



Interoffice Memorandum

November 19, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: John Goodrich, Deputy Director, Health Services Department
407-836-7689

SUBJECT: Ratification of Amendment No. 3, Contract Y19-129C, Staff Augmentation –
Nursing Services - Corrections

ACTION REQUESTED:

Ratification of Amendment No. 3, Contract Y19-129C, Staff Augmentation – Nursing Services - Corrections, with SHC Services, Inc, dba Supplemental Health Care, in the amount of \$1,200,000 for a revised total contract amount of \$2,197,502.

PROCUREMENT:

This amendment will provide additional funding to the contract to continue coverage for the vacancies of nurses at Corrections Health. The Division is relying heavily on contracted travel nurses in order to be able to cover the jail population. This contract provides registered nurses, licensed practical nurses, and medical assistants which are used to supplement County staff in the delivery of medical services to inmates at the Corrections Department. Routine examinations, health-related tests, and emergencies are handled by these personnel under the direction of the medical director and staff physicians.

FUNDING:

Funding is available in account number 0001-081-3806-3197.

APPROVALS:

The Corrections Health Services Department concurs with this recommendation.

REMARKS:

On March 12, 2019 the Board authorized award of contract Y19-129C with SHC Services, Inc. dba Supplemental Health Care, in the amount of \$947,502 for a three-year term with two additional one-year renewal terms.

Previous Amendments are as follows:

Amendment No. 1: Effective February 19, 2021, added Covid Rate Registered Nurse and Licensed Practical Nurse. Estimated total contract amount remained unchanged.

Amendment No. 2: Increased the estimated total contract amount by \$50,000, from \$947,502 to \$997,502.