

# RESOLUTION

*of the*

## **ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS SUPERSEDING RESOLUTION NO. 2016-M-06**

*regarding*

## **THE ORANGE COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL**

**Resolution No. 2026-\_\_\_\_\_**

WHEREAS, on October 3, 1972, the Board of County Commissioners created the Orange County Emergency Medical Services Council as a county advisory board; and

WHEREAS, on May 1, 2001, the Board adopted Ordinance No. 2001-09 codifying the creation of the Orange County Emergency Medical Services Advisory Council (“EMSAC”) into Chapter 20 of the Orange County Code; and

WHEREAS, on January 26, 2016, the Board adopted Resolution No. 2016-M-06 replacing and superseding all prior resolutions regarding EMSAC and reconstituting EMSAC’s duties, membership, and responsibilities and authorities; and

WHEREAS, the Board now desires to adopt this Resolution superseding Resolution No. 2016-M-06 to reaffirm the creation of EMSAC and amend EMSAC’s membership, duties and responsibilities, and standing committees.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY:

*Section 1. Orange County Emergency Medical Services Advisory Council.* In accordance with Section 20-56 of the Orange County Code, the Board of County Commissioners hereby reaffirms the creation of the Orange County Emergency Medical Services Advisory Council (“Advisory Council” or “EMSAC”). EMSAC, which is by necessity comprised of public safety and emergency medical services professionals whose jobs necessitate ongoing participation in EMSAC, shall not be an advisory board within the meaning of Section 2-201 of the Orange County Code and members shall not be subject to Membership Mission and Review Board approval. EMSAC shall comply with Florida’s Government-in-the-Sunshine and Public

Records Laws and shall adopt rules and procedures for the conduct of its meetings. The County's EMS Division/Office of the Medical Director is responsible for furnishing staff and necessary material support to the Advisory Council.

**Section 2. Membership.** EMSAC membership shall consist of nineteen (19) members, eighteen (18) of whom shall be voting ex-officio members. In the event that a member cannot be named or appointed to represent an office or position described below (e.g., if the office or position no longer exists), then said membership will remain vacant. Membership shall be as follows:

1. The following fire department members shall serve as ex-officio voting members of the Advisory Council:

- (a) The Chief of the Orange County Fire Rescue Department;
- (b) The Chief of the City of Orlando Fire Department;
- (c) The Chief of the City of Apopka Fire Department;
- (d) The Chief of the City of Maitland Fire Department;
- (e) The Chief of the Greater Orlando Aviation Authority Fire Department;
- (f) The Chief of the City of Ocoee Fire Department;
- (g) The Chief of the City of Winter Garden Fire Department;
- (h) The Chief of the City of Winter Park Fire Department; and
- (i) The Chief of the District Fire Department (i.e., the fire department for the Central Florida Tourism Oversight District).

2. Each of the five (5) entities currently operating a licensed, major hospital system with a location in Orange County shall have one (1) ex-officio voting member representing such

hospital who shall be a hospital employee appointed by the hospital. For the purposes of this Resolution, “major hospital system” includes the following entities or their successors:

- (a) Adventist Health System/Sunbelt, Inc. or AdventHealth;
- (b) Orlando Health, Inc. or Orlando Health;
- (c) CFHS SUB I, LLC d/b/a UCF Lake Nona Hospital;
- (d) The Nemours Foundation; and
- (e) The United States Department of Veterans Affairs, VA Orlando Healthcare System.

3. Two (2) voting members shall be private Orange County Certificate of Public Convenience and Necessity (“COPCN”) holders (excluding major hospital systems) represented by employees appointed by their respective entities as further described below:

- (a) One (1) voting member shall be a private Orange County COPCN holder that provides interfacility transport services. A qualified member will be appointed by the Orange County Office of the Medical Director (“OMD”) at the beginning of each calendar year, and this membership shall rotate among the qualified COPCN holders on an alphabetical basis to provide each applicable COPCN holder with an opportunity to serve on the Advisory Council.
- (b) One (1) voting member shall be a private Orange County COPCN holder that provides pre-hospital ground transport services pursuant to a contract with Orange County or a municipality located in Orange County. A qualified member will be appointed by OMD at the beginning of each calendar year, and this membership shall rotate among the qualified COPCN holders on an alphabetical basis to provide each applicable COPCN holder with an opportunity to serve on the Advisory Council.

(c) A private Orange County COPCN holder that meets the requirements of both subsection (a) and subsection (b) above may not serve as a member under both subsection (a) and subsection (b) above during the same calendar year.

4. One (1) voting member shall be the Chair of the Operations Committee of the Advisory Council serving as an ex-officio member of the Advisory Council. The Operations Committee is provided for in Section 4 of this Resolution. The Operations Committee shall select its Chair.

5. One (1) voting member shall be an accredited educational institution located in Orange County that offers initial and continuing training and certifications for paramedics. This member shall be represented by an employee of said educational institution. A qualified member will be appointed by OMD at the beginning of each calendar year, and this membership shall rotate among the qualified educational institutions on an alphabetical basis to provide each qualified educational institution an opportunity to serve on the Advisory Council.

6. One (1) non-voting member shall be the Orange County EMS Medical Director serving as an ex-officio member of the Advisory Council.

***Section 3. Duties and Responsibilities.*** EMSAC is charged with the primary functions of: (i) strategic planning for the countywide emergency medical services system; and (ii) evaluating recommendations received from EMSAC's standing committees (including the Medical Control Committee, the EMS system review committee, and the Operations Committee, as applicable). The Advisory Council, when evaluating recommendations from its standing committees, shall forward such recommendations to the appropriate entity without change, unless the Advisory Council first returns a questioned recommendation to the appropriate

standing committee with reasoned and articulated comments explaining the Advisory Council's disagreement with such recommendation.

The Advisory Council shall be vested with the following duties and responsibilities:

1. To survey, study, evaluate and provide recommendations to the Orange County Office of the Emergency Medical Services Medical Director (OMD) for improving all aspects of the emergency medical services system in Orange County and the OMD. Further, the Advisory Council may provide recommendations on any such matter at any time to the Orange County Emergency Medical Services Medical Director and/or the Orange County Administrator. The Advisory Council shall submit an annual report of its activities to the Board of County Commissioners.

2. To review and make recommendations to the OMD concerning budget and use of Florida EMS Awards funds.

3. To provide counsel to, and discussion with, any procurement committee established under Orange County policies and procedures when such procurement committee is charged with consideration of, or recommendations concerning, emergency medical services procurement matters.

***Section 4. Standing Committees and Bylaws.*** The Board of County Commissioners recognizes that the areas of responsibility assigned to the Advisory Council require medical expertise, knowledge of emergency medicine, communications, and systems operation. Accordingly, the Advisory Council is granted the authority to establish its own bylaws and operating procedures, including reasonable by-laws for determining a quorum. The Advisory Council shall establish the following standing committees:

1. Medical Control Committee. The Orange County EMS Medical Director shall serve as Chair and be an ex-officio voting member of the Medical Control Committee. The Medical Control Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the OMD and the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system:

(a) The establishment of medical control policies, procedures and treatment protocols;

(b) Consideration of education, training, quality improvement, research and data collection issues; and

(c) The establishment of standards for quality pre-hospital care for the emergency medical services system.

2. Operations Committee. The Operations Committee shall elect as Chair a member of the Committee that represents a governmental pre-hospital transport provider. The Orange County EMS Medical Director shall be an ex-officio non-voting member of the Operations Committee. The Operations Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the Advisory Council and the OMD concerning the following matters within, or pertinent to, the emergency medical services system:

(a) The development of operating procedures for the emergency medical services system;

(b) The evaluation of, and recommendations upon, emergency medical service equipment standards for the emergency medical services system;

(c) Advice to the OMD and the Advisory Council on the operational impact of medical control policies, procedures and treatment protocols;

(d) Advice to the OMD and the Advisory Council on the operational impact of education, training, quality improvement and data collection issues; and

(e) Provision of operational input into the establishment of the standard of quality for pre-hospital medical care and medical dispatch for the emergency medical services system.

3. CPR/AED Outreach Subcommittee (which shall be a standing subcommittee of the Operations Committee and chaired by the person elected by the Subcommittee to serve as its Chaire). The Orange County EMS Medical Director shall be an ex-officio voting member of the CPR/AED Outreach Subcommittee. The Subcommittee is charged with considering and making recommendations to the Operations Committee and the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system:

(a) The establishment of a public access defibrillation program for the emergency medical services system;

(b) Consideration of CPR/AED education, community CPR/AED training, research and data collection issues; and

(c) Advice to the OMD, the Operations Committee, and the Advisory Council on the impact of local, state, and federal legislative policies regarding CPR/AED issues.

4. Any Advisory Council committee or subcommittee shall have the right to enlist members of the emergency medical services community to support or advise such committee or subcommittee; provided, however, that the composition of such committees or subcommittees shall, at a minimum, consist of the following members:

(a) Medical Control Committee Membership:

i. One (1) physician representative from a major hospital system, as defined in this Resolution, that receives EMS patients, appointed yearly by the Chair of the Advisory Council after nomination or recommendation from the hospital's Medical Director and/or Chief of Medical Staff at the hospital. The physician shall have experience and interest in emergency medical care/systems.

ii. Two (2) members shall be the private Orange County COPCN holders that are serving on the Advisory Council pursuant to Section 2, Paragraph 3 of this Resolution, as applicable.

iii. One (1) member from each of Orange County's governmental COPCN holders that provide advanced life support ("ALS") services including, but not necessarily limited to, County, municipal, and special district fire departments.

iv. The Orange County EMS Medical Director.

(b) Operations Committee Membership:

i. One (1) member from each Orange County COPCN holder authorized to provide ALS transport services including, but not necessarily limited to, private interfacility providers and governmental pre-hospital providers;

ii. One (1) member from each of the major hospital systems as described in this Resolution (the member's representative should be able to discuss system issues involving the member's patient population in Orange County); and

iii. The Orange County EMS Medical Director.

(c) CPR/AED Outreach Subcommittee Membership:

i. One (1) member from one (1) ALS Service provider;

- ii. One (1) member representing a CPR/AED community advocate group;
- iii. One (1) member representing American Heart Association course Instructors;
- iv. The OMD Training Center Coordinator; and
- v. One (1) member from the OMD.

**Section 5. Effect of Resolution.** This Resolution replaces and supersedes Resolution No. 2016-M-06.

**Section 6. Effective Date.** This Resolution shall become effective upon the date of adoption.

ADOPTED THIS 19TH DAY OF MAY, 2026.

ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

By: \_\_\_\_\_  
Jerry L. Demings  
Orange County Mayor

ATTEST: Phil Diamond, CPA, County Comptroller  
As Clerk of the Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk