



ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
1201 20th Street
Orlando, FL 32805
September 30, 2025

Meeting was called to order at 6:45

Roll Call by Secretary Shondra Greggs

Attended By:

Stephanie R. Soler	Aloma	Representative
Alicia Bermudez	Bithlo	Representative
Nayeli Macuare Guzman	Dover Shores	Representative
Lucia E. Vasquez Castillo	Three Points	Representative
Octavia Gibson	Past Parent	Chairperson
Nicole Charette	Aloma	Alternate
Shawnce Smith-Levy	Bithlo	Alternate
Briyauna Simpson Ayala	Hal P Marston	Representative
Chassity Florence	John Bridges	Representative
Shondra Greggs	Pine Hills	Representative
Luisa Acevedo Morillo	S.O. YMCA	Representative
Lucia E. Vasquez Castillo	Three Points	Representative
Tytiana Francis	WS ELC	Alternate
Joffery Matos Virella	Aloma	Alternate
Malena Perez	Bithlo	Representative
Tanesha Wilson	Callahan	Representative
Landon Beck	Dillard	Representative
Carlos Leon Rojas	Dover Shores	Representative
Catherine Flautero Marin	Dover Shores	Alternate
Manjola Kellezi	East Orange	Representative
Yaritza Rivera Martinez	Engelwood	Alternate
Joan Farquharson	Hal P. Marston	Alternate
Alyssa St. Hilaire	John Bridges	Representative
Widline Saintil	John Bridges	Alternate
Phara Maglorie	Lila Mitchell	Alternate
Yenisleydis Zaragoza Cruz	Lovell	Representative
Amarilis Figueroa Lorenzo	Lovell	Alternate
Yesenia Rodriguez Chacon	McCoy	Representative
Adriana Acosta Arias	McCoy	Alternate
Tatiana Reid	Pine Hills	Representative

Natalia Ocasio	Riverside	Representative
Sara Zapata	S.O. YMCA	Alternate
Myrlanda Pierre	Southwood	Representative
Maria M Diaz	Southwood	Alternate
Lori Jackson	Taft	Representative
Mercy Campos	Ventura	Representative
Limary Velez Fernandez	Ventura	Alternate
Chanel Williams	WS ELC	Representative
Jasmine Allen	WS Elementary	Representative
Monique Myers	West Oaks	Representative
Karen Neff	OCPS	Community Rep.

Guest:

AnneMarie Thomas	BCC-Wilson Dist. 1
Eileen Otero	Lovell
Jessica Beck	Dillard
JarQuavic O'Neil	Ventura
Al'Zariyah Johnson	(with Octavia Ballard)

Staff:

Polly Bouler	PHCC	Child-care
Zhor Elmebali	Lila Mitchell	Child-care
Sonja Austin	W S ELC	Child-care
Yvette Meade	Main Office	Admin. Specialist
Colette Thomas	Main Office	Program Manager
Regina Temple	Main Office	Asst. Nutrition
Hope Massey	Main Office	Sr. Family Service
Sonya Hill	Main Office	Manager
Dwayne Horne	Main Office	Sr. Family Service
Teresa Williams	Main Office	Program Manager
Kenya Munoz	Main Office	Sr. Family Service
Shauna Kirby	Main Office	Sr. Monitoring & Eval.
Avis McWhite	Main Office	Sr. Program Manager
Deshon Perry	Main Office	Education Coordinator
Maria Bryant	Main Office	Mentor Coach
Moises Hinojo	Southwood	Maintenance Tech
Silvio Infante	Southwood	Management Maintenance
Wendy Herrera	Main Office	Sr. Family Service
Kurtisha Brown	Main Office	Registered Nurse
Kerry-Ann Smith	Main Office	Nutrition Coordinator
Leonor Cuevas Sayago	Main Office	Assistant Nutrition Coor.
Rosemine Celestine	SO YMCA	Pre-School Director
Aerry Austin	SO YMCA	FSW
Milagros Hovos	Southwood	Pre-School Director

Chairperson Gibson called for a motion to adopt the agenda adding Community Representative update

Motion: Tytiana Frances, WSELC Representative
Second: Lucia Vasquez, Three Points Representative
Motion carried with no objections

Secretary Report by Shondra Greggs

Chairperson Gibson called for a motion to accept the Secretary's Report

Motion: Tytiana Frances, WSELC Representative
Second: Lucia Vasquez, Three Points Representative
Motion carried with no objections

Director's Report by Sonya Hill, Manager

- Changing of the Guard
- Government Shutdown
- All Head Community and Family Services staff will have mandatory training in Gold Standard Customer Service
- Playgrounds without shade structures are being assessed by Capital Projects

Budget Report by Sonya Hill, Manager

Summary – Head Start will have used 100% of the budget once all bills have been paid by December. The new budget starts October 1, 2025.

HR Report by Avis McWhite, Sr. Program Manager

Ms. McWhite listed staff terminations, vacancies and a list of candidates pending for hire

Chairperson Gibson called for a motion to accept the HR Report

Motion: Tytiana Frances, WSELC Representative
Second: Stephanie Soler, Aloma Representative
Motion carried with no objections

Community Representative description presented to attendees. Applications were made available.

Application for One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families ACF-OHS-PI-25-02 – presented by Kerry-Ann Smith, Nutrition Coordinator

Chairperson Gibson called for a motion to approve the application

Motion: Chassity Florence, John Bridges Representative
Second: Luisa Acevedo Morillo, SOYMCA Representative
Motion carried with no objections

Updates to Standard Operating Procedures by Shauna Kirby, Sr. Monitoring and Evaluation Coordinator;

- SOP 3.2 Leases and Contracts
- SOP 12.9 Purchase Requests
- SOP 12.13 Warehouse Procedures

Chairperson Gibson called for a motion to approve the updates to the SOPs

Motion: Stephanie Soler, Aloma Representative

Second: Luisa Acevedo Morillo, SOYMCA Representative

Motion carried with no objections

Unit Updates

ERSEA	Hope Massey
PFCE	Dwayne Horne
Nutrition	Kerry Ann Smith
Education	Deshon Perry
Maintenance	Silvio Infante

Chairperson Gibson called for a motion to adjourn the meeting

Motion: Tytiana Frances, WSELC Representative

Second: Stephanie Soler, Aloma Representative

Motion carried with no objections

Meeting Adjourned at 7:55 PM