



Orange County Government

Orange County
Administration Center
201 S Rosalind Ave.
Orlando, FL 32801

Legislation Text

File #: 26-0761, **Version:** 1

Interoffice Memorandum

DATE: June 9, 2026

TO: Mayor Jerry L. Demings and County Commissioners

THROUGH: N/A

FROM: Sara Flynn-Kramer, Manager, Capital Projects Division

CONTACT: Sara Flynn-Kramer

PHONE: 407-836-0048

DIVISION: Capital Projects

ACTION REQUESTED:

Approval of Change Order No 6, Contract Y24-714 Fire Station #32 Replacement - GRANT, with Mulligan Constructors Inc in the amount of \$20,497.03, for a revised lump sum contract amount of \$7,666,068.42. District 1. (Capital Projects Division)

PROJECT: Fire Station #32 Replacement - GRANT

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line Number: 1046-034-0798-6210

JUSTIFICATION/DISCUSSION:

This cost is to reimburse the general contractor for extending Builder's Risk and Pollution Liability Insurance coverage. Construction could not start immediately after contract execution because of permitting issues resulting in an extension of the overall contract time. This required the contractor to extend their insurance coverage beyond the advertised construction duration.



ORANGE COUNTY PROCUREMENT DIVISION

CHANGE ORDER REQUEST FORM

APPROVED BY ORANGE
COUNTY BOARD OF
COUNTY COMMISSIONERS
BCC Mtg. Date: June 30, 2026

REQUEST DATE	BUDGET FY	GRANT FUNDING
05/22/26	25/26	☒ N/A ☐ THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION		CONTACT NAME		CONTACT PHONE		BUYER/PA/CA NAME	
Administrative Services / Capital Projects		Jose Canas		407-836-0081			
VENDOR		CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER		
MULLIGAN CONSTRUCTORS INC		6	C24714	POOC	Y24-714		

☐ CANCEL ENTIRE PO/DO
☐ DO NOT MAIL VENDOR COPY

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
	Increase Quantity	FROM		CP18050 - Fire Station #32 Replacement - GRANT	\$ 0.00
		TO			
	Select Action	FROM			\$ 0.00
		TO			
	Select Action	FROM			\$ 0.00
		TO			

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION	MA LINE	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE						
7	97315	CP18050 - Fire Station #32 Replacement - GRANT		20497.03	EA	\$ 1.00	See below	\$ 20,497.03
								\$ 0.00
								\$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE
7	1		\$ 20,497.03		1046-034-0798-6210		1805005072

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

OTHER CHANGES:

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O ☒ ADD ☐ SUBTRACT	NET DOLLARS FOR THIS C/O ☒ ADD ☐ SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O	DESCRIBE
\$ 6,957,777.00	\$ 687,794.39	\$ 20,497.03	\$ 7,666,068.42	
CONTRACT AMOUNT				
AWARD AMOUNT	NET DOLLARS PREVIOUS C/O ☒ ADD ☐ SUBTRACT	NET DOLLARS FOR THIS C/O ☒ ADD ☐ SUBTRACT	CONTRACT TOTAL AFTER THIS C/O	
\$ 6,957,777.00	\$ 687,794.39	\$ 20,497.03	\$ 7,666,068.42	

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Required extension of Builders Risk policy. BCC District 1

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

DATE:

6/10/26

DATE:

6/8/26

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL:

DATE:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO :