



Interoffice Memorandum

May 11, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes CFM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support
Division, Health Services Department
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SUBJECT: Ratification of Purchase Order M100752, 3-Ply Disposable
Protective Face Masks

ACTION REQUESTED:

Ratification of Purchase Order M100752, 3-Ply Disposable Protective Face Masks, with C2 Wireless and Accessories, LLC, in a not-to-exceed amount of \$590,000.

PROCUREMENT:

This purchase order provided 1,000,000 3-Ply Disposable Protective Face Masks to support the County's response to COVID-19.

FUNDING:

Funding is available in account number 0001-060-2496-4143.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

In response to COVID-19, the Health Services Department requested 3-ply disposable protective face masks in an effort to provide small businesses in Orange County with necessary personal protective equipment as businesses reopen.

Due to the urgent need of supplies in light of the COVID-19 pandemic, procurement staff issued an emergency quote request, resulting in ten quotes. It was critical to expedite this purchase due to the urgent need of 3ply disposable protective face masks and lack of availability in the market. Failure to issue this purchase order would have resulted in a longer delivery timeframe and increased safety risk.

Ratification of Purchase Order M100752, 3-Ply Disposable Protective Face Masks

Evaluation of quotes included analysis of product quality, payment terms, and delivery timeframe. Upon conclusion of the evaluation, the Procurement Division issued emergency field purchase order EFPO-0034. Based on the aforementioned analysis, the purchase was awarded to C2 Wireless and Accessories, LLC.

Quote tabulation is as follows:

<u>Quoter</u>	<u>Quote Total</u>	<u>Delivery Timeframe</u>
C2 Wireless and Accessories, LLC	\$590,000	7 Days
Celebrity Financial Group	\$600,000	7 Days
Forrest Mead (Panda Stuff)	\$700,000	7 Days
Mapletag PPE	\$722,100	7 Days
Korango	\$740,000	7 Days
C2W Health	\$859,000	7 Days
Elevated Orchard	\$920,000	8-13 Days
Walker Devel & Trading	\$950,000	7 Days
MES Lawmen	\$1,000,000	7 Days
Coolest USA LLC (Prime Ind Supply)	\$2,200,000	7 Days