
SEMINOLE

**BILL TRUEX**  
SECOND VICE PRESIDENT  
CHARLOTTE

**NICK MADDOX**  
IMMEDIATE PAST PRESIDENT  
LEON

**VIRGINIA "GINGER"**  
**DELEGAL**  
EXECUTIVE DIRECTOR

**TO:** County Administrators  
County Budget Officers

**FROM:** Virginia "Ginger" Delegal  
Executive Director

**DATE:** September 15, 2020

**DUES:** Dues for FY2020-21  
Special Assessment for Public Awareness Reserve Fund

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Enclosed please find an invoice that includes an amount for your county's membership dues to the Florida Association of Counties for Fiscal Year 2020-21. The FAC membership approved a dues structure in 2018 which is based both on CPI-U and population. The FY2020-21 dues is the second year of a five year phase in of this new structure.

In addition, this invoice includes the balance for the Public Awareness Reserve Fund Special Assessment which was approved by the Board in November 2018. This assessment is population based and can be paid in up to two annual installments. The Public Awareness Reserve Fund was originally created in 2006 and provides a dedicated funding source for statewide awareness and education issues, allowing the Association to effectively respond to major initiatives facing counties.

Due to the COVID-19 we are sending the dues notices via email as well as via U.S. Mail, needing only one remittance payment.

We greatly appreciate your continued support of the Association. We look forward to serving you and your county in the coming year. Please do not hesitate to contact me directly via email at [gdelegal@fl-counties.com](mailto:gdelegal@fl-counties.com) if you have any questions or would like additional information.

Attachment





**INVOICE  
ORANGE COUNTY**

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<b>For: FAC Membership Dues</b>		
<b>November 1, 2020 thru October 31, 2021</b>		
		<b>\$124,508.00</b>
<b>For: FAC Special Assessment</b>		
<b>Payment Options</b>		
<b>Option 1: Lump Sum</b>		<b>\$43,172.00</b>
<b>Terms: Due and Payable November 1, 2020</b>		
<b>Option 2: Two Year Equal Installment Option</b>		
<b>Terms: Due and Payable November 1, 2020</b>	<b>\$21,586.00</b>	
<b>Due and Payable November 1, 2021</b>	<b>\$21,586.00</b>	

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**Please make checks payable to:  
FLORIDA ASSOCIATION OF COUNTIES, INC.  
100 South Monroe Street  
Tallahassee, FL 32301  
Phone: 850-922-4300**