



## Interoffice Memorandum

November 25, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: *CM* Carrie Mathes, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division  
407-836-7473

SUBJECT: Award of Invitation for Bids Y20-111-MV, Tree Trimming and Related Services Except Parks and Public Works – Zones 1 and 4

### ACTION REQUESTED:

Approval to award Invitation for Bids Y20-111-MV, Tree Trimming and Related Services Except Parks and Public Works – Zones 1 and 4, on a zone by zone basis, to the low responsive and responsible bidder, C & C Tree Pros, Inc. in the estimated total contract award amount of \$788,375 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

### PROCUREMENT:

This contract will support the operations of the Facilities Management Division, Downtown and East Districts Services under this contract include pruning of trees, stump grinding, and the removal of dead, diseased, or undesirable trees from County owned properties.

### FUNDING:

Funding is available under 001-043-1716-3810.

### APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

### REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The low bidder, C & C Tree Pros, Inc., met the minimum requirements to perform this contract. Core Services, LLC requested to withdraw their bid due to incorrect pricing for bid items. The Procurement Manager approved the request to withdraw. The bid submitted by Advance Tree Pros, LLC was deemed non-responsible due to insufficient references. The bid submitted by Quisqueya Landscaping Services, Inc. was deemed non-responsive for failing to submit a complete bid package.

Y20-111-MV, Tree Trimming and Related Services Except Parks and Public Works –  
Zones 1 and 4

Advanced Tree Pros, LLC filed a timely protest. A protest review was held on November 21, 2019, resulting in a denial of the protest. No appeal was filed.

Zone assignment is made to maximize geographical proximity to allow for effective management.

The bid tabulation is below:

**Zone 1 – Downtown District**

C & C Tree Pros, Inc.	\$393,600
National Storm Recovery, LLC. dba Central Florida Arbor Care	\$412,110
Advance Tree Pros, LLC	Non-Responsible
Core Services, LLC	Bid Withdrawn
Quisqueya Landscaping Services, Inc.	Non-Responsive

**Zone 4 – East District**

C & C Tree Pros, Inc.	\$394,775
National Storm Recovery, LLC. dba Central Florida Arbor Care	\$432,455
Advance Tree Pros, LLC	Non-Responsible
Core Services, LLC	Bid Withdrawn
Quisqueya Landscaping Services, Inc.	Non-Responsive

**Zone 1 Plus Zone 4 Total Estimated Bid**

C & C Tree Pros, Inc.	\$788,375
National Storm Recovery, LLC. dba Central Florida Arbor Care	\$844,565
Advance Tree Pros, LLC	Non-Responsible
Core Services, LLC	Bid Withdrawn
Quisqueya Landscaping Services, Inc.	Non-Responsive




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

November 7, 2019

TO: Melisa Vergara, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-111-MV, Tree Trimming and Related Services Except Parks and Public Works – Zones 1 and 4**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there was one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

