



Interoffice Memorandum

February 26, 2021

To: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Troy Layton, Manager, Field Services Division
407-254-9794

SUBJECT: Award of Invitation for Bids Y21-137-MV, Infrastructure Locator

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-137-MV, Infrastructure Locator, to the low, responsive and responsible bidder, High Tech Engineering Incorporated, in the estimated contract award amount of \$2,961,268.20 for a three-year term contract. Further request authorization for the Procurement Division to renew the contract for two additional one-year terms.

PROCUREMENT:

The Contractor will assist the Field Services Division in locating existing Orange County utility infrastructure to prevent damage during excavations by contractor, developers, or municipalities.

FUNDING:

Funding is available in account numbers 4420-038-1328-3197 and 4420-038-1347-3197.

APPROVALS:

The Field Services Division and Business Development Division concur with this recommendation.

DISCUSSION:

Six bids were received in response to this Invitation for Bids and evaluated for responsiveness, responsibility, and price reasonableness. The bid received by SJA Services LLC was deemed non-responsible for failing to submit all required references. Olameter DPG, LLC was deemed non-responsible for bid prices outside of acceptable range. The bid submitted by High Tech Engineering Incorporated is considered reasonable and presents a 10% reduction compared to the previous County contract for the same services. Additionally, they have performed satisfactorily throughout their contract term. Therefore, award is recommended to High Tech Engineering Incorporated.

The bid tabulation is as follows:

Award of Invitation for Bids Y21-137-MV, Infrastructure Locator


<u>BIDDER</u>	<u>ANNUAL ESTIMATED BID</u>	<u>TOTAL THREE YEARS ESTIMATED BID</u>
High Tech Engineering Incorporated	\$987,089.40	\$2,961,268.20
Digital Concrete Imaging, Inc.	\$1,019,228.00	\$3,057,684.00
Pro Comm E.L.S., LLC	\$1,333,190.00	\$3,999,570.00
Geopoint Surveying Inc.	\$1,948,420.00	\$5,845,260.00
Olameter DPG, LLC	Non-Responsible	
SJA Services LLC	Non-Responsible	



BUSINESS DEVELOPMENT DIVISION

February 10, 2021

TO: Melisa Vergara, Contracting Agent
Procurement Division

FROM: Sheena Ferguson, Manager
Business Development Division 

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y21-137-MV, Infrastructure Locator

The Business Development Division evaluated the **six bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.