



# Orange County Government

Orange County  
Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393

## Legislation Text

---

**File #:** 24-1049, **Version:** 1

---

### Interoffice Memorandum

**DATE:** July 8, 2024

**TO:** Mayor Jerry L. Demings and County Commissioners

**THROUGH:** Mindy T. Cummings, Manager

**FROM:** Ana Alves, Program Manager

**CONTACT:** Mindy T. Cummings, Manager

**PHONE:** 407-836-7090

**DIVISION:** Real Estate Management Division

**ACTION REQUESTED:**

Approval and execution of License Agreement between Orange County, Florida and Specialized Treatment, Education and Prevention Services, Inc. related to not-for-profit medical clinic utilization for the provision of services benefitting the public, and authorization for the Manager of the Real Estate Management Division and Manager of the Orange County Medical Clinic to exercise all delegations of authority expressly provided for by the License Agreement as needed for Specialized Treatment, Education and Prevention Services, Inc., Orange County Medical Clinic, 101 S. Westmoreland Drive, Orlando, Florida 32805. Lease File 10325. District 6. **(Real Estate Management Division)**

**PROJECT:**

Specialized Treatment, Education and Prevention Services, Inc.  
Orange County Medical Clinic  
101 S. Westmoreland Drive, Orlando, Florida 32805  
Lease File 10325

**PURPOSE:** To provide office space at the Orange County Medical Clinic for health services.

**ITEM:**

License Agreement  
Size: Space within the Orange County Medical Clinic  
Term: Until March 31, 2025  
Options: Two, one-year renewals

**BUDGET:** NA

**REVENUE:** None/Services Provided

**FUNDS:** NA

**APPROVALS:**

Real Estate Management Division  
County Attorney's Office  
Risk Management Division  
Facilities Management Division  
Health Services Department

**REMARKS:** This new License Agreement with Specialized Treatment, Education and Prevention Services, Inc. (STEPS) is for facility use in the Orange County Medical Clinic located at 101 S. Westmoreland Drive, Orlando, Florida 32805 to provide services in compliance with its agreement with the County (#Y24-2221). Options for renewal are contingent upon renewal of the term contract #Y24-2221.

STEPS provides medication for Opioid Use Disorder, mental health and psychological treatment, counseling services, peer recovery support services, social support, and case management services, along with community outreach services for individuals living with substance use and mental health disorders.

The Board desires that the Orange County Medical Clinics owned and managed by the County be used in a manner that publicly benefits the County's residents and has designated the Manager of the Orange County Medical Clinic to be responsible for arranging, managing, and supervising the public use of the County's medical clinic for the County's residents.