



## Interoffice Memorandum

December 15, 2020

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Carrie Mathes, Manager, CFCM, NIGP-CPP, CPPO, C.P.M., Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division  
407-836-0048

SUBJECT: Approval of Purchase Order M103071, Corrections Female Detention Center Roof Replacement

### ACTION REQUESTED:

Approval of Purchase Order M103071, Corrections Female Detention Center Roof Replacement, with Everseal, LLC, in the amount of \$402,879.

### PROCUREMENT:

This purchase order will facilitate the supply and installation of new roofing membrane at the Corrections Female Detention Center building, which is failing and requires sealing. This project is located in District 6.

### FUNDING:

Funding is available in account number 1023-043-2052-3810.

### APPROVALS:

The Capital Projects Division concurs with this recommendation.

### REMARKS:

To ensure an open and competitive procurement process, a Notice of Intent to Sole Source was posted on the Orange County website for a period of ten business days. Several timely responses were received, however staff analysis confirmed that the product offering either did not conform to the specification requirements to be considered as an acceptable alternate, or the requested information was not provided to facilitate a comprehensive analysis of the product offering.

Everseal, LLC uses non-sacrificial (silicone) materials that are registered with the Energy Star roof products program and specializes exclusively in flat roof sealing. Their process permanently seals the roof with a seamless, weather-proof barrier with a 50-year labor and materials warranty.

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Price reasonableness was determined based on the comparison of companies that provide the same services in other states and the data showed that the pricing was comparable or lower than the square foot average. A complete reroof of the FDC building would take a year to complete and cost the County \$1.72 million. Additionally, staff successfully negotiated a reduction in the cost per square footage in the amount of \$44,437.69.

Everseal, LLC has a satisfactory record of performance for this type of work and has been determined to be responsible.