



Interoffice Memorandum

March 16, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: John Westmoreland, Acting Division Chief, Fire Rescue Department

SUBJECT: Ratification of Amendment No. 7, Contract Y17-108D, EMS Equipment and Supplies

ACTION REQUESTED:

Ratification of Amendment No. 7, Contract Y17-108D, EMS Equipment and Supplies, with Henry Schein, Inc., in the amount of \$500,000, for a revised total contract amount of \$614,210.55.

PROCUREMENT:

This amendment extended the contract for a period of 38 days and provided additional funding to prepare for and respond to the COVID-19 pandemic.

FUNDING

Funding is available in the following accounts:

1009-034-0630-3185	1009-034-0630-4123
1009-034-0630-3510	1009-034-0630-4126
1009-034-0630-3820	1009-034-0630-4139
1009-034-0630-4040	1009-034-0630-4143
1009-034-0630-4110	1009-034-0630-4164
1009-034-0630-4115	1009-034-0630-6410

APPROVALS:

The Fire Rescue Department concurs with this recommendation.

REMARKS:

The Board approved award of Contract Y17-108D on June 6, 2017, in the estimated annual contract amount of \$126,929.30 for a one-year term with further approval for the Procurement Division to renew the contract for four additional one-year terms.

Previous contract amendments are as follows:

- Amendment No. 1: Deleted line items for Lot C 43 and adjust pricing for LOT D 12, 18, 26, 33, 50, and 64, decreasing the contract amount by \$12,718.75 to \$114,210.55.
- Amendment No. 2: Renewed the contract for the period of June 9, 2018 through June 8, 2019 at the same terms, conditions, and prices.
- Amendment No. 3: Extended the contract for the period of June 9, 2019 through September 8, 2019 at the same terms, conditions, and prices.
- Amendment No. 4: Extended the contract for the period of September 9, 2019 through December 8, 2019 at the same terms, conditions, and prices.
- Amendment No. 5: Extended the contract for the period of December 9, 2019 through February 29, 2020 at the same terms, conditions, and prices.
- Amendment No. 6: Extended the contract for the period of March 1, 2020 through April 30, 2020 at the same terms, conditions, and prices.