



BUSINESS DEVELOPMENT DIVISION

August 1, 2024

TO: Ana Villalona, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y24-1082-AV, Soap Products at the OCCC

The Business Development Division evaluated the **10 bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324, cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 8.21.2024