



## Interoffice Memorandum

November 16, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Eduardo Avellaneda, M.S., P.E., Manager II, Roads and Drainage  
Division  
407-836-7871

SUBJECT: Award of Invitation for Bids Y23-179-RM, Landscape Maintenance –  
Zellwood Area

### ACTION REQUESTED:

Approval to award Invitation for Bids Y23-179-RM, Landscape Maintenance – Zellwood Area, to the low responsive and responsible bidder, Brightview Landscape Services, Inc., in the estimated contract award amount of \$406,671 for the base year. Further request Board authorization for the Procurement Division to exercise option years one and two.

### PURPOSE:

This contract will provide landscape maintenance including mowing (inclusive of edging, herbicide treatment, grass clipping and litter removal, brush control), fertilization of turf, additional litter removal, tree and plant replacement, maintenance of planted beds and trees, removal of dead or fallen trees, straightening of established trees, inlet opening cleaning, and sodding. All work is to be done in the Zellwood Area.

### FUNDING:

Funding is available in account number 1002-072-2906-3816.

### APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

### REMARKS:

Seven bids were received in response to this Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness.

Solscape Services, LLC was deemed non-responsible for failure to comply with reference requirements as identified in the solicitation. Cedar Grove Ventures, LLC, Seasonal Effects, LLC and T&U Lawn Service/Landscaping, LLC were deemed non-responsive for failure to submit required documentation.

Brightview Landscape Services, Inc. has a satisfactory record of performance and is considered responsible. Prices have been determined to be reasonable compared to current contracted pricing. Therefore, award is recommended to Brightview Landscape Services, Inc.

The bid tabulation is as follows:

<b>Brightview Landscape Services, Inc.</b>	Base Year	\$406,671
	Option Year 1	\$415,171
	Option Year 2	\$414,971
	<b>Total Estimated Bid</b>	<b>\$1,236,813</b>
<b>Lawnwalker Services, LLC</b>	Base Year	\$836,122
	Option Year 1	\$844,022
	Option Year 2	\$860,745
	<b>Total Estimated Bid</b>	<b>\$2,213,195</b>
<b>Aero Groundtek, LLC</b>	Base Year	\$969,509
	Option Year 1	\$978,709
	Option Year 2	\$987,909
	<b>Total Estimated Bid</b>	<b>\$2,936,127</b>

Solscape Services, LLC	Non-responsive
Cedar Grove Ventures, LLC	Non-responsive
Seasonal Effects, LLC	Non-responsive
T&U Lawn Service/Landscaping, LLC	Non-responsive



**BUSINESS DEVELOPMENT DIVISION**

September 5, 2023

TO: Rebeca Malave, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y23-179-RM, Landscape Maintenance - Zellwood**

The Business Development Division evaluated the **four bids** submitted for this project. **None** of the bidders are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there were at least six firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*