



Interoffice Memorandum

May 1, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Mark Robinson, Assistant Manager, Water Reclamation Division
407-254-9651

SUBJECT: Approval of Amendment No. 7, Contract Y18-1017, Staff Augmentation - SCADA Monitor

ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y18-1017, Staff Augmentation - SCADA Monitor, with Real Time Services, Inc. dba Top Talent Staffing, in the amount of \$38,500, for a revised estimated contract amount of \$237,880.80.

PROCUREMENT:

This amendment extends the contract for the period of June 6, 2023, through September 5, 2023, and adds funding to support the extension period. The extended period will support operational needs while a procurement process is completed.

FUNDING:

Funding is available in account numbers 4420-038-1355-3179 and 4420-038-1351-3179.

APPROVALS:

The Utilities Water Division and Water Reclamation Division concur with this recommendation.

REMARKS:

On May 8, 2018, the Board authorized award of contract Y18-1017 to Real Time Services, Inc. dba Top Talent Staffing., in the estimated amount of \$149,380.80 for a one-year term with four additional one-year renewal terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Increased the contract by \$50,000, for a revised estimated contract amount of \$199,380.80.

Amendment No. 2: Corrected the contract number referenced in Amendment No. 1.

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- Amendment No. 3: Renewed the contract for the term of June 6, 2019, through June 5, 2020, and increased the hourly rates by 0.3%, in accordance with the price escalation provision, validated through the U.S. Bureau of Labor & Statistics, Consumer Price Index. The total amount of the contract remained unchanged.
- Amendment No. 4: Renewed the contract for the term of June 6, 2020, through June 5, 2021.
- Amendment No. 5: Renewed the contract for the term of June 6, 2021, through June 5, 2022.
- Amendment No. 6: Renewed the contract for the term of June 6, 2022, through June 5, 2023.