

# **Orange County Government**

*Orange County Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393*



## **Draft Meeting Minutes**

**Tuesday, December 16, 2025**

**1:30 PM**

**County Commission Chambers**

**Board of County Commissioners**

**Call to Order**

County Mayor Jerry L. Demings called the meeting to order at 1:33 p.m.

**Present:** 7 - Mayor Jerry L. Demings, Commissioner Nicole Wilson, Commissioner Christine Moore, Commissioner Mayra Uribe, Commissioner Maribel Gomez Cordero, Commissioner Kelly Martinez Semrad, and Commissioner Michael Scott

Others present:

County Comptroller Phil Diamond as Clerk  
County Administrator Byron Brooks  
County Attorney Jeffrey J. Newton  
Deputy County Attorney Georgiana Holmes  
Planning Administrator Nicolas Thalmueller  
Minutes Coordinator Rafael Encarnacion, Jr.  
Senior Minutes Coordinator Noelia Perez

**Invocation - District 2**

Senior Pastor Mark Jeter, Dayspring Community Church

**Pledge of Allegiance****Youth Choir of Community and Family Services****Public Comment**

The following persons addressed the Board during public comment:

- Val Mobley
- Tony Shahnami
- Ryan Beasley
- Jennifer Silveira
- Cecil Stone
- Steve Kreidt
- Trini Quiroz
- David Siegel
- RJ Mueller
- William Cavins
- Ericka Gomez-Tejeda
- Johanna Alvarez
- Aaron Quen
- Jennifer Hall
- Kevin Parker
- Pedro Turushina
- Aaron E. Lewis
- Orange County Soil and Water Conservation District 2 Supervisor Jim Moyer

- Andrea Jernigan-Gwinn
- Rick Baldocchi

The following materials were presented to the Board during public comment:

- Exhibit 1, from David Siegel
- Exhibit 2, from Aaron Quen
- Exhibit 3, Andrea Jernigan-Gwinn

**(Pursuant to Section 209 of the Orange County Charter)**

**Nonagenda**

Deputy County Administrator for Public Safety Danny Banks provided an update on Orange County's Intergovernmental Reimbursement Agreement with the U.S. Marshals Service regarding federal inmates housed in County, as well as the County's engagement with U.S. Immigration and Customs Enforcement; and further, County Attorney Jeffrey Newton, provided an update on the potential litigation related to the agreement of Delegation of Immigration Authority under Section 287(g). Board discussion ensued.

**I. CONSENT AGENDA**

**Approval of the Consent Agenda**

The Mayor deferred action on Administrative Services Department Item 8; further, deleted County Attorney Item 2, Administrative Services Department Item 2, Administrative Services Department Item 7, and Planning, Environmental, and Development Services Department Item 3; further, corrected language to Planning, Environmental, and Development Services Department Item 11, to read as: "Approval and execution of Orange County, Florida and Oakland Nature Preserve, Inc."; and further, a motion was made by Commissioner Moore, seconded by Commissioner Scott, to approve the balance of the Consent Agenda. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

**A. COUNTY MAYOR**

1. **25-1591** Confirmation of the Mayor's managerial appointment of Paulette V. Julien as Deputy Director (Deputy Chief), Corrections Department.
2. **25-1378** Approval and execution of Orange County, Florida and Collegiate Pathways, Inc. FY 2026 Grant Agreement and authorization to disburse \$55,697. (Office of Innovation and Emerging Technologies)
3. **25-1430** Approval and execution of Orange County, Florida University of Central Florida Board of Trustees AND University of Central Florida Foundation, Incorporated FY 2026 Grant Agreement and authorization to disburse

\$72,407. (Office of Innovation and Emerging Technologies)

4. **25-1539** Approval and execution of Orange County, Florida and Florida Photonics Cluster, Inc. FY 2026 Grant Agreement and authorization to disburse \$10,815. (Office of Innovation and Emerging Technologies)

#### **B. COUNTY COMPTROLLER**

1. **25-1578** Approval of the check register authorizing the most recently disbursed County funds, having been certified that no accounts have been overdrawn due to the issuance of same. (Finance/Accounting)

Disbursement periods cover:

- November 26, 2025 to December 4, 2025; \$30,843,565.17
- December 5, 2025 to December 11, 2025; \$94,629,044.02

#### **C. COUNTY SUPERVISOR OF ELECTIONS**

1. **25-1582** Approval and execution of County Precinct Boundary Creation Resolution 2025-M-56.

#### **D. COUNTY ADMINISTRATOR**

1. **25-1574** Confirmation of Commissioner Scott's reappointment of Valerie Deneen, Kevin D. Fitzpatrick, and Linda Zygmunt to the Lake Rose Advisory Board with terms expiring December 31, 2027. (Agenda Development Office)
2. **25-1581** Reappointment of Samuel D. Vilchez Santiago to the Membership and Mission Review Board in the at large representative category with a term expiring December 31, 2027. (Agenda Development Office)
3. **25-1570** Approval and execution of Art in the Chambers Loan and Exhibition Agreement by and between Orange County, Florida and Art & History Museums - Maitland for the period of January 28, 2026, through June 3, 2026. (Arts and Cultural Affairs Office)
4. **25-1537** Confirmation of the County Mayor's Staff Reappointments for second quarter, (January - March) FY 2025-2026: (Human Resources Division)  
Banks, Daniel, Deputy County Administrator, County Administration  
Brooks, Byron, County Administrator, County Administration  
Holmes, Georgiana, Deputy County Attorney, County Administration  
Johnson, Carla, Deputy County Administrator, County Administration  
Kates, Kerry, Deputy Director, Utilities  
Kohn, Jonathan, Manager, Community and Family Services  
Long, Laurie, Manager, Corrections  
Lowery, Andrea, Manager, Fiscal and Operational Support, Corrections

Mudrak, Dale, Manager, Public Works  
Muhammad IX, Malik, Manager, Corrections  
Mulin, Monique, Manager, Health Services  
Newton, Jeffrey, County Attorney, County Administration  
Santos, Franklin, Manager, Planning, Environmental and Development Services  
Tester, Mark, Executive Director, Convention Center  
Torres, Eduardo, Director, Utilities  
Weiss, Jonathan, Deputy County Administrator, County Administration  
Wilson, Tanya, Director, Planning, Environmental and Development Services

5.     **25-1565**     Approval and execution for the Orange County Sheriff's Office to spend \$2,500 from the FY 2026 Law Enforcement Trust Fund-State Forfeitures for eligible contributions to the Autism Society of Greater Orlando (\$2,500). (Office of Management and Budget)
6.     **25-1567**     Approval of budget amendment #26-06. (Office of Management and Budget)

#### **E. COUNTY ATTORNEY**

1.     **25-1526**     Approval of Mediated Settlement Agreement in the case of Orange County, Florida v. Fernando C. Galang, et al., Case No. 2024-CA-010315-O, Parcel 1036, Ficquette Road Project, and authorization for the County Attorney's Office to execute the Joint Motion for Entry of Stipulated Final Judgment agreeing to the entry of the proposed Stipulated Final Judgment on behalf of Orange County.
2.     **25-1584**     Approval and execution of Resolution of the Orange County Board of County Commissioners regarding burial and cremation service adopting the revised Administrative Regulation 11.01.01, Cremation Service.

(This item was deleted.)

#### **F. ADMINISTRATIVE SERVICES DEPARTMENT**

1.     **25-1541**     Approval of Amendment No. 7, Contract Y22-905, Continuing Professional Consulting Services, Engineering, and Inspection (CEI) Services, with CDM Smith, Inc., in the amount of \$371,479.98, for a revised total contract amount of \$871,394.01. ([Public Works Department Highway Construction Division] Procurement Division)
2.     **25-1542**     Approval of Change Order No. 3, Contract Y24-807, Design Services for Orange County Convention Center North-South Building Food Service Renovations, with Helman Hurley Charvat Peacock/Architects, Inc., in the total amount of \$292,568.94, for a revised total contract amount of \$2,052,151.53. ([Orange County Convention Center Capital Planning Division] Procurement Division)

(This item was deleted.)

3.     **25-1544**     Approval of Amendment No. 7 and Amendment No. 8, Contract Y20-1026, Medicare Advantage with Prescription Drug Plan, Medicare Supplement Plans, and Medicare Part D Employer Group Waiver Plans, with Cigna Health and Life Insurance. ([Administration and Fiscal Services Department Human Resources Division] Procurement Division)
4.     **25-1551**     Approval to award Invitation for Bids Y25-797-EB, Bridge No. 754135, 4th Street Over State Road 91 Florida Turnpike Rehabilitation and Recoating, to the low responsive and responsible bidder, Olympus Painting Contractors, Inc., in the total contract award amount of \$841,542. ([Public Works Department Roads and Drainage Division] Procurement Division)
5.     **25-1553**     Approval of Amendment No. 7, Contract Y23-2206, The Homeless Services Drop-in Center, with Samaritan Resource Center, Inc., in the amount of \$335,500, for a revised total contract amount of \$1,456,458.96. ([Community and Family Services Department Mental Health and Homelessness Division] Procurement Division)
6.     **25-1558**     Approval of Amendment No. 4, Contract Y25-2221, 3 Bridges Program and Housing Services, with Grand Avenue Economic Community Development Corporation, in the amount of \$125,000, for a revised total contract amount of \$1,074,862.78. [Community and Family Services Department Mental Health and Homelessness Division] Procurement Division)
7.     **25-1554**     Approval and execution of Temporary Easement Agreement made and entered by Woodward Ave. MHP LLC and Orange County, Florida and authorization for the Manager or Assistant Manager of the Real Estate Management Division to exercise all delegations of authority expressly provided for by the Temporary Easement Agreement for Fire Station 20 Groundwater Remediation. District 2 (Real Estate Management Division)

(This item was deleted.)

8.     **25-1555**     Approval and execution of Supplemental Conservation and Access Easement by Summerlake Groves Community Association, Inc. in favor of Orange County and authorization to record instrument for Magnolia Estates CAI-13-02-002 (Highlands at Summerlake) CAI-21-04-025. District 1. (Real Estate Management Division)

(This item was deferred.)

9.     **25-1556**     Approval and execution of Agreement for Sale and Purchase by and between The Barbara K. Cloud Revocable Trust dated August 24, 1995, as

amended and restated on August 18, 2011, and as further amended on May 15, 2012 and as further amended on October 29, 2018, and further amended on September 10, 2020, and as amended and restated on May 17, 2024 as to 50% interest, Dolly Brewer, Surviving Spouse of Billy Joe Brewer, as to 10% interest, and David Brewer, as to 10% interest, and Barbara Ann Allen, as to 10% interest, and Sharon Stewart, as to 10% interest, and Billy Wayne Brewer, as to 10% interest (the "Seller") and Orange County, Florida; approval of Warranty Deed; and authorization for the Manager or Assistant Manager of the Real Estate Management Division to exercise all delegations of authority expressly provided by the Agreement for Sale and Purchase, disburse funds to pay purchase price in the amount of \$2,100,000 for 26.1 acres of park land and perform all actions necessary and incidental to closing for Saddler/OBT - Parks and Recreations. District 2. (Real Estate Management Division)

#### **G. COMMUNITY AND FAMILY SERVICES DEPARTMENT**

1. **25-1529** Approval and execution of Resolution 2025-M-57 of the Orange County Board of County Commissioners superseding Resolution No. 2025-M-35 regarding the Orange County System of Care Commission; reaffirming and amending the Commission's membership; reaffirming the Commission's duties and responsibilities; reaffirming the Commission's standing committees and by-laws; and providing an effective date. (Mental Health and Homelessness Division)

#### **H. CONVENTION CENTER DEPARTMENT**

1. **25-1550** Approval of the Tourist Development Tax Sports Incentive Committee's recommendations for sports incentive funding pursuant to the terms and conditions of funding agreements between Visit Orlando and the following applicants and authorization for Visit Orlando to enter into such agreements as follows: (1) \$46,000 per game, for a total amount of \$92,000, to Florida Citrus Sports to be used as bid fees for two Banana Ball league games in May 2026 contingent upon the teams residing in overnight accommodations in Orange County; (2) \$180,000 to Florida Citrus Sports to be used as bid fees for the Savannah Bananas game in February 2028; (3) \$1,200,000 in 2026 and \$800,000 per year from 2027 through 2035, for a total amount of \$8,400,000, to the Greater Orlando Sports Commission to be used as bid fees for the AAU Junior National Volleyball Championships during summer 2026 through 2035; (4) Up to \$5,000,000 to the Greater Orlando Sports Commission to be used as bid fees for the 2027 FIVB Women's Volleyball World Championship in August 2027 contingent upon the US Women's Volleyball team being selected to play in Orlando; (5) \$225,000 to the Greater Orlando Sports Commission to be used as bid fees for the NXT Finals in July 2026; (6) \$10,000 per year, for a total of \$30,000, to the Greater Orlando Sports Commission to be used as bid fees for the AAU

Easter Classic during March/April 2026 through 2028; (7) \$15,000 per year, for a total of \$45,000, to the Greater Orlando Sports Commission to be used as bid fees for the AAU Memorial Day Classic during May 2026 through 2028; and (8) \$7,000 to the Greater Orlando Sports Commission to be used as venue rental support for the 2026 USA Climbing YETI National Championships in February 2026. (Fiscal and Operational Support Division)

## **I. HEALTH SERVICES DEPARTMENT**

1. **25-1543** Approval and execution of the Paratransit Services License for D.O.T.S Transit LLC to provide wheelchair/stretchers service. The term of this license shall be from December 16, 2025 and terminate on December 15, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
2. **25-1546** Approval and execution of the Paratransit Services License for Sunshine Med Trans LLC to provide wheelchair/stretchers service. The term of this license shall be from December 16, 2025 and terminate on December 15, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
3. **25-1547** Approval and execution of the renewal Paratransit Services License for Frang Zeal LLC to provide wheelchair/stretchers service. The term of this license shall be from December 31, 2025 and will terminate on December 30, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
4. **25-1548** Approval and execution of the renewal Paratransit Services License for Transdev Services, Inc. to provide wheelchair/stretchers service. The term of this license shall be from December 16, 2025 and will terminate on December 15, 2027. There is no cost to the County. (EMS, Office of the Medical Director)
5. **25-1559** Approval and execution of Interlocal Agreement between Orange County, Florida and City of Ocoee, Florida for Medical Direction, Quality Management, and Medical Communication. The term of this agreement shall be for five years, commencing on the effective date. There is no cost to the County. (EMS Office of the Medical Director)

## **J. PLANNING, ENVIRONMENTAL, AND DEVELOPMENT SERVICES DEPARTMENT**

1. **25-1535** Approval and execution of State of Florida Department of Environmental Protection Standard Grant Agreement Funding Assistance for Title V Activities at Approved Local Programs Agreement Number: TV035 between the State of Florida Department of Environmental Protection and Orange County in the total amount of \$123,118.31 relating to funding assistance for Title V activities at approved local programs for the regulation of major sources of air pollutants subject to availability of funds from the Florida Department of Environmental Protection and authorization for the



Environmental Protection Division Manager to make non-substantial amendments to the agreement. All Districts. (Environmental Protection Division)

2. **25-1557** Approval and execution of First Amendment to Project Administration Agreement between Orange County, Florida and Habitat for Humanity Greater Orlando and Osceola County, Inc. regarding the Donation of County-Owned Properties for the Construction of Permanent Affordable Housing to allocate an additional \$5,000 per lot for a total of \$20,000 from the Affordable Housing Trust Fund. District 6. (Housing and Community Development)
3. **25-1560** Approval and execution of Project Administration Subrecipient Agreements between Orange County, Florida and public service agencies regarding the Community Development Block Grant ("CDBG") Program, in the amount of \$980,165, and Emergency Solutions Grant ("ESG") Program, in the amount of \$604,195, for FY 2025-2026. All Districts. (Housing and Community Development Division)

(This item was deleted.)

4. **25-1561** Approval and execution of Paradiso Grande Developer's Agreement by and between Orange County, Florida and Park Square Enterprises, LLC addressing impact fee and capital charges for short term rental units. District 1. (Fiscal and Operational Support Division)
5. **25-1562** Approval and execution of Amended and Restated Single Family Affordable Housing Developer's Agreement between Orange County, Florida, and Habitat for Humanity Greater Orlando and Osceola County, Inc., formerly known as Habitat for Humanity of Greater Orlando Area, Inc. District 6. (Housing and Community Development Division)
6. **25-1563** Approval and execution of Project Administration Agreement between Orange County, Florida, and Habitat for Humanity Greater Orlando and Osceola County, Inc., regarding the Affordable Housing Trust Fund Land Acquisition Program FY 2025-2026 in the amount of \$1,500,000 to acquire land for affordable housing development. All Districts. (Housing and Community Development Division)
7. **25-1564** Approval and execution of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services, and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. Districts 1, 2, 3, 5 and 6. (Neighborhood Services Division)  
LC 25-0328 LC 25-0226 LC 25-0293 LC 25-0417 LC 25-0353  
LC 25-0375 LC 25-0386 LC 25-0399 LC 25-0401 LC 25-0480  
LC 25-0310 LC 25-0349 LC 25-0422 LC 25-0450 LC 25-0475

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LC 25-0356 LC 25-0359 LC 25-0451 LC 25-0472 LC 25-0477

8. **25-1566** Approval and execution of First Amendment to Program Administration Subrecipient Agreement between Orange County, Florida and Grand Avenue Economic Community Development Corp. Regarding the State Housing Initiatives Partnership Program (SHIP) and Hurricane Housing Recovery Program (HHRP) Disaster Assistance Agreement - Rental Housing Rehabilitation SHIP Allocation Year 2022-2023. District 3. (Housing and Community Development Division)
10. **25-1569** Approval and execution of Project Administration Agreement between Orange County, Florida and Habitat for Humanity Greater Orlando and Osceola County, Inc. regarding the Affordable Housing Trust Fund Roof Replacement Program FY 2024-2025 in the amount of \$1,566,787.73. All Districts. (Housing and Community Development Division)
9. **25-1568** Approval of the Neighborhood Grants Advisory Board recommendations for October 2025 Neighborhood Beautification Grants to Bella Notte Homeowners' Association, Inc. (\$3,400), Brentwood Club Homeowners' Association, Inc. (\$15,000), Parkview Pointe Homeowners' Association, Inc. (\$15,000), Sand Lake Hills Homeowners' Association, Inc. (\$15,000), Tuscany Homeowners' Association, Inc. (\$4,288), Village Grove of Winter Garden Homeowners' Association, Inc. (\$12,250), Weatherstone on Lake Olivia Homeowners' Association, Inc. (\$8,329), Wintermere Pointe Homeowners' Association, Inc. (\$4,815), Clarcona Cove Subdivision (\$14,000), Deer Lake Run Homeowners' Association, Inc. (\$5,000), Greater Country Estates Homeowners' Association, Inc. (\$15,000), Piedmont Park Homeowners' Association, Inc. (\$5,668), Willow Creek Phase I (\$15,000), Greenbriar Homeowners' Association, Inc. (\$15,000), Lake Inwood Oaks Homeowners' Association, Inc. (\$15,000), Peppertree Civic Association (\$13,000), Skycrest Civic Association, Inc. (\$10,945), South Pine Run Subdivision (\$15,000), Pepper Mill Community Association, Inc. (\$15,000), Wyndham Lakes Estates Homeowners' Association, Inc. (\$15,000), Eastbrook Homeowners' Association, Inc. (\$15,000), Cinnamon Bay Homeowners' Association, Inc. (\$14,000), Atrium Civic Improvement Association, Inc. (\$15,000), and Winter Run III (\$15,000) and authorization for the Director of Planning, Environmental, and Development Services to execute the associated grant agreements. All Districts. (Neighborhood Services Division)
11. **25-1571** Approval and execution of Orange County, Florida and Oakland Nature Preserve, Inc. FY 2025-2026 Grant Agreement in the amount of \$15,000 for the purposes of building and property maintenance activities. District 1. (Environmental Protection Division)

(This item was corrected.)

12. **25-1572** Approval of the Green PLACE Advisory Board recommendation to name the site informally known as the Song Parcel (Parcel 185) as Rose Rush Preserve. District 5. (Environmental Protection Division)

#### **K. PUBLIC WORKS DEPARTMENT**

1. **25-1586** Approval and execution of (1) Construction Agreement by and between Florida Central Railroad Company, LLC and Orange County, Florida in the amount of \$1,409,803, (2) Public Road Crossing License Agreement ORAN-33-087 by and between Florida Central Railroad Company, LLC and Orange County in the amount of \$4,940, and (3) Compensation and Release Agreement between Florida Central Railroad Company, LLC, Right Angle Media Inc., MAC MEDIA, LLC, and Orange County, Florida in the amount of \$214,009 for the construction, use, and maintenance of a new railroad crossing and an existing crossing on the extension of All American Boulevard. District 2. (Engineering Division)
2. **25-1587** Approval and execution of Modification to Subgrant Agreement between the Division of Emergency Management and Orange County for Orlo Vista Neighborhood Drainage Project Phase II Contract Number: H0816 Project Number: 4337-23-A. District 6. (Stormwater Management Division)

### **II. INFORMATIONAL ITEMS\*\***

#### **A. COUNTY COMPTROLLER**

1. **25-1579** Receipt of the following items to file for the record: (Clerk's Office)
- a. Resolution No. 28-2025, entitled: A Resolution of Community Redevelopment Agency Board of the City of Maitland, Florida, adopting an amended Community Redevelopment Agency (CRA) Budget for the 2026 Fiscal Year and providing for an effective date.
  - b. Resolution No. 27-2025, entitled: A Resolution of Community Redevelopment Agency Board of the City of Maitland, Florida, adopting an amended Community Redevelopment Agency (CRA) Budget for the 2025 Fiscal Year; and providing for an effective date.

These items were received and filed.

### **I. CONSENT AGENDA (Deferred)**

#### **F. ADMINISTRATIVE SERVICES DEPARTMENT**

8. **25-1555** Approval and execution of Supplemental Conservation and Access Easement by Summerlake Groves Community Association, Inc. in favor of

Orange County and authorization to record instrument for Magnolia Estates CAI-13-02-002 (Highlands at Summerlake) CAI-21-04-025. District 1. (Real Estate Management Division)

A motion was made by Commissioner Gomez Cordero, seconded by Commissioner Scott, to approve and execute the Supplemental Conservation and Access Easement by Summerlake Groves Community Association, Inc. in favor of Orange County and authorization to record instrument for Magnolia Estates CAI-13-02-002 (Highlands at Summerlake) CAI-21-04-025. The motion carried by the following vote:

**Aye:** 5 - Mayor Demings, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Scott

**Nay:** 2 - Commissioner Wilson, and Commissioner Martinez Semrad

### III. RECOMMENDATIONS

1. **25-1588** November 20, 2025 Planning and Zoning Commission Recommendations

A motion was made by Commissioner Scott, seconded by Commissioner Moore, to approve the recommendations, with the exception of Case # RZ-25-10-009, Angelina Belew (Board-Called), which was pulled from the recommendations; subject to the usual right of appeal by any aggrieved party. The motion carried by the following vote:

**Aye:** 7 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, Commissioner Martinez Semrad, and Commissioner Scott

### IV. PUBLIC HEARING

#### A. Board of Zoning Adjustment Appeal

1. **25-1480** ✓Case # VA-25-09-039

Beresford Gittens  
Luz Elba Gittens, October 2, 2025; District 2

**Consideration:** Appeal of the recommendation of the Board of Zoning Adjustment on a request by applicant for variances in the R-L-D zoning district for a detached accessory structure (shed) as follows: 1) To allow a 1 ft. north side setback in lieu of 5 ft. 2) To allow a 1 ft. rear setback in lieu of 5 ft. NOTE: This is a result of Code Enforcement.

**Location:** District 2; property located at 5285 Shale Ridge Trl., Orlando, FL 32818; Orange County, Florida (legal property description on file in Zoning Division)

The following person addressed the Board: Beresford Gittens.

A motion was made by Commissioner Moore, seconded by Commissioner Scott, to approve the request, Case # VA-15-09-039, for variances in the R-L-D Zoning district for a detached accessory structure (shed) as follows: 1) To allow a 1 ft. north side setback in the lieu of 5 ft. 2) To allow a 1 ft. rear setback in lieu of 5 ft; and further, approve the seven (7) conditions of approval

listed in the Board of Zoning Adjustment Staff Report dated November 12, 2025. The motion carried by the following vote:

**Aye:** 5 - Mayor Demings, Commissioner Moore, Commissioner Uribe, Commissioner Gomez Cordero, and Commissioner Scott

**Nay:** 2 - Commissioner Wilson, and Commissioner Martinez Semrad

## **V. DISCUSSION AGENDA**

### **A. COUNTY ADMINISTRATOR**

1. **25-1575** Appointments to the Planning and Zoning Commission. (Agenda Development Office)

Board members made nominations as follows:

Commissioner Martinez Semrad nominated Giancarlo Rodriguez.

Commissioner Gomez Cordero nominated Jorge Berrios Trinidad.

AYE votes cast by voice vote for Giancarlo Rodriguez as follows: Mayor Demings, Commissioners Wilson, Moore, Uribe, Gomez Cordero, Martinez Semrad, and Scott.

Giancarlo Rodriguez received a majority to be appointed to the Planning and Zoning Commission in the at large representative category with a term expiring December 31, 2027; no further votes were cast.

AYE votes cast by voice vote for Jorge Berrios Trinidad as follows: Mayor Demings, Commissioners Wilson, Moore, Uribe, Gomez Cordero, Martinez Semrad, and Scott.

Jorge Berrios Trinidad received a majority to be appointed to the Planning and Zoning Commission in the at large representative category with a term expiring December 31, 2027; no further votes were cast.

### **B. ADMINISTRATIVE SERVICES DEPARTMENT**

1. **25-1540** Selection of one firm and an alternate to provide Schofield Road Roadway Conceptual Analysis Study and Final Engineering Design Professional Transportation Planning and Engineering Services, Request for Proposals Y25-806-JF from the following firms listed alphabetically:

- Avcon, Inc.
- KCG Transportation Services LLC

Request Board authorization for the Procurement Division to negotiate and execute a contract within the not exceed the budget of \$2,200,000 for Phase 1. Further request Board authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to

come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate, until a successful negotiation is reached. ([Public Works Department Transportation Planning Division] Procurement Division)

A motion was made by Commissioner Uribe, seconded by Commissioner Gomez Cordero, to re-advertise the Request for Proposals Y25-806-JF and allow for this to go through the procurement process again due to the change of the staff. The motion failed by the following vote:

**Aye:** 2 - Commissioner Uribe and Commissioner Gomez Cordero

**Nay:** 5 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Martinez Semrad, and Commissioner Scott

A motion was made by Commissioner Moore, seconded by Commissioner Wilson, to appoint KCG Transportation Services, LLC, 378 points, as the selected firm; further, appoint Avcon, Inc., 377.33 points, as the selected ranked alternate; further, authorize the Procurement Division to negotiate and execute a contract in the budget not to exceed \$2,200,000 for Phase 1; and further, authorize the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate, until a successful negotiation is reached. The motion carried by the following vote:

**Aye:** 5 - Mayor Demings, Commissioner Wilson, Commissioner Moore, Commissioner Martinez Semrad, and Commissioner Scott

**Nay:** 2 - Commissioner Uribe, and Commissioner Gomez Cordero

2. **25-1585** Approval and execution of Resolution of the Orange County Board of County Commissioners regarding adoption of Orange County Business Development Division Small Business Enterprise Program Policies and Procedures Manual. (Business Development Division)

Board discussion ensued. County Administrator Brooks contributed to the discussion.

The Board took no action.

## **VI. WORK SESSION AGENDA**

### **A. PUBLIC WORKS DEPARTMENT**

1. **25-1583** Transportation Funding

The following person addressed the Board: Mike Vigeant.

The Board took no action.

√ The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <https://www.ocfl.net/OpenGovernment/MeetingsReport.aspx>

ADJOURNMENT: 7:22 p.m.

ATTEST:

\_\_\_\_\_  
County Mayor Jerry L. Demings

Date: \_\_\_\_\_

ATTEST SIGNATURE:

Phil Diamond

County Comptroller as Clerk

\_\_\_\_\_  
Deputy Clerk

\*\*\*\*\*

Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5517.

Para mayor información en español, por favor llame al (407) 836-3111. Si w bezwen èd nan lang Kreyòl oswa sèvis tradiksyon, tanpri rele (407) 836-3111.

NOTE: Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

Copies of Specific Project Expenditure Reports and Relationship Disclosure Forms are not included with agenda items unless there is a listed expenditure or disclosure. Copies of these completed reports and forms may be obtained by contacting the relevant Department /Division Office.

\*\*With respect to informational items, Board action is neither required nor necessary, and Board approval (or disapproval) is not to be implied.