



BUSINESS DEVELOPMENT DIVISION

March 1, 2024

TO: Elia Batista, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y24-734-EB, Hagood House Exterior and Interior Renovations Re-Bid

The Business Development Division evaluated three bids submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal was reduced from 25% to 22%. At the time of bid opening, at least 67 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Ovation Construction Company, Inc., reported 0% in M/WBE participation. The apparent low bid did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**.

Business Development issued a Submittal of Clarification email request on February 8, 2024, for the apparent low bidder to submit:

- Good Faith Effort Form Action #1, #2, #3, #4, and #5

As of February 9, 2024, the apparent low bidder responded and submitted:

- Contract and Sub-Contract Goal Participation Schedule form.
- Equal Employment Opportunity Schedule form.
- Good Faith Effort Form.
- Good Faith Effort Action #1- Bidder provided emails but was not sufficient with all supporting documentation required for action #1.
- Good Faith Effort Action #2-Bidder failed to provide sufficient information.
- Good Faith Effort Action #3- Bidder submitted insufficient documentation.
- Good Faith Effort Action #4- Bidder submitted quotes.
- Good Faith Effort Action #5- Bidder submitted an email.

Interoffice Memorandum

The M/WBE participation is 0% and did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**. Good Faith Effort (GFE) was not achieved **per the Ordinance requirement** if the M/WBE goal is not met.

The second low bid, submitted by Poli Construction, Inc. reported 22.10% in M/WBE participation. The second low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	Central Florida Construction Walls	\$115,090
MBE-HM	Precision Construction	\$16,612
MBE-HM	Color Services Group	\$24,135
WBE-WF	Florida Surety Bonds	\$9,437
Total MWBE Participation		\$165,274 (22.10%)

The third low bid, submitted by Mejia International Group Corp., reported 0.85% in M/WBE participation. The third low bid did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**. The Good Faith Effort exception form listed 78% of the work to be historically performed in house, however Business Development was unable to determine the remaining percentage for the scope of work available.

Business Development issued a Submittal of Clarification email request on February 8, 2024 for the third low bidder to submit:

- Good Faith Effort Form Action #1, #2, #3, #4, and #5

As of February 8, 2024 the third low bidder responded and submitted:

- Contract and Sub-Contract Goal Participation Schedule form
- Equal Employment Opportunity Schedule form
- Good Faith Effort Form (Partial)
- Good Faith Effort Action #1- Bidder provided emails but was not sufficient with all supporting documentation required for action #1.
- Good Faith Effort Action #2- Bidder submitted an explanation.
- Good Faith Effort Action #3- Bidder submitted insufficient documentation.
- Good Faith Effort Action #4- Bidder submitted quotes.
- Good Faith Effort Action #5- No documentation submitted.

The bidder indicated that they have historically performed (78% In-house) the scope of services denoted on the Good Faith Effort exception form. **Per the Ordinance**, Sec. 17-321, A prime contractor is not required to subcontract out work that it has historically and consistently performed with its own work force. Good Faith Effort documentation was not achieved on the remaining 22% of the scopes of services. Please note the following certified M/WBE participation:

Sheena Ferguson 3.1.2024

Interoffice Memorandum

Not Orange County Certified	Mejia International Group Corp.*	\$759,163
MBE-HM	Precision Construction	\$16,612
Total MWBE Participation		\$16,612 (0.85%)

*At the time of bid the company listed is not currently M/WBE certified.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON						
Y24-734-EB, Hagood House Exterior and Interior Renovations Re-Bid						
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 22%)	GFE	EEO % M / W
Low Bid	Ovation Construction Company, Inc.	\$559,292.00	\$0.00	0.00%	No	27 / 12 %
2nd Low	Poli Construction, Inc.	\$747,743.00	\$165,274.00	22.10%	N/A	45 / 19 %
3rd Low	Mejia International Group Corp.	\$1,956,750.00	\$16,612.00	0.85%	No	100 / 13 %