

BCC Mtg. Date: June 22, 2021

Poitras East Community Development District

12051 Corporate Boulevard, Orlando, FL 32817

Phone – (407) 723-5900

Fax – (407) 723-5901

May 20, 2021

Clerk of the Board of County Commissioners
PO Box 38
Orlando, FL 32802-0038

RE: Poitras East Community Development District
Proposed FY 2022 Budget

Dear Sir/Madam:

In accordance with Chapter 190.008 F.S., attached is a copy of the proposed FY 2022 Operations & Maintenance Budget for the Poitras East Community Development District which is located within Orange County. This budget is for your review and comments, should you have any. However, no action is necessary on your part.

If you should have any questions regarding this matter, please feel free to contact me.

Sincerely,

Amanda Lane
Assistant Chief District Accountant
LaneA@pfn.com

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Poitras East CDD
 FY 2022 Proposed O&M Budget

	FY 2022 Proposed Budget
<u>Revenues</u>	
On-Roll Assessments	\$ 361,225.00
Net Revenues	\$ 361,225.00
<u>General & Administrative Expenses</u>	
Supervisor Fees	\$ 4,800.00
D&O Insurance	3,000.00
Trustee Services	6,000.00
Management	35,000.00
Engineering	12,000.00
Dissemination Agent	5,000.00
District Counsel	25,000.00
Assessment Administration	7,500.00
Reamortization Schedules	250.00
Audit	6,000.00
Travel and Per Diem	300.00
Telephone	50.00
Postage & Shipping	500.00
Copies	1,000.00
Legal Advertising	12,500.00
Bank Fees	180.00
Miscellaneous	10,120.00
Office Supplies	250.00
Web Site Maintenance	2,700.00
Holiday Decorations	5,000.00
Dues, Licenses, and Fees	175.00
Total General & Administrative Expenses	\$ 137,325.00
<u>Field Operations</u>	
Electric Utility Services	
Electric	\$ 5,000.00
Water-Sewer Combination Services	
Water Reclaimed	10,000.00
Other Physical Environment	
General Insurance	3,300.00
Property & Casualty Insurance	2,500.00
Other Insurance	100.00
Irrigation Repairs	10,000.00
Landscaping Maintenance & Material	75,000.00
Tree Trimming	5,000.00
Flower & Plant Replacement	10,000.00
Contingency	30,000.00
Road & Street Facilities	
Entry and Wall Maintenance	3,000.00
Hardscape Maintenance	5,000.00
Streetlights	15,000.00
Accent Lighting	500.00
Alleyway Maintenance	10,000.00
Liftstation Maintenance	2,500.00
Parks & Recreation	
Personnel Leasing Agreement	12,000.00
Reserves	
Infrastructure Capital Reserve	20,000.00
Alleyway Reserve	5,000.00
Total Field Operations Expenses	\$ 223,900.00
Total Expenses	\$ 361,225.00
Net Income (Loss)	\$ -