



**Interoffice Memorandum**

April 28, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Sara Flynn-Kramer, Manager II, Capital Projects Division  
407-836-0048

SUBJECT: Approval of Purchase Order No. M111049, Gopher Tortoise Mitigation from the  
Horizon West Regional Park, Phase 1A

ACTION REQUESTED:

Approval of Purchase Order No. M111049, Gopher Tortoise Mitigation from the Horizon West Regional Park, Phase 1A, with Gopher Tortoise Camp, LLC, in the amount of \$294,000. Further request the Board to authorize advance payment in the amount of \$147,000 to serve as a deposit for services.

PROCUREMENT:

This purchase order will procure services for gopher tortoise mitigation from the Horizon West Regional Park, Phase 1A.

FUNDING:

Funding is available in the account number 1265-062-2155-6310.

APPROVALS:

The Capital Projects Division concurs with this recommendation.

REMARKS:

Mitigation of gopher tortoises' market is limited therefore a 50% advance payment deposit is required to reserve the spaces and meet the permitting requirements for the construction site. Price reasonableness has been determined by comparing pricing from two additional recipient sites which either does not have spaces available or requires 100% advanced payment. Gopher Tortoise Camp, LLC price was reasonable, have spaces available, and only requires 50% advanced payment therefore, Gopher Tortoise Camp, LLC is requested for approval of this emergency purchase order.