



**Interoffice Memorandum**

November 17, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FRM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children  
407-836-6541

SUBJECT: Approval of Amendment No. 4, Contract Y22-2408, Provision of Childcare  
Vouchers, Federal Subrecipient Agreement

**ACTION REQUESTED:**

Approval of Amendment No. 4, Contract Y22-2408, Provision of Childcare Vouchers, Federal Subrecipient Agreement, with Orange County School Readiness Coalition, Inc., in the amount of \$6,000,000.01, for a revised not-to-exceed amount of \$14,359,116.40.

**PROCUREMENT:**

This amendment will extend the subaward period of performance from April 30, 2024 through September 30, 2026, and adds funds to support eligible families who need assistance with the affordability of childcare. Funding will facilitate an increase in access to childcare assistance for families earning less than 300% of the federal poverty guidelines and who do not qualify for the existing school readiness vouchers.

**FUNDING:**

Funding is available in account number 5896-019-8617-8610.

**APPROVALS:**

The Citizens' Commission for Children Division concurs with this recommendation.

**REMARKS:**

This is the second year of a four-year agreement. The importance of childcare cannot be overstated, both for families and for the overall economy. Unfortunately, due to the impact of COVID-19, many families in Orange County have experienced significant financial challenges.

In response to this situation, Orange County is actively working to promote the development of a robust childcare infrastructure. The goal is to rebuild the existing systems of care, facilitate the return of parents to the workforce, and enhance the capacity and stability of childcare providers.

To support this endeavor, a Subaward has been granted to the Subrecipient. The funds from this Subaward will be utilized to directly assist eligible families who require financial assistance in affording childcare services.

The goal of the Subaward is to offer financial assistance to families with low to moderate household incomes for early care and education so families can become financially self-sufficient, and their young children can be successful in school in the future. The financial assistance provided may vary based on individual need and range from extended day to extended year and school age care. Funding will be prioritized for children who are not eligible for enrollment in school.

This program is designed to connect families and childcare programs and to move Orange County closer to its goal of providing every child with access to educational opportunities. Families with low to moderate household incomes in Orange County, Florida, who are trying to work or get training to work are eligible for financial assistance provided by the Subaward.

On May 10, 2022, the Board authorized award of Contract Y22-2408 with Orange County School Readiness Coalition, Inc., in the not-to-exceed amount of \$8,359,116.39 for a two-year term.

Previous contract amendments are as follows:

Amendment No. 1: Changed the budget line from 5896-019-8613-8610 to 5896-019-8617-8610.

Amendment No. 2: Approved an advance payment of \$350,000 to the Subrecipient.

Amendment No. 3: Changed the period for submission of general reimbursement requests from the 10<sup>th</sup> to the 15<sup>th</sup> of the month.