



Received on April 21, 2023
Deadline: April 25, 2023
Publish: April 30, 2023

OFFICE OF COMPTROLLER

INTEROFFICE MEMO

ORANGE
COUNTY
FLORIDA

Phil Diamond, CPA
County Comptroller
Finance and Accounting Department
Special Assessments
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Date: April 14, 2023
To: Keith Nowlin, Assistant Comptroller
Through: Cheryl Gillespie, Agenda Development
From: Eric Gassman, Chief Deputy Comptroller
Contact: Ann Dawkins, 407-836-5770
Subject: Request Number **M23-033** for an MSBU for **Valencia Isle**

Applicant: Vishaal Gupta
Park Square Enterprises, LLC
Developer

Type of Hearing: To establish a Municipal Service Benefit Unit (MSBU) for maintenance of retention pond and streetlighting.

Hearing Required by F. S.# Florida Statute Sections 125.01 (01) (q) and 197.3632. This public hearing may be scheduled any time prior to May 31, 2023. **The resolution must be approved by May 31, 2023 to be included on the November 2023 real estate tax bill.**

Advertising Requirements / Timeframe: **Publish only one (1) time and must be published at least twenty (20) days prior to the public hearing with the tentative advertisement date as Sunday, April 30, 2023.**

Notify Abutters: Special Assessments will mail public hearing notices to all of the affected property owners.

Estimated Time Required: One (1) minute

District: Commissioner Uribe, District 3

Hearing Controversial: No

Legislative file 23-648

May 23, 2023 @ 2 p.m.

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Report: The estimated cost for the establishing MSBU for maintenance of retention pond is \$78.00 per lot, per year and the estimated cost for the establishing MSBU for streetlighting is \$87.00 per lot, per year. These establishing MSBU's would be effective November 1, 2023.

Materials being submitted as backup for public hearing request:

1. Resolutions – one (1) copy of the proposed resolution for maintenance of retention pond and one (1) copy of the proposed resolution for streetlighting

ADDITIONAL SPECIAL INSTRUCTIONS TO CLERK:

1. Notify Special Assessments Section / Finance and Accounting Department of public hearing date(s) to prepare public hearing notice. Special Assessments will e-mail the public hearing memo to the Clerk.
2. **Send the original adopted resolution(s) to the Special Assessments Section / Finance and Accounting Department.**
3. Send 1 (one) certified copy of the adopted resolutions to the Special Assessments Section / Finance and Accounting Department.
4. Send one (1) tearsheet, one (1) proof of publication, and one (1) DR-413 of the public advertisement to the Special Assessments Section / Finance and Accounting Department.