



January 29, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement
Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y24-723-MB, Cassady Building 2nd Floor
Atrium Infill and Build-Out

ACTION REQUESTED:

Approval to award Invitation for Bids Y24-723-MB, Cassady Building 2nd Floor Atrium Infill and Build-Out, to the low responsive and responsible bidder, Poli Construction, Inc., in the total contract award amount of \$535,322.

PROCUREMENT:

Work under this contract includes, but is not limited to, demolition of interior partitions, ceiling and grid, light fixtures, diffusers and miscellaneous items to infill the Atrium opening between the first and second floors. The project is located in District 6.

FUNDING:

Funding is available in account number 1023-068-3147-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. The bid from MIE, Inc. was deemed non-responsive by the Procurement Division for failing to complete and sign the required Bid Bond as outlined in the IFB.

References provided by Poli Construction, Inc. were verified and satisfactory for this type of work. Therefore, award is recommended to Poli Construction, Inc.

Award of Invitation for Bids Y24-723-MB, Cassady Building 2nd Floor Atrium Infill and Build-Out

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The bid tabulation is as follows:

<u>Bidder:</u>	<u>Total Bid:</u>
Poli Construction, Inc.	\$535,322
MIE, Inc	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

January 11, 2024

TO: Michelle Black, Contracting Agent
Procurement Division

FROM: Kambria Anderson, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: **Y24-723-MB, Cassady Building 2nd Floor Atrium Infill and Build-Out**

The Business Development Division evaluated the sole bid submitted for this project and completed a Minority/Women Business Enterprise (M/WBE) Availability Analysis. The M/WBE goal was 25%. At the time of bid opening, at least 111 M/WBE firms were certified to provide the scope of services at the subcontract level.

The sole bid was submitted by Poli Construction Inc. The bidder reported 28.76% M/WBE participation. However, the bidder incorrectly listed a non-M/WBE company named "Precision Contracting" on the Contract and Subcontract Goal Participation Schedule Form. Despite the bidder's error, the bidder demonstrated 26.24% M/WBE participation.

Business Development issued a Submittal of Clarification email request on January 8, 2024, for the apparent low bidder to submit:

- Updated Contract and Sub-Contract Goal Participation Schedule form

As of January 9, 2024, the apparent low bidder responded and submitted:

- Updated Contract and Sub-Contract Goal Participation Schedule form

Sheena Ferguson 1/12/2024

The provided updated Contract and Sub-Contract Goal Participation Schedule form listed certified M/WBE company "Precision Construction". The bidder met the Orange County M/WBE participation goal reported 28.76%, **per the M/WBE Ordinance requirement**. Please note the bidder's M/WBE participation:

MBE-AFAM	CK Flooring, Inc.	\$14,502
MBE-HM	Precision Construction	\$13,445
WBE-WF	Florida Surety Bonds, Inc.	\$5,992
MBE-HM	D'NOVO Services LLC.	\$120,000
Total M/WBE Participation		\$153,939.00 (28.76%)

Our evaluation of these bids was based on the participation listed on the Contract and Subcontract Goal Participation Schedule Form. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

BID COMPARISON**Y24-723-MB,
Cassady Building 2nd Floor Atrium Infill and Build-Out**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	EEO % M / W
Low Bid	Poli Construction Inc.	\$535,322.00	\$153,939.00	28.76%	N/A	41 / 17