



Interoffice Memorandum

May 30, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, MCFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Richard Steiger, FMA, Manager II, Facilities Management Division
407-836-7473

SUBJECT: Approval of Amendment No. 1, Contract Y22-1075D, Electrical Maintenance
Repair and Replacement

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y22-1075D, Electrical Maintenance Repair and Replacement, with Lakeside Electrical Services, in the amount of \$300,000, for a revised not-to-exceed contract amount of \$579,600.

PROCUREMENT:

This amendment will add funding to support several capital improvement projects to be implemented that had been delayed due to the pandemic and funding.

FUNDING:

Funding is available in account number 4430-035-0922-3810.

APPROVALS:

The Orange County Convention Center and Facilities Management Division concur with this recommendation.

REMARKS:

This request is based on an anticipated need for minor capital improvement projects to be completed at the Orange County Convention Center. During the pandemic, there was a severe budget restriction and many projects were delayed.

On February 21, 2023, the Board authorized the award of Contract Y22-1075D with Lakeside Electrical Services in the total contract award amount of \$279,600, for a one-year term with four one-year renewals. The performance period for the contract is April 1, 2023 through March 31, 2024.