



December 12, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Terry Devitt, Deputy Director, Orange County Convention Center
407-685-9867

SUBJECT: Consultant Selection, Request for Proposals, Y23-800-RC, Design Services
for the Orange County Convention Center North South Building Exhibit Halls
Operable Partition Upgrades

RECOMMENDATION:

Selection of one firm and an alternate to provide Design Services for the Orange County Convention Center North South Building Exhibit Halls Operable Partition Upgrades, Y23-800-RC from the following firms listed alphabetically:

- Helman Hurley Charvat Peacock/Architects, Inc.
- KMF Architects

Request authorization for the Procurement Division to negotiate and execute a contract provided that it does not exceed the budget of \$681,083.

The proposal was evaluated by the Procurement Committee on November 30, 2022. Commissioner Maribel Gomez Cordero was assigned to the Procurement Committee.

PURPOSE:

This contract will provide final design and construction plans for the Orange County Convention Center (OCCC) North South Building Exhibit Halls Operable Partition Upgrades. The existing Exhibit Hall Operable Partitions System at the OCCC, Phase V (North-South Building) are original to the construction in 2003 and has exceeded its useful time. This project is located in District 6.

FUNDING:

Funding is available in account number 4430-035-0965-6210.

DISCUSSION:

The existing operable partitions were produced by the manufacturer Panelfold, which is no longer in business, thus the system is no longer supported, and parts are no longer available.

Two proposals were received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting - November 30, 2022

Y23-800-RC, ORANGE COUNTY CONVENTION CENTER NORTH SOUTH BUILDING EXHIBIT HALLS OPERABLE PARTITION UPGRADES

CRITERIA	Project Manager	Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	10	10	15	5	15	140
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Helman Hurley Charvat Peacock/Architects, Inc.	12.50	25.00	71.25	120.00	50.00	50.00	37.50	0.00	2.00	368.25
KMF Architects	62.50	33.33	60.00	150.00	40.00	50.00	37.50	0.00	0.00	433.33



INTEROFFICE MEMORANDUM

November 29, 2022

TO: Rochelle Chambers, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y23-800-RC / Orange County Convention Center North South Building Exhibit Halls
Operable Partition Upgrades

APPROVED: *Athena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. HELMAN HURLEY CHARVAT PEACOCK/ARCHITECTS, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AM(Is)	5%	Mechanical/Electrical/Lighting
Advanced Structural Design, Inc.	HM	4.5%	Structural
TJNG Partners, Inc.	WF	9.0%	Interiors
ecoPreserve, LLC	WF	3.5%	Sustainability

Total M/WBE Participation Proposed: 22%

M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 42%

Total WBE Workforce: 24%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC	2	Cost Estimating

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Dislocated Workers)

2. KMF ARCHITECTS, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AM(Is)	10%	Electrical Engineering
Carlsson Construction Cost Estimators, Inc.	WF	3%	Cost Estimating

Total M/WBE Participation Proposed: 13%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 40%
Total WBE Workforce: 60%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None.		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)