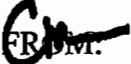




Interoffice Memorandum

August 28, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division,
Health Services Department
(407) 836-6583

SUBJECT: Ratification of Amendment No. 7, Contract Y17-1078E, Housing Opportunities for Persons with AIDS (HOPWA) Program

ACTION REQUESTED:

Ratification of Amendment No. 7, Contract Y17-1078E, Housing Opportunities for Persons with AIDS (HOPWA) Program, with Miracle of Love, Inc., in the amount of \$179,719.40, for a revised total contract amount of \$1,612,940.

PROCUREMENT:

This amendment adds funding from the City of Orlando to be used to maintain operations and for rental assistance, supportive services, and other necessary actions. It covers funding for the August 1, 2020 through September 30, 2020. This amendment also corrects a minor extension error on Amendment 3, a correction of \$1.00, with no change to the total amount of Amendment 3.

FUNDING:

Funding is available in account number 7732-060-7312-8610.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

On August 22, 2017, the Board authorized award of Contract Y17-1078E to Miracle of Love, Inc. in the amount of \$1,364,972 for a one-year term. The Board further authorized the Procurement Division to renew the contract for two additional one-year terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Replaced Exhibit "B" in its entirety which re-allocated funding between the services provided under this contract and increased the contract by \$48,087, for a revised total contract amount of \$1,413,059.

Ratification of Amendment No. 7, Contract Y17-1078E, Housing Opportunities for Persons with AIDS (HOPWA) Program

- Amendment No. 2: Renewed the contract for the period of October 1, 2018 through September 30, 2019, decreased the contract by \$274,962, for a revised contract total amount of \$1,138,367 and replaced Exhibit B in its entirety which re-allocates funding between the services provided under this contract.
- Amendment No. 3: Increased the contract by \$36,289, for a revised contract total of \$1,174,655 and replaced Exhibit B in its entirety which re-allocated funding between the services provided under this contract.
- Amendment No. 4: Renewed the contract for the period of October 1, 2019 through September 30, 2020, changed Exhibit A - Scope of Services, increased the contract by \$241,216, for a revised contract total amount of \$1,415,871 and replaced Exhibit B in its entirety which re-allocated funding between the services provided under this contract. This increase fell within Procurement's authority and did not require Board approval.
- Amendment No. 5: Added language drafted by the County Attorney's Office for advance and changed the reimbursement process from unit cost to reimbursement due to COVID-19.
- Amendment No. 6: Increased the contract by \$17,349.60, for a revised contract total amount of \$1,433,220.60. This increase fell within Procurement's authority and did not require Board approval.