



Interoffice Memorandum

CAPITAL PROJECTS ITEM 2

DATE: December 15, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

A handwritten signature in black ink, appearing to read "Anne Kulikowski".

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

A handwritten signature in black ink, appearing to read "Sara Flynn-Kramer".

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No 3, Contract Y21-7027, Fire Station #40 Restroom Renovation, with Café Construction & Development Inc. in the amount of \$22,721.94, for a revised lump sum contract amount of \$176,352.80. District 2.

PROJECT: Fire Station #40 Restroom Renovation

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-034-0772

JUSTIFICATION/DISCUSSION:

This work is to correct the existing conditions that do not meet code by installing new pipe at the correct elevations for proper drainage of the main sanitary sewer line to the lift station.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on November 30, 2021.

Original Contract dated December 21, 2021	Lump sum amount - \$	113,000.00
Change Order No. 1 dated June 27, 2022 Additional permit fees and re-pipe the water lines and sewer lines due to their poor condition	Lump sum amount - \$	30,501.48
Change Order No. 2 dated September 12, 2022 Additional work including additional demolition and the lowering of electrical conduits under the slab	Lump sum amount - \$	10,129.38
Proposed Change Order No. 3 Provide the correct drainage for the main sewer line from the building to the lift station	Lump sum amount - \$	22,721.94
Proposed Final Contract Amount	\$	176,352.80

cc: *Administrative Services Department*
Procurement Division
Capital Projects Division
Fire Rescue Department



**ORANGE COUNTY PROCUREMENT DIVISION
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING	
11/21/22	22/23	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services / Capital Projects	Jose Canas	407-836-0081	

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER	<input type="checkbox"/> CANCEL ENTIRE PO/DO
CAFÉ CONSTRUCTION & DEVELOPMENT INC	3	C217027	POOC	Y21-7027	<input type="checkbox"/> DO NOT MAIL VENDOR COPY

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	Increase Quantity FROM 153630.86 TO 176352.80	\$ 153,630.86	\$ 176,352.80	Project: Fire Station #40 Restroom Renovation (21031)	\$ 22,721.94
	Select Action FROM TO				\$ 0.00
	Select Action FROM TO				\$ 0.00

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
								\$ 0.00
								\$ 0.00
								\$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O	DESCRIBE
\$ 113,000.00	\$ 40,630.86	\$ 22,721.94	\$ 176,352.80	No Additional Time.

OTHER CHANGES:

CONTRACT AMOUNT	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	CONTRACT TOTAL AFTER THIS C/O
AWARD AMOUNT	\$ 40,630.86	\$ 22,721.94	\$ 176,352.80

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Replace existing sanitary line from building to lift station. (BCC District 2)

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

Digitally signed by
Carlos A Rivero
Date: 2022.12.16
16:23:24 -05'00'

DATE: 12-16-22
DATE: 12/14/22

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL:	DATE:
ADD THE FOLLOWING TEXT TO PO/DO:	TRACK CHANGES: <input type="checkbox"/> YES <input type="checkbox"/> NO
CHANGE AWARD AMOUNT TO :	