



Interoffice Memorandum

November 4, 2019

*[Handwritten initials]*  
NOV 4 19 4:04PM

11-04-19P.939 1-ARNV

TO: Katie Smith, Clerk to BCC, Comptroller Clerk's Office  
THRU: Cheryl Gillespie, Agenda Development Supervisor, Agenda Development Office  
FROM: Nanette Melo, Assistant Manager, Office of Management and Budget *[Handwritten initials]*  
SUBJECT: Request for Public Hearing – January Budget Amendment

Type of hearing: Budget Amendment to FY 2019-20 Budget

Hearing required by Fla. Stat.: Section 129.06 (2) (f)  
F.S. # or code:

Advertising requirements: Advertise in the Sunday, January 26, 2020 edition of the local newspaper. The advertisement should be of standard size to accommodate the legal advertisement. (OMB will take care of advertising.)

Advertising timeframes: Advertise on January 26, 2020, which is the Sunday before the scheduled Public Hearing. The Public Hearing is scheduled for Tuesday, January 28, 2020.

Notify Abutters: No

Estimated time required for public hearing: 2 minutes

Hearing controversial? No

11-04-19P04:05 RCVD

District #: All

Materials being submitted as backup for public hearing request: [THESE ITEMS NEED TO BE INCLUDED WITH THIS MEMO - if not do not list as part of this memo]:

N/A

LEGISLATIVE FILE # 20-026

SPECIAL INSTRUCTIONS TO CLERK (IF ANY):

The Clerk should return one approved copy of the budget amendment package to the Office of Management and Budget and forward the original to Finance.

c: Kurt N. Petersen, Manager, Office of Management and Budget

January 28,  
2020 @ 2pm