



Interoffice Memorandum

Received: November 11, 2022  
Publish: November 27, 2022  
Deadline: November 22, 2022

DATE: October 12, 2022

TO: Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor, Agenda Development Office

FROM: Lisette M. Egipciaco, *Jme*  
Senior Development Coordinator  
Planning Division

**CONTACT PERSON(S): Lisette M. Egipciaco,  
Senior Development Coordinator  
Planning Division 407-836-5684  
[Lisette.Egipciaco@ocfl.net](mailto:Lisette.Egipciaco@ocfl.net)**

SUBJECT: Request for Board of County Commissioners Public Hearing

**NOTE: Please schedule this item for the December 13, 2022 Board meeting.**

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Project Name: Westover Ridge Subdivision Preliminary Subdivision Plan  
Case # PSP-22-03-077

Type of Hearing: Preliminary Subdivision Plan

Applicant(s): Rogerio Xavier  
New York Group & Company, LLC  
8524 Sugar Palm Court  
Orlando, Florida 32835

Commission District: 1

General Location: North of Westover Roberts Road / West of South Apopka Vineland Road

Parcel ID #(s) 04-23-28-0000-00-010

# of Posters: 3

Use: 6 Single-Family Residential Dwelling Units

Size / Acreage: 6.66

BCC Public Hearing  
Required by: Orange County Code, Chapter 34, Article III,  
Section 34-69 and Chapter 30, Article III, Section  
30-89

Clerk's Advertising  
Requirements: (1) At least 7 days before the BCC public hearing  
date, publish an advertisement in the Legal  
Notices section of *The Orlando Sentinel*  
describing the particular request, the general  
location of the subject property, and the date,  
time, and place when the BCC public hearing will  
be held;

and

(2) At least 7 days before the BCC public  
hearing date, send notices of BCC public hearing  
by U.S. mail to owners of property within 300 feet  
of the subject property and beyond.

Spanish Contact Person: Para más información referente a esta vista  
pública, favor de comunicarse con la División de  
Planificación (Planning Division) al número 407-  
836-8181.

**Advertising Language:**

This Preliminary Subdivision Plan (PSP) is a request to subdivide 6.66 gross acres in order to construct 6 single-family residential dwelling units; District 1; North of Westover Roberts Road / West of South Apopka Vineland Road.

**Material Provided:**

- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*);
- (3) Site plan sheet (*to be mailed to property owners*).

***Special Instructions to Clerk (if any):***

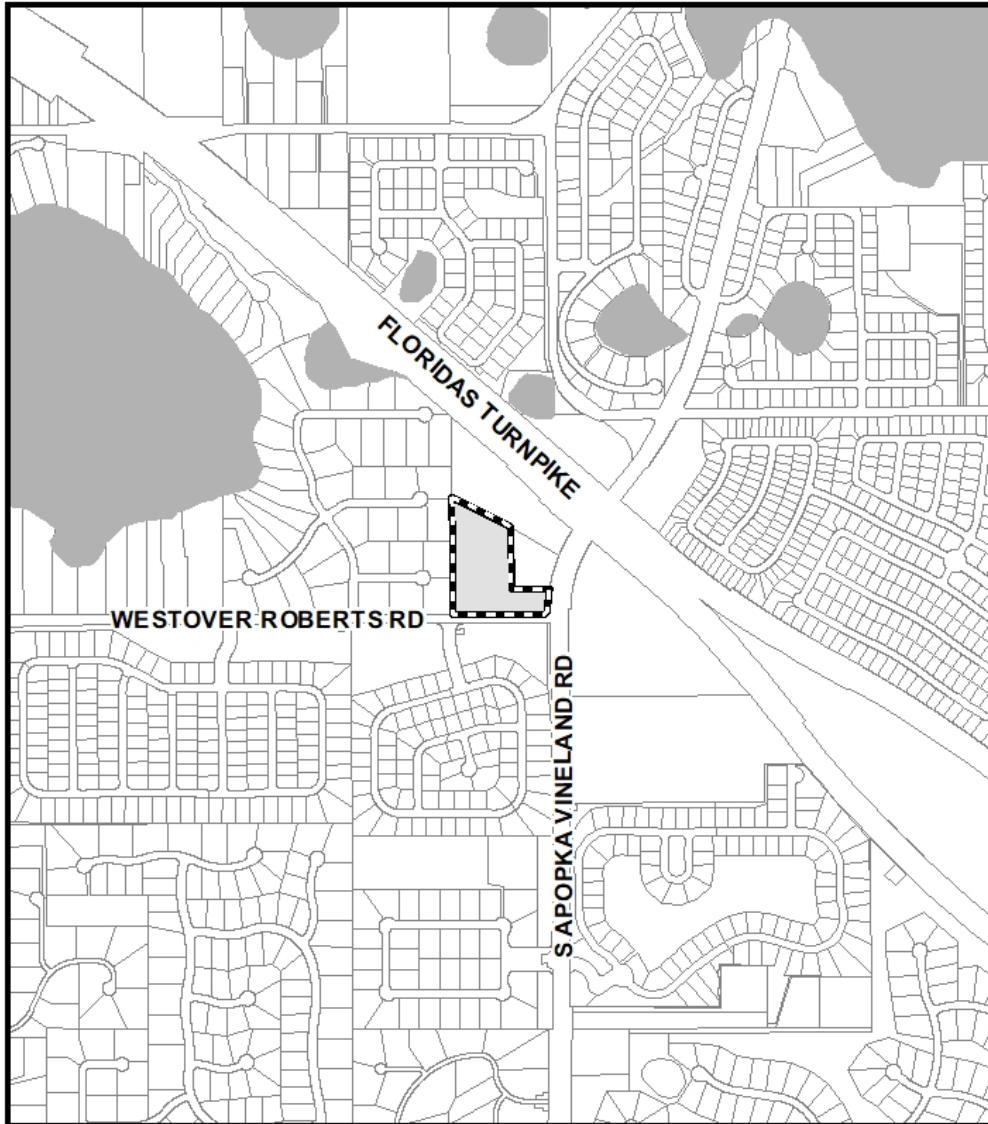
Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Please notify Lisette Egipciaco of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map and site plan sheet)

For questions regarding this map, please call the Planning Division at 407-836-5600.


## Westover Ridge Subdivision (PSP-22-03-077) Location Map

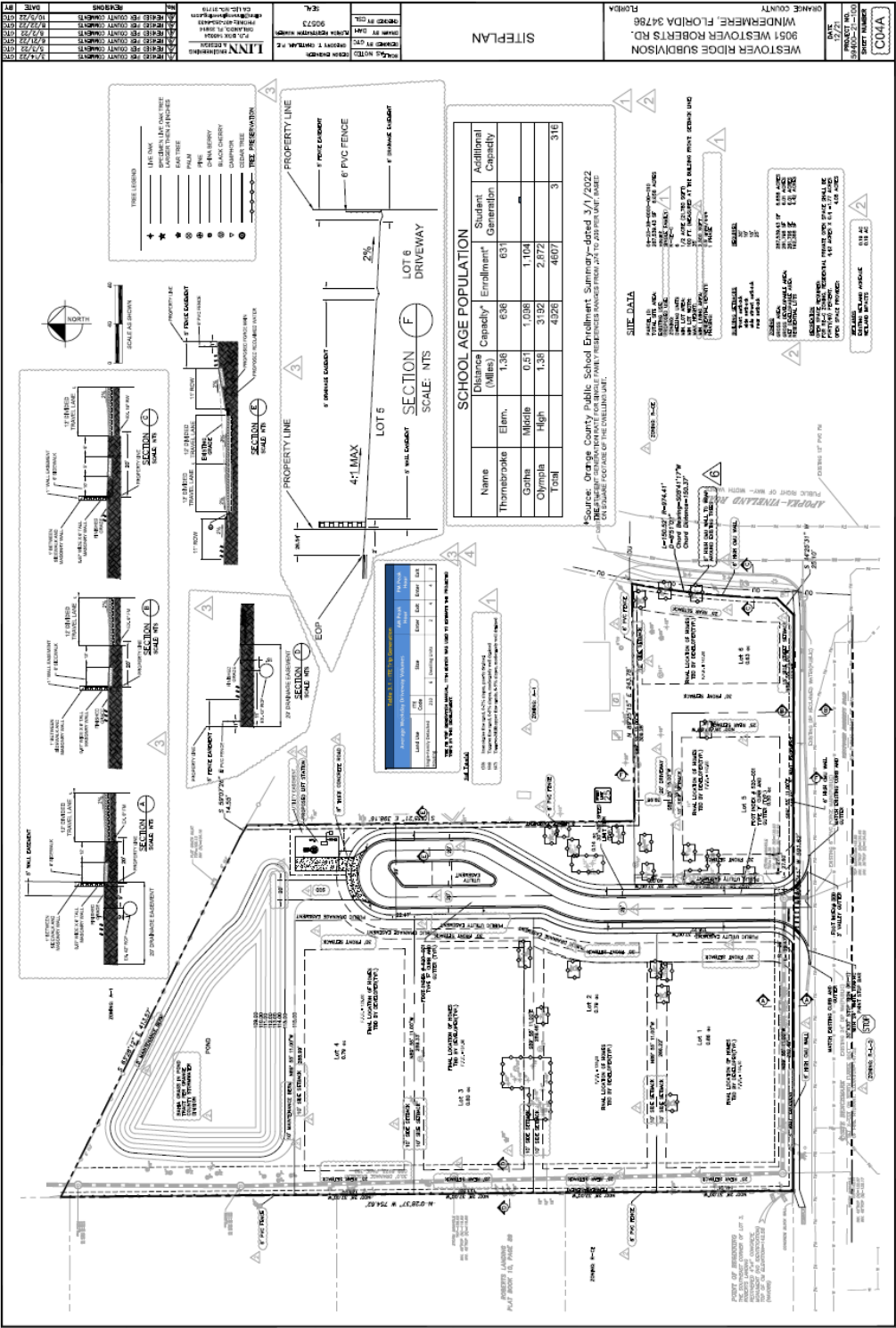


 Subject Property



0 1,000 2,000  
Feet

A horizontal scale bar with markings at 0, 1,000, and 2,000 feet.



Scale: 1" = 40' (Horizontal) 1" = 10' (Vertical)  
 Date: 08/14/2024  
 Project: Westover Ridge Subdivision  
 Drawing: Site Plan  
 Author: [Name]  
 Checker: [Name]  
 Engineer: [Name]