



Interoffice Memorandum

April 25, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Iulia Siemen, P.E., Manager II, Water Operations, Utilities Department
407-254-9844

SUBJECT: Award of Invitation for Bids Y23-143-KK, Liquid Oxygen

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-143-KK, Liquid Oxygen, to the sole responsive and responsible bidder, Matheson Tri-Gas, Inc., in the estimated annual contract award amount of \$233,167.75 for a one-year term. Further request authorization of the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will provide a regular supply of liquid oxygen required to treat water. Its primary purpose is to remove hydrogen sulfide from the water to address taste and odor issues.

FUNDING:

Funding is available in account numbers 4420-038-1324-6000 and 4420-038-4147-6000.

APPROVALS:

The Utilities Department and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for responsiveness, responsibility, and price reasonableness. Price reasonableness was established by comparison to the previous County contract, and current contracted pricing for the City of Winter Park. Matheson Tri-Gas, Inc. has a satisfactory record of past performance with the County. Therefore, award is recommended to Matheson Tri-Gas, Inc.

To ensure an open and competitive bid process, the IFB was posted on the County's e-procurement portal. A query from staff to potential bidders that declined to compete on this solicitation resulted in the following:

- Roberts Oxygen Co., Inc.: They do not offer bulk oxygen delivery.
- Univar Solutions: They do not currently supply liquid oxygen in Florida.

Award of Invitation for Bids Y23-143-KK, Liquid Oxygen
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The bid tabulation is as follows:

Matheson Tri-Gas, Inc.	\$233,167.75
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Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 10, 2023

TO: Kaitlin Kolhoff, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y23-143-KK, Liquid Oxygen

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder is not** an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

VaSantha Raysor, BDD Administrator

4/10/2023