



**Interoffice Memorandum**

February 27, 2019

**TO:** Mayor Jerry L. Demings  
and the Board of County Commissioners

**FROM:** Carrie Mathes, Manager, Procurement Division

**CONTACT:** Angela Chestang, Manager, Citizens' Commission for Children Division  
407-836-9504

**SUBJECT:** Approval of Amendment No 1, Contract Y19-2109, Provision of Community Services and Facility Use

**ACTION REQUESTED**

Approval of Amendment No. 1, Contract Y19-2109, Provision of Community Services and Facility Use, with the State of Florida, Department of Health, Orange County Health Department, in the amount of \$77,189.70, for a revised total contract amount of \$383,307.39.

**PROCUREMENT**

This amendment is necessary to add community health nurses at Orange County Neighborhood Center for Families.

**FUNDING**

Funding is available in account number 0001-062-2556-8120.

**APPROVALS**

The Citizens' Commission for Children Division concurs with this recommendation.

**REMARKS**

On September 18, 2018, the Board authorized award of contract Y19-2109 with the State of Florida, Department of Health, Orange County Health Department in the amount of \$306,117.69 for a 1-year term with two 1-year renewal options.

In fiscal year 2018, the Board engaged the services of Forefront, LLC, an independent Florida-based consulting, research, and advisory firm, to provide recommendations for the utilization of \$20 million in new funding earmarked for children's programs and services in Orange County. Forefront, LLC published a final report outlining focus areas for targeted services of juvenile prevention and diversion, mental and physical health, early childhood education/care, and child/student homelessness. The report recommended that this programming should be provided in Orange County zip codes 32703, 32805, 32801, 32808, 32810, 32811, 32818, 32822, and 32839.

The allocation of the available funding will occur in several phases. The first phase of allocation will focus on Citizens' Commission for Children's current contracted non-profit organizations that are meeting required expectations. This amendment is part of the first phase.