



Interoffice Memorandum

July 16, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From:  Carrie Mathes, CFCM, CPPO, C.P.M. Manager, Procurement Division

Contact: David Gregory, Manager, Solid Waste Division
407-254-9653

Subject: Award of Invitation for Bids Y20-1029-RM, Operation, Maintenance & Monitoring of the Landfill Gas, Leachate and Stormwater Management System at the Orange County Landfill

ACTION REQUESTED:

Approval to award Invitation for Bids Y20-1029-RM, Operation, Maintenance & Monitoring of the Landfill Gas, Leachate and Stormwater Management System at the Orange County Landfill to the low responsive and responsible bidder, Carlson Environmental Consultants, PC in the estimated contract award amount of \$1,595,990 for the base year. Further request authorization for the Procurement Division to exercise contract option years one and two.

PROCUREMENT:

Work under this contract includes all labor, materials, equipment, and supervision for the installation of horizontal and vertical landfill gas collection wells, stormwater management pipes, leachate recirculation pipes, and operation, monitoring, and maintenance of the landfill and leachate collection and control systems.

FUNDING:

Funding is available in account numbers 4410-038-1021-3197, 4410-038-1086-05-9256, and 4410-038-1099-03-9256

APPROVALS:

The Solid Waste and Business Development Divisions concur with this recommendation.

Award of Invitation for Bids Y20-1029-RM, Operation, Maintenance & Monitoring of the Landfill Gas, Leachate and Stormwater Management System at the Orange County Landfill

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price reasonableness. References provided were satisfactory for this type of work and Carlson Environmental Consultants, PC has been determined to be responsible. Therefore, award is recommended to Carlson Environmental Consultants, PC.

Bids Received

Carlson Environmental Consultants, PC	Base Year:	\$1,595,990.00
	Option Year 1:	\$1,536,604.00
	Option Year 2:	<u>\$1,488,154.00</u>
	Total Bid:	\$4,620,748.00
Sterns, Conrad and Schmidt Consulting Engineers, Inc.	Base Year:	\$1,709,064.00
	Option Year 1:	\$1,757,748.92
	Option Year 2:	<u>\$1,807,668.79</u>
	Total Bid:	\$5,274,481.71



BUSINESS DEVELOPMENT DIVISION

May 14, 2020

TO: Rolando Melo, Senior Contract Administrator
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y20-1029-RM, Operation, Maintenance & Monitoring of the Landfill Gas, Leachate and Stormwater Management Systems at the Orange County Landfill**

The Business Development Division evaluated the two bids submitted for this project and found that at the time of bid opening; at least 22 firms were certified at the sub level in the scope of service. The apparent low bidder Carlson Environmental Consultants, PC did not meet the Orange County M/WBE participation goal of 25%. They reported 0% M/WBE participation in their bid and did not provide good faith effort documentation.

The second low bid submitted by Stearns, Conrad and Schmidt, Consulting Engineers, Inc. did not meet the Orange County M/WBE participation goal of 25%. While they reported \$1,443,296 in M/WBE participation, they did not specify the work to be performed on attachment C-2. Therefore, the M/WBE participation could not be confirmed. They did not provide good faith effort documentation.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: contract file

BID COMPARISON**IFB-Y20-1029-RM, Operation, Maintenance & Monitoring of the Landfill Gas, Leachate and Stormwater Management Systems at the Orange County Landfill**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (3%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO M / W
Low Bid	Carlson Environmental Consultants, PC	\$4,620,748	\$0.00	0.00%	No					20%/09%
2nd Low	Stearns, Conrad and Schmidt, Consulting Engineers, Inc.	\$5,274,481.71	\$0.00	0.00%	No	\$653,734	14.15%			25%/19%